

Kerikeri Cruising Club Inc

Minutes

Meeting of the General Committee Tuesday 17 April 2012

The meeting commenced at 7.50pm

1 Attending

A August (Commodore), L Ayr (Vice-Commodore), J Durham, J Murdoch, I Browning, D Green, A McSweeney,

Attending: M MacDiarmid, P White

2 Apologies

C Rymer (Rear Commodore), H Johnson, N Cates

Motion

That the apologies be accepted.

Proposed: A August Seconded A McSweeney

Carried

3 Minutes of the Previous Meeting

Motion

That the minutes of the previous meeting 20th March 2012 be accepted as a true and correct record

Proposed: D Green Seconded J Durham

Carried

4 Committee Reports

4.1 Keelboat Committee

(Keelboat Committee does not currently have a chair. Report brought forward on the agenda)

- Planning a static 'open' boat display for the Club Opening Day
- Wants a crew wanted promotion via a website contact form. Crew wanted to be promoted via notices

5 Matters Arising

a. Club Plan

A August asked the committee to list their top three priorities for implementation. It was generally agreed that the priorities were:

- Increase membership - promotion, advertising, programme for members
- Increase participation - programme for members, opening day, courses
- Increase revenue - Clubhouse lease/structure

Restricting public access was mentioned as one way to increase the appeal of club membership. This will be part of the marina Resource Consent renewal in 2015-2018.

P White departs

- Land management/car park: J Durham had circulated draft papers & a proposed special general meeting notice. The committee agreed to go ahead with the special general meeting at 6.30pm Tuesday 15 May 2012 (prior to the general committee meeting). RSVPs will be requested so that a quorum can be obtained. The upstairs bar will be used so images can be seen on the TV.
- Fuel jetty pile guides - D Green - will be installed when Sea North carries out repairs on the fuel jetty.
- Clubhouse Working party progress - L Ayr advised discussions with interested parties are ongoing. M MacDiarmid advised wire for veranda railing has been installed, the railing has been altered where necessary & flashing will be upgraded where necessary asap so that compliance issues can be resolved.
- Old bach site cleared A McSweeney, N Cates and D Green - no progress.
- Honour Boards - L Ayr

It was resolved that the 'Voyages of Distinction' hour board be closed & that a new 'Service to the Kerikeri Cruising Club' honour board be installed.

Proposed L Ayr

Seconded J Murdoch

Carried

Notification of General Business Items

- Berth D35

6 Correspondence

A list of the correspondence received since the last meeting was distributed with the agenda.

In/Out	From/ To	Regarding	Recommendation/Action
In	FNDC	Building warrant expiry reminder	Warrant expires 31 May, IQP booked to inspect building
In	Whangarei Harbour Watchdog Inc	Update on aquaculture	
Out	Trustees Executors	Treasurer seeking clarification on definition of the marina	

In	FNDC	Reminder of requirement of engineer's report on waste water system capacity to increase clubhouse capacity to 150 people.	
In	FNDC	Rating review	Club would save several hundred dollars under the proposed rating system.
In	Trustees Executors	Response to enquiry from the Treasurer	See 'Finances' below.

It was resolved that J Durham submit to FNDC support of the proposed rating system change.

Proposed A McSweeney Seconded L Ayr Carried

It was resolved that correspondence inward and outward be accepted

Proposed A August Seconded D Green Carried

7 Finances

A financial report profit and loss had been circulated prior to the meeting.

Motion

That the financial report be accepted.

Proposed: J Durham Seconded: D Green Carried

Motion

That the invoices for payment be approved.

*Proposed: A August Seconded: J Durham A McSweeney
abstained Carried*

7.1 Club Contribution to Marina Renovations & Repairs

J Durham's letter to the Statutory Supervisor & the reply had been circulated to the committee in advance. J Durham summarised his questions & the Statutory Supervisor's responses as follows:

1. The fuel jetty is part of the marina but not part of the exclusive use area of the marina. NB: only a jetty, without fuelling existed prior to the marina, fuelling & sewage were part of the marina stage I plan, stage II of the marina shows the car park & fuel jetty are part of the marina scheme though only the floating marina structure is deemed within the exclusive use area of the marina.
2. As the fuel jetty is part of the marina it is acceptable for marina funds (e.g. refurbishment accounts) to be used to fund fuel jetty repairs.

3. If the marina is responsible for maintenance of the fuel jetty, the marina should receive income generated by the sale of fuel
4. There is some argument that the Club should contribute to the maintenance of the fuel jetty as some users are Club members but not marina users.
5. Joint use of the driveway & other facilities suggests shared responsibility for the related maintenance expenses.

As a result of the letters above, J Durham had the following further recommendations:

1. Fuel jetty is part of the marina & therefore the marina is responsible for all future maintenance expenses
2. The marina receives all future income from the fuel jetty.
3. Club membership is not set at a level to maintain the fuel jetty, club members receive access as they would if they were members of the public.
4. The club has contributed to the maintenance of the fuel jetty via the new pontoon.
5. All future fuel jetty expenses & income to be
6. Fuel level price to be negotiated to recoup some of the cost of jetty maintenance.
7. Driveway costs to be shared 50:50 by the club & marina.

D Green & A McSweeney did not comment on the letters or recommendations as it will be discussed at the next marina committee meeting. Other members of the committee agreed with the proposals in principle, though the details may require negotiation.

Further discussion of the issue was deferred until the next meeting.

Membership

7.2 New Members

Application From	Membership Type	Proposer	Seconded	Boat
Philip & Norene Butterworth	Family	P Woods	P Scully	Powerboat
David Skinner	Senior	M MacDiarmid	M Ludbrook	None currently

7.3 Resignations

Nil

It was resolved that the new membership applications be accepted.

Proposed: A August Seconded L Ayr Carried

The names of the unfinancial members (with contact phone numbers) will be divided between the general committee members for follow up calls to ascertain why they have left the Club. Answers to be forwarded to M MacDiarmid for collation.

8 Committee Reports

8.1 Keelboat - P White

See item 4.1 above.

8.2 Centreboard

No report.

8.3 House & Social/Launch & Cruise - I Browning

I Browning will investigate a courtesy van or a discount for the designated driver deal for the Clubhouse.

8.4 Marina - D Green

Minutes had been circulated in advance (on file)

It was resolved to complete the marina berth license for berth A8 in the name of the Kerimere Family Trust.

Proposed D Green Seconded A McSweeney Carried

8.5 Manager's Report - M MacDiarmid

A report was tabled.

It was resolved to accept the minutes & reports.

Proposed A August seconded J Durham Carried

9 General Business

9.1 Berth D35

It was resolved to discuss the issue of berth D35 in committee.

Proposed L Ayr Seconded A McSweeney Carried

It was resolved to come out of committee & note the course of action in relation to berth D35 in the minutes.

Proposed D Green Seconded L Ayr Carried

Course of action

- a. Write to B Fasher repeating the request for written assurance that all costs will be met & note that no further progress can be made until that assurance is given.
- b. If condition a. above is met, seek advice from the Statutory Supervisor relating to
- c. If condition a. above is met, seek a 2nd engineers report for increasing the capacity of berth D35 to accommodate the vessel Pacific Drifter.

9.2 Staff Performance Review

No minutes taken for this section.

10 Next Meeting

Venue: Committee Room, Club & Marina Office 7.30pm. 15th May 2012

Meeting closed 11.05pm