

# Kerikeri Cruising Club Inc (KCC)

## Minutes

Meeting of the General Committee Tuesday 18 September 2018

The meeting commenced at 7pm

### 1 Attending

P Wilson (Commodore), D France, R Clark, T Dalbeth-Hudson, D Smith, R McCready, A Wells, K Staff, J Murdoch, R Clark,

M MacDiarmid, (attending)

### 2 Apologies

D Wise, T Bingham, D Keen, P Harris

**Resolution:** *It was resolved to accept the apologies as above.  
Proposed T Dalbeth-Hudson/Seconded J Murdoch: Carried*

### 3 Minutes of the Previous Meeting

**Resolution:** *It was resolved that the minutes of the previous meeting 21 August 2018 with the addition of "KCC will seek legal advice before proceeding" under 6.3 are a true & accurate record.  
Proposed D France/Seconded R Clark: Carried*

### 4 Marina TV

**Resolution:** *It was resolved to delegate to D Keen to view the Opua 'Marina TV' to assess value & then decide whether to accept proposal & under what conditions.  
Proposed R Clark/Seconded T Dalbeth-Hudson: Carried*

### 5 Matters Arising

#### 5.1 DoC Land swap - T Bingham

Awaiting DoC gazetting

#### 5.2 Car Parking Management & Enforcement

Sub-committee has met & tabled a draft parking plan. Marina Committee to be involved in finalising this plan.

### 5.3 Reclamation Title

Letters to go to LINZ advising mana whenua of Ngati Rehia & Hugh Rehari's hapu hence KCC will not be consulting with other 'interested parties' & others who have issues with that position should talk directly with Ngati Rehia. Letters drafted.

### 5.4 Mast Gantry

Work underway

### 5.5 Sailing School

Advert has been published

### 5.6 MOSS - M MacDiarmid

Final documentation to YNZ by end of September

### 5.7 Foundation North Application

Application filed

## 6 Health & Safety

| Issue                                       | Resolution                             |
|---|--|
| Uneven ground & holes near haul out trolley | Filled to eliminate                    |
| Deep fryer power switch                     | Replaced due to breakage               |
| Clubhouse - Health Inspection               | Food Control Plan given final sign off |

## 7 Finance

Wages split - needs to be journalled regularly to accurately report expenses

Food purchases - profit margin

Centreboard Regatta & Centreboard Expenses - what are they in July/August

**Resolution:** *To approve the profit & loss report to 31 August 2018.  
Proposed D Smith/Seconded T Dalbeth-Hudson: Carried*

**Resolution:** *To approve the invoices as circulated for payment.  
Proposed D Smith/Seconded T Dalbeth-Hudson: Carried  
Abstain P Wilson, D France & R McCready*

### 7.1 2017 2018 Performance Report

Wages to be finalised

Major maintenance - notes for Treasurer's Report

### 7.2 Financial Delegation & Procurement Policy

**Resolution:** *To approve the Financial Delegation & Procurement Policy as circulated.  
Proposed D Smith/Seconded J Murdoch: Carried*

### 7.3 Asset Refurbishment

Carters RIB/Motor replacement - where does it sit in priorities? Add it to the schedule of capital items on P & L report

### 7.4 Lake Manuwai Facilities

Letter sent to FNDC, no response received.

## 8 Decision Reports

**Resolution:** *To approve delegation of the review, refurbishment & hanging or 'albuming' of Club photos & memorabilia to the incoming House & Social Committee.*  
*Proposed J Murdoch/Seconded K Staff: Carried*

### 8.1 Parking Plan

**Resolution:** *To approve the Parking Plan and:*  
*i.) Budget of \$1,500 for additional signage, and*  
*ii.) \$4,800 for staffing over the trial periods which represents 20 days*  
*iii.) painting included in existing Operational Budget and will be actioned prior to the AGM.*  
*The plan will be reviewed at the March 2019 General Committee Meeting.*  
*Proposed A Wells/Seconded R Clark: Carried*

Data collection part of the plan

Marina Committee to be consulted on the plan.

Long term parking (more than a week) - arrange with management, charge & park up the hill

### 8.2 Etchell Financial Agreement

Participation will be used as the assessment for success of the trial.

Keelboat notes on the division of expenses to form resolution for next meeting.

### 8.3 Yachting NZ AGM

YNZ fees are increasing by \$4.20, should Club vote for or against the increase?

**Resolution:** *To vote at the YNZ AGM:*  
*No - to increases in YNZ fees*  
*Yes - to changes to the constitution*  
*Yes - to the board members*  
*Proposed D Smith/Seconded T Dalbeth-Hudson: Carried*

## 9 Committee Reports

### 9.1 Award Nominations

YNZ nominations for Tuke & Farrand have been submitted.

### 9.2 Centreboard Committee

Commodore will call a meeting of interested parties based on the last committee minutes & letter received.

**Resolution:** *To use the funds \$2,400 allocated for the Lake Manuwai changing shed to be used instead for shelving & equipping of the centreboard container at Doves Bay.*  
*Proposed T Dalbeth-Hudson/Seconded D Smith: Carried*

Letter sent to FNDC requesting meeting of Lake Manuwai User Group

### 9.3 Marina

#### 9.3.1 Rubbish Proposal

**Resolution:** *To distribute the Rubbish Proposal to the Marina & General AGMs.*  
*Proposed J Murdoch/Seconded D Smith: Carried*

#### 9.3.2 Security Gate Proposal

**Resolution:** *To distribute the Security Proposal to the Marina & General AGMs with a name change to "Security Gate Proposal".*  
*Proposed J Murdoch/Seconded K Staff: Carried*

### 9.4 Sponsorship

GJ Gardner decline sponsorship of Feva boat

Is the Feva the class of boat that best suits KCC? T Dalbeth-Hudson advises Centreboard Committee have considered this question & yes, Feva is good option for two-handed boat.

### 9.5 Grant Applications

Dealt with above

## 10 Membership

| Name                                 | Membership Type |             |
|--------------------------------------|-----------------|-------------|
| John Bertenshaw & Kirsty Hardie Boys | Family          | Keeler      |
| Richard Raea & Lynne Alexander       | Family          | Keeler      |
| James Bundy                          | Long Distance   | Powerboat   |
| Oscar Hickey                         | Youth Member    |             |
| Neil Bassett & Bea McWilliams        | Family          | Keeler      |
| Erin Shull                           | Senior          | Centreboard |

### 10.1 New Members

Resolution: *To approve the new membership applications as above.  
Proposed P Wilson/Seconded D France: Carried*

## 11 General Business

Thanks to K Staff & R McCready for services on General Committee

## 12 Next Meeting

7 pm 16<sup>th</sup> October 2018

Venue: Committee Room, Club & Marina Office

Meeting closed 10.00pm