

Kerikeri Cruising Club Inc

Minutes

Meeting of the General Committee Tuesday 17 September 2013

The meeting commenced at 7.30pm

1 Attending

A August (Commodore), L Ayr (Vice-Commodore & Secretary), C Rymer (Rear Commodore), T Bingham, T Dalbeth-Hudson, J Durham, P Harris, A McSweeney, T Brown, D Smith

M MacDiarmid (attending).

2 Apologies

J Murdoch

It was resolved that the apologies be accepted.

Proposed A August/Seconded P Harris: Carried

3 Minutes of the Previous Meeting

It was resolved that the minutes of the previous meeting 20 August 2013 were a true & accurate record.

Proposed A August/Seconded T Bingham: Carried

4 Club Plan

No Discussion

5 Matters Arising

5.1 Clubhouse Options

No discussion

5.2 DoC Land Swap

Issue still with DoC.

5.3 Allied Petroleum

A August Agreement signed with Allied Petroleum 1% royalty per litre.

5.4 Staff Performance Reviews

It was resolved to move into committee.

Proposed A August/Seconded D Smith: Carried

It was resolved to move out of committee.

Proposed A August/Seconded A McSweeney: Carried

It was resolved that P Donahoe's salary be increased by \$2,000/yr

Proposed A August/Seconded A McSweeney: Carried

5.5 ASB RIB Sale

T Dalbeth-Hudson awaiting notification of ASB funding application decision before commencing sale.

5.6 AGMs

The valuation of the marina no longer compliant with IFRS. As a result, audited accounts could not be guaranteed for the berth license holders annual general meeting & this was postponed as a result. The Constitution has been breach but breach at this point was unavoidable.

It was noted that the Constitution was breached at behest of Statutory Supervisor when there is no actual rule that states accounts have to go out prior to the meeting. The Constitution states these have to be presented to the meeting. The option of requesting a qualified audit was discussed. BDO have advised against this as the Club would then immediately receive scrutiny from the Financial Market Authority (formerly Securities Commission) & the Statutory Supervisor.

M MacDiarmid advised that a further challenge has arisen in obtaining a compliant valuation. The new valuation must be a 'fair value' & the as Club does not hold title to the reclamation a fair value may not be possible.

5.7 Kerikeri High School Academy

Agreement made - \$1,250 boat storage fee/yr & \$25/engine hour RIB maintenance contribution.

5.8 Youth Subscriptions

The youth subscription rate has been proposed as \$50/yr & no pro-rata option. However if the proposed change to the Constitution allowing the pro-rata term to be removed from the youth subscription is not approved by the AGM. Then the \$50 subscription will have to be pro-rata.

5.9 Marina Surplus

J Durham had examined the annual accounts for the last 3 years & identified the following marina operating figures

2012/2013 - \$11,000 approximate surplus

2011/2012 -\$67 approximate deficit

2010/2011 - \$16,000 approximate surplus

It was suggested that Treasurer confirm the surplus figure & that any reimbursement to berth license holders be made in a 'wash up' with the charging of marina fees in January 2014.

6 Notification of General Business Items

In addition to the items listed on the agenda:

1. Marina Breakwater Refurbishment
2. Valuation
- 3.

7 Correspondence

A list of the correspondence received since the last meeting was distributed with the agenda.

In/ Out	From/ To	Regarding	Recommendation/ Action
In	Law North	Basis for Charging Management Fee	
Out	Club Members	Commodore's response to letter to some berth license holders	
In	P Woods A McSweeney Phil Harris Tony Corcoran	Request that private correspondence not be distributed to Club membership without the permission of the authors (listed)	
Out	Kerikeri High School	Terms of agreement for charging for Academy use of Club facilities	
Out	Berth License Holders	Email to berth license holders who requested Club be contact for license register.	

It was resolved that the correspondence be accepted.

Proposed A August / Seconded A McSweeney: Carried

8 Finance

A profit & loss report & a list of payments for approval had been circulated prior to the meeting.

It was resolved to accept the profit & loss report & invoices for payment (as circulated) & Ohaeawai Butchery to a max of \$300, BDO \$1,955 & YNZ up to \$20,886.30.

Proposed A August / Seconded J Durham: Carried

9 Membership

Application	Membership	Proposer	Seconded	Boat
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From	Type			
John Byatt	Family	K Harris	J Gossage	Centreboard
John & Stephanie Bridson	Family	J White	M MacDiarmid	Centreboard, Multihull

It was resolved that the new membership application above be accepted.

Proposed A August / Seconded A McSweeney: Carried

10 Committee Reports

10.1 Keelboat

Minutes circulated & on file.

10.2 Centreboard

T Dalbeth-Hudson advised that power boat/RIB training & a manual were being implemented for all Club RIB users.

Tim's Club 'Club Participation Manual' had been considered by the committee.

10.3 House & Social

C Rymer - No report.

10.4 Launch & Cruise

T Brown

Draft schedule of cruises being developed.

10.5 Marina

Minutes circulated & on file.

It was resolved that the Kerikeri Cruising Club issue signed & sealed berth licenses to:

Alastair & Christine Pearson - C36 (14m)

Robin Ahlsen & Dianna Sandifer - B19 (12m)

Proposed A McSweeney/Seconded P Harris: Carried

The potential for commercial use of the breakwater was discussed. It was agreed that some use of the breakwater could be allowed with the following guidelines:

Koha for youth sailors appreciated,

Application must be made for each instance of use to the Marina Manager

No right of access

Applications will be considered on an individual basis,

Car parking, other events & facilities to be taken into consideration.

On the issue of the legality of the consultation with Law North it was noted that the General Committee had previously resolved that Law North consultation was to be by the Commodore or two flag officers.

The possibility of the visitor pool being passed to the Club & away from the marina committee was discussed. A McSweeney noted that the Statutory Supervisor has stated that visitor pool is not part of the marina scheme. The visitor pool income & expenses could be managed by the Club. Berth holders fees are the scheme, berth rental income & expenses associated with managing rentals could be extracted & shifted to the Club. Expenses of the scheme & berth license holders fees would all but equal.

J Durham believes this would increase the marina fees. Marina committee is charged with managing the marina, rules of the license specifically mention the visitor pool.

*It was resolved that the committee reports be accepted.
Proposed A August/Seconded T Bingham*

10.6 Club Manager

Fanworm - Club may provide a venue but the Committee is wary of involvement which may imply commitment to any course of action.

*It was resolved to approve purchase of a computer at a cost of up to \$2,000 excluding GST.
Proposed J Durham/Seconded L Ayr: Carried*

11 General Business

11.1 Audit

Disappointing that the auditor had not advised that the valuation was not going to be sufficient & that a further valuation was then required.

11.2 Marina Breakwater

Is the transaction a club major financial transaction? Statutory Supervisor has not advised.

*It was resolved to accept the marina committee's recommendation to proceed with maintenance as detailed with the addition of contingency of a 10%.
Proposed A McSweeney/Seconded P Harris: Carried*

Further research into whether a Club Special General Meeting is required to approve this transaction will be carried out.

Tutukaka Marina renewed it's Resource Consent & reissued licenses well in advance of the expiry date. Would the breakwater refurbishment make a good time to renew the Consent/Licenses? No - not enough time to do so before this refurbishment is needed.

11.3 Committee Thank You

A August thanked the Committee for the work over the year.

Special note was made of Cheryl Rymer for her efforts as Rear Commodore & Charles Schaasberg for his efforts in the restaurant kitchen.

12 Next Meeting

7.30pm Tuesday 15 September 2013

Venue: Committee Room, Club & Marina Office.

Meeting closed 10.07pm