

# Kerikeri Cruising Club Marina Committee Minutes

**Meeting of the Marina Committee Tuesday 11 September  
2012 at Kerikeri Cruising Marina Office & Boatshed, 346 Opito  
Bay Road, Kerikeri.  
The meeting commenced at 4.30pm**

## 1 Attending

A McSweeney (Chair), P Harris (Deputy Chair), M Carere, P Kennedy, M Sceats, K Turner  
M MacDiarmid, J Graham, B Upperton (attending).

## 2 Apologies

M Macken

*It was resolved to accept the apologies.*

*Proposed A McSweeney/Seconded K Turner Carried*

## 3 Confirmation of minutes of previous meeting

*It was resolved that the minutes of the meeting 14 August 2012 with the  
following amendments:*

*Item 7 to finish after sentence "The committee discussed elements of the  
preliminary documents drafted by J Durham & A McSweeney.",  
be accepted.*

*Proposed A McSweeney/Seconded P Harris: Carried*

## 4 Matters arising from previous meetings

### 4.1 Club/Marina Issues

A McSweeney, B Upperton & J Graham summarised discussions by the working party to review Club/Marina Issues. A summary paper of these issues had been circulated to the marina committee & will also be presented to the Club's General Committee for consideration.

The marina committee thanked B Upperton & J Graham for their work representing berth license holders & asked that thanks be conveyed to the entire working party at the next General Committee meeting.

*J Graham & B Upperton depart.*

### 4.2 Haul Out Ramp Improvements

P Kennedy finalise the paper & it will then be printed & made available at the berth license holders AGM.

### 4.3 Security

Marina committee to review & forward changes to M MacDiarmid. Paper will be printed & made available at the berth license holders AGM.

### 4.4 Water overflow from neighbours

M MacDiarmid will cost additional tanks to be located beyond the sand traps.

### 4.5 D35

M MacDiarmid advised that R Burling has advised that the Resource Consent variation application has been submitted to NRC & that he is meeting with NRC on 13/9/12 to progress this application.

### 4.6 Meeting with the Statutory Supervisor

The Committee noted the following agenda items for the meeting with the Statutory Supervisor:

1. Clarification of the process of appointing the chair of berth license holder annual general meeting chair
2. Clarification of the relationship between the marina committee & the Statutory Supervisor
3. Annual accounts, Audit & Annual General Meeting Dates

M MacDiarmid to invite M Khan (BDO Spicers) to attend & enquire as to whether a BDO meeting room could be available for the meeting.

## 5 Correspondence

From/To	Regarding	Action
G & S Gault	Complaint re the delay in transferring the license for berth A17	Assurance is being sought from the purchaser that all applicable laws are complied with. Transfer cannot be completed until written permission is received from the Statutory Supervisor (hopefully) on receipt of the purchaser's assurances.
R Myers	Resignation - effective immediately	See below
P Lord	Resignation - effective 14 September	
Thomson Wilson Law	Hold on Amendment to Berth Sizes issue	

The Committee discussed options for replacing R Myers & P Lord & agreed to advertise for a Senior Marina Operator & weekend cover Marina Operators as outlined in M MacDiarmid's report (on file). M MacDiarmid will investigate cleaning & lawn mowing options. The runner up from the last recruitment will be invited to reapply.

## 6 Financial Report

A profit & loss report & a list of invoices for payment had been circulated.

*It was resolved to accept the Profit & Loss Report & invoices for payment.*

*Proposed A McSweeney/Seconded M Carere: Carried*

*It was resolved to approve the invoices for payment.*

*Proposed K Turner/Seconded M Sceats: Carried A McSweeney Abstain (invoice for payment)*

## 7 Health & Safety

Health & safety covered in the Manager's Report (on file).

## 8 Manager's Report

The Manager's Report (on file) was tabled & discussed.

## 9 General Committee Round-Up

A McSweeney summarised the most recent General Committee meeting.

## 10 General Business

### 10.1 Coastguard Berth

K Turner was concerned that the Coastguard pontoon was not adequately secured in it's new location.

### 10.2 Vessels too long for Berths

*It was resolved to reiterate commitment to the Marina Berth License & Rules specifically rule 4 (Maximum Dimensions of Boat) but notwithstanding that commitment the vessels OASIS in berth D3 & ZINDABAR in C42 would be permitted to remain in their current berths.*

*Proposed M Carere/Seconded A McSweeney Carried*

Chimera - to rectify problem/remove dinghy & davits

T Browne to be approached re solution

Maximum Dimensions of Boat to be promoted to Club members & berth license holders.

### 10.3 AGM Apologies

M Sceats gave his apologies for the AGMs.

## 11 Next meeting

Tuesday 9 October 2012 4.30pm

Meeting closed 9.13pm