

# Kerikeri Cruising Club Marina Committee Minutes

**Meeting of the Marina Committee Tuesday 13 August 2013 at  
Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay  
Road, Kerikeri.  
The meeting commenced at 5.30pm**

## 1 Attending

A McSweeney (Chair), P Kennedy, M Sceats, P Harris,  
M MacDiarmid, P Donahoe (attending).

## 2 Apologies

M Carere - leave of absence, N Cates (Deputy Chair), M Macken

*It was resolved that the apologies be accepted.*

*Proposed A McSweeney/Seconded M Sceats: Carried*

## 3 Confirmation of minutes of previous meeting

*It was resolved that the minutes of the meeting 9 July 2013 be accepted.*

*Proposed P Kennedy/Seconded P Harris: Carried*

## 4 Health & Safety Plan

P Kennedy & M MacDiarmid to review.

## 5 Maintenance

P Donahoe tabled three alternatives, & prices, for progressing the breakwater pile sleeve project:

1. Bellingham Marine - all new stainless pile guides
2. Total Marine - adapt existing pile guides with stainless pads
3. Total Marine - all new stainless pile guides

P White had advised that without knowing the design loading of the piles he could not provide a useful evaluation of the relative strength of the piles in their current condition (i.e. with slightly diminished steel thickness).

However Bellingham Marine (original pile designer) is comfortable sleeving these pile with current steel thickness readings.

*It was resolved to recommend to the Kerikeri Cruising Club that breakwater refurbishment as follows be undertaken:*

- Through bolt replacement @ \$9,200
- Repairs to whaler @ E40 @ \$740
- Replace gangway @ \$18,852
- Steel pile refurbishment (sleeves & capping) @ \$62,500 (to be confirmed)

& that the marina license holders be consulted at the AGM 2013 on the funding of the marina portion of the project with the options of using Refurbishment Account & either

- topping the account back up over time with a levy on license holders, or
- Leaving the refurbishment account balance diminished.

*Proposed A McSweeney/ Seconded M Sceats: Carried*

The installation of a sky dish in C12 was given approval subject to consent with the berth neighbour.

*P Donahoe departs.*

## 6 Matters Arising

### 6.1 D35 License

Revised license including weight restriction to be drafted.

## 7 Correspondence

From/To	Regarding	Action/recommendation
NZ Marina Operators Association	AGM & Conference Programme	
Richardson Stevens	Marina Valuation	Annual revision required by IFRS

*It was resolved to accept the correspondence.*

*Proposed A McSweeney/ Seconded M Sceats: Carried*

## 8 Finances & Budget

A profit & loss report & invoices for payment had been circulated.

Additional invoices for payment were tabled:

Diesel Tech - \$2,605.73

East West Waste - \$353.04

Goodyear Auto Service - \$44.85

Northland Waste - \$34.50

Concern was expressed about an invoice from Law North generated by Club officer consultation without approval from the General Committee.

*It was resolved to authorise the invoices for payment as advised & tabled, excepting the Law North account payment of which pending decision from the Statutory Supervisor, be approved.*

*Proposed P Harris/Seconded Kennedy: Carried Abstain A McSweeney*

The debtors are in good condition with no berth renters owing.

*It was resolved to authorise the invoices for payment as advised & tabled, excepting the Law North account payment of which pending decision from the Statutory Supervisor.*

*Proposed P Harris/Seconded Kennedy: Carried Abstain A McSweeney*

*It was resolved to reinvest term investment 12 3194 00021232 0072 held by Trustees Executors for 12 months @ 3.85% & to move the term investment 12 3091 00097429 0083 held by the marina to on call pending advice from BDO & the Statutory Supervisor about whether these funds can be spent or must remain available to service the visitor pool liability.*

*Proposed A McSweeney/Seconded M Sceats: Carried*

*It was resolved to accept the profit & loss report.*

*Proposed A McSweeney/Seconded P Harris: Carried*

M MacDiarmid advised that the production of the annual accounts & completion of the audit is well underway.

## 9 Marina Manager

A draft Notice of Meeting document & proposed schedule of mail outs had been circulated to the committee. It was suggested that the call for nominations include the following statements:

- Due to the rotational nature of the committee terms there will be vacancies.

This removes the need for details of current committee plans.

- The Marina Committee is to manage the Marina on behalf of the Club & according to the Constitution & it does not manage the Marina on behalf of the License Berth Holders.

This makes the role & delegation of the committee even more explicit than the extract from the Constitution which will also be included.

A summary of the berth licenses currently available for transfer & the waiting lists was given. There is no longer 14m waiting list & the 16m waiting list is considerably depleted.

Staff attendance at the NZ Marina Operators Association Conference & AGM was discussed. M MacDiarmid recommended that P Donahoe attend the dinner & stay on the Ipipiri. This was agreed. Committee members wishing to attend part of the conference are welcome to.

## 10 KCC General Committee Report Back

A resolution requesting marina committee access to the license holders contact list failed for want of a seconder.

All Club communications, with the exception of notices, are to have prior General Committee approval. The newsletter, race results etc may be in breach of this resolution. The decision to change the junior subscription to \$50 may not be constitutional as this change can only be implemented by a Club General Meeting.

## 11 General Business

### 11.1 Vice-Chair Marina Committee

N Cates had advised that he would not be available to attend the Club committee meetings leading up to the AGMs in September & therefore tendered his resignation as Vice-Chairman of the marina committee.

*It was resolved to accept N Cates resignation as Vice-Chairman of the Marina Committee.*

*Proposed A McSweeney/Seconded P Kennedy: Carried*

*It was resolved to elect P Harris as Vice-Chair of the Marina Committee.*

*Proposed A McSweeney/Seconded M Sceats: Carried*

## 12 Next meeting

Tuesday 10 September 2013 5.30pm

Meeting closed 8.50pm