

# Kerikeri Cruising Club (KCC) Marina Committee Minutes

## Meeting of the Marina Committee Tuesday 11 November 2014 at Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay Road, Kerikeri. The meeting commenced at 6pm

### 1 Attending

P Woods (Chair), P Harris (Deputy Chair), K Staff, M Carere, J Murdoch, P Stocker

M MacDiarmid, P Donahoe (attending).

*It was resolved that Phil Stocker be seconded on to the Marina Committee.*

*Proposed P Woods/Seconded J Murdoch: Carried*

### 2 Apologies

None

### 3 Confirmation of minutes of previous meeting

*It was resolved that the minutes of the meeting 14 October 2014 be accepted.*

*Proposed P Woods/Seconded P Harris: Carried*

### 4 Health & Safety

Oil Spill exercise attended by P Donahoe. P Donahoe to review spill plan & price up oil spill equipment.

### 5 Maintenance

#### 5.1 Pile Replacement

- Timber piles end of November once piles arrive & contractor available.
- Fender piles on D35 . strips have been removed as the screws were exposed & a potential source of damage. Write to licensee & request vessel be moored so that it is not leaning onto the fender piles as damage may be incurred by either/or the marina or vessel.
- Water policy . washing with a trigger gun OK. Price new alkathene (40 or 50mm) for top bore between pump & water tanks. Change water signage.
- Light & winch shed has been installed.
- Car park sweeping . Transfield has been asked to price & schedule.
- Price a pump to replace Coastguard one. Check whether Coastguard is still using lean to.

## 6 Matters Arising

### 6.1 License Transfer Process

Reviewed by the committee.

### 6.2 Marina Consent Process

Meeting with NRC & FNDC recommends KCC consult with interested parties which may alleviate the necessity of public notification. Separate budget line for consent renewal expenses.

D9 sale does Bellagio fit the berth?

## 7 Correspondence

From/To	Regarding	Action/recommendation
Berth Licence Holders	Draft AGM minutes & Statutory Supervisor's Reports	
Trustees Executors	Revised Deed of Assignment & advice re change of process.	

*It was resolved to accept the inwards & outwards correspondence.  
Propose P Woods/Seconded J Murdoch: Carried*

## 8 Finances

A profit & loss report & invoices for payment had been circulated.

*It was resolved to accept & authorise the invoices for payment as advised & tabled & profit & loss report.  
Proposed P Woods/Seconded J Murdoch: Carried*

## 9 Marina Manager

Daily berth rates recommended to stay with status quo which are in line with Opuia & make sense when compared with monthly rates.

## 10 KCC General Committee Report Back

## 11 General Business

### 11.1 Pump

Is it best practice to have one in the marina?

## 12 Next meeting

Tuesday 9 December 2014 6pm

Meeting closed 7.57pm