

# Kerikeri Cruising Club Marina Committee Minutes

## Meeting of the Marina Committee Tuesday 13 November 2012 at Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay Road, Kerikeri. The meeting commenced at 5.30pm

### 1 Attending

A McSweeney (Chair), N Cates (Deputy Chair), P Harris, M Carere, P Kennedy, M Macken, M Sceats  
M MacDiarmid, (attending).

### 2 Apologies

None

### 3 Confirmation of minutes of previous meeting

*It was resolved that the minutes of the meeting 9 October 2012 be accepted.*

*Proposed M Carere/Seconded M Macken: Carried*

### 4 Matters arising from previous meetings

#### 4.1 Water overflow from neighbours

M MacDiarmid had presented the cost of tanks & options for locating additional water tanks. The committee requested additional information: cost of bore repairs, water purchase costs, pump operating cost & bore flow rate.

#### 4.2 D35

M MacDiarmid advised that the Resource Consent variation had been received from NRC. An invoice for the costs to date has been forwarded to B Fasher. Sea North is preparing a quote for undertaking the work & is liaising with Bellingham Marine to clarify an issue around the thickness of timber whalers to accommodate the mega cleats required to secure the vessel. It is anticipated that the berth license will be re-valued to reflect the cost of altering the berth. A new license will be issued, this license will include a maximum boat weight for the berth. Bellingham Marine to provide weight ratings for the 25m-16m berths. Statutory Supervisor to be kept advised of progress.

#### 4.3 Haul Out Ramp Extension

D Galbraith is investigating alternative construction & funding avenues.

### 5 Correspondence

From/To	Regarding	Action
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BDO	Auditors Report to the Statutory Supervisor. Copy	
Trustees Executors	T Klein	
NRC	Consent monitoring - testing scheduled when haul out is in use	
D & P Zammit	Complaint re boat damage in marina	The committee considered this complaint & decided that the issue is a private insurance issue between the two boat owners.
Yard 37	Request to distribute advertising	Suggest they advertise in Club Newsletter
Marsh Insurance	Marina Club Insurance Package Proposition	Compare with Crombie Lockwood proposal when received

A McSweeney advised that no written response had been received from the Statutory Supervisor on the six recommendations forwarded to her for consideration although C Cook of Trustees Executors had phoned & expressed some concerns about some of the recommendations. A letter will be sent to the Statutory Supervisor requesting written approval or denial of such prior to the December meeting of the Marina Committee.

## 6 Financial Report

A profit & loss report had been circulated.

*It was resolved to approve the invoices for payment including payments to:  
Proposed M Carere/Seconded M Macken: Carried*

*It was resolved to reinvest the \$75,000 stage II refurbishment funds for a  
term of 6 months at 4.2%.  
Proposed A McSweeney/Seconded M Sceats: Carried*

*It was resolved to accept the Profit & Loss Report.  
Proposed A McSweeney/Seconded M Carere: Carried*

Letters to berth license holders with outstanding annual fees will be sent advising that provisions to cancel license may be enacted if payment is not received within 7 days of receipt of letter. Late payment by Fasher for work undertaken/expenses paid will incur late payment fees. B Gibson to be changed to daily rate until automatic payment installed & late payment fees to be applied.

## 7 Manager's Report

M MacDiarmid had circulated a report. A proposal for Marina Summer Weekend Cover was tabled & discussed. Weekend cover in general was discussed:

Task/Issue/Situation	Current Weekend Procedure	Revised Procedure - no staff on site.
Dock walk	Completed by staff	No weekend dock walks unless

		as part of storm procedure
Storm Procedure (weekend)	Completed by staff	Storm procedure to be drafted that incorporates cover by marina committee, staff & approved volunteers.
Diesel Pump	Loses it's network connection & requires staff with key access to turn off & reboot	Suggest external power switch to Allied Petroleum so customers can self-help.
Haul Out	Either: Completed by staff, or No haul outs on Friday to comply with 24 Resource Consent condition	Boats hauled on Friday's will be launched on Monday
Toilet Access	Locking/unlocking completed by staff	Time locks to be investigated for facility doors
Berth Booking	Completed by staff	Procedure to be developed for self-registering: Forms to complete Information sign installed Payments to be made Insurance to be provided Berths to be allocated
Water access	Staff facilitate club members free access to water	Access to be free unless water restrictions are in place.

It was agreed that weekend staff would be recruited for the period 20th December - 31 January. A marina assistant will be employed for these weekend hours & 5 days/week 1 -21 December 2012 to assist with maintenance. Public holidays will be staff between Christmas & the end of January but not during the rest of the year.

## 8 General Business

*The marina committee resolved to recommend to the General Committee that an ex gratia payment of 1/3 of the cost of recent refurbishment of the fuel jetty pontoon & piles be made by the marina via the refurbishment fund to the Kerikeri Cruising Club. This payment is without prejudice & in no way signifies acceptance of the other recommendations of the Kerikeri Cruising Club 2012 Working Party on Club/Marina Issues.*

*Proposed A McSweeney/Seconded P Harris Carried*

It was noted that the piles used in refurbishing the fuel jetty had been donated by the marina.

*The marina committee resolved to recommend to the General Committee that the marina berth licenses be re-valued as recommended by the Kerikeri Cruising Club 2012 Working Party on Club/Marina Issues. This recommendation is without prejudice & in no way signifies acceptance of the other recommendations of the Kerikeri Cruising Club 2012 Working Party on Club/Marina Issues.*

*Proposed N Cates/Seconded M Macken Carried*

A McSweeney advised that he had volunteered the marina committee to progress an application for a variation to the Club's Resource Consents that would allow the installation of a barrier & control of vehicle access to the marina & car park. P Kennedy will discuss this with Council representatives as well as the concept of a variation that would allow the movement of piles within the marina.

*It was resolved to recommend to the Kerikeri Cruising Club General Committee that berth licenses for:*

*C26 - Gary Collins (sold by T & C Davies-Colley)*

*C22 - Alan Leslie (sold by M Coyte)*

*Be signed, sealed & completed by the Club.*

*Proposed P Harris/Seconded M Sceats Carried*

N Cates expressed concern that the steel breakwater piles may be corroding from the inside if water is able to filter down through the gravel fill. M MacDiarmid to discuss with R Young &/or Bellingham Marine.

The letter from P Hooper in the Club's November Newsletter was discussed. The committee:

- was disappointed that both the marina committee & general committee had not been consulted before the letter was published,
- expressed it's thanks to J Durham, Treasurer, for his efforts in replying to the letter.

## 9 Next meeting

Tuesday 11 December 2012 4.30pm

Meeting closed 8.50pm