

Kerikeri Cruising Club (KCC) Marina Committee Minutes

Meeting of the Marina Committee Tuesday 13 February 2018 at Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay Road, Kerikeri.

The meeting commenced at 6.30pm

J Murdoch (Chair), P Harris, L Ayr, P Pederson, P Williams, M Carere, P Stocker

M MacDiarmid, P McLea, (attending)

1 Apologies

None

2 Confirmation of minutes of previous meeting

Resolution	That the minutes of the meeting 12 December 2017 be accepted. Proposed J Murdoch/Seconded P Pederson: Carried
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3 Health & Safety

No incidents reported.

Boat ramps cleaned before Christmas & will be again before BIC regatta.

4 Maintenance

Rubbish - Couple of weeks of business apart from recycling which required daily maintenance to comply with collectors requirements.

Lack water has not been a problem this year

Navigation lights have been ordered, application needs to be sent in

Car parking lines & sweeping quotes being sought

Oilcon – will be replacing the fuel line out to the fuel pump

P McLea has given a statement to Fisheries re V Sweeney & V Sweeney has been trespassed from the Club land.

Sanivac	Move pump to the floating jetty Wiring & pipe
Conduit	P McLea to pull cable up under the gangway & organise support for conduit to avoid further cable wear. A pier has been done. Remainder will be done when weather permits
Boat Ramp	Repairs underway

5 Matters Arising

Driveway – recommend to Club that signage warning “Private Driveway – Use at Your Own Risk” be installed

5.1 Reclamation Title

Law North - application has been filed, LINZ & Ministers Office process including consultation with interested parties will take approx. 6 months.

J Murdoch & M MacDiarmid to get draft of process from Law North

5.2 Haul Out Consent Variation

L Ayr fees are applicable but may be refunded.

M MacDiarmid to meet with planner in ‘free’ consultation.

5.3 Marine Pathways Plan

Mediation still underway on Marine Pathways Plan

Remind berth licence holders of status of issue & that fee may have to be charged retrospectively

5.4 New Licences

M MacDiarmid to distribute with Law North advice

5.5 Navigation Lights Application

M MacDiarmid to send application to NRC – Harbour Master –

Letter requesting Poseidon be moved out of the way of the fairway.

5.6 Contracts Policy

P Stocker, P Williams & M MacDiarmid will draft

6 Correspondence

Were thefts reported to the police, copy please?

Rimmers - boat caretaker a good idea when away for periods. Resetting RCDs not advised by electrician in case this causes damage

Mark – car parking - consent being investigated

Resolution	That the inwards & outwards correspondence be approved. Proposed L Ayr/Seconded P Harris: Carried
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7 Security

Increasing issue as evidenced by correspondence.

Options: vary consent so driveway gate could be installed, or gates on each pier

On March agenda - Forward planning: Marina Security & Cost recovery

8 Berth Licence Sales

Resolution	That the a recommendation go to the KCC General Committee that the following berth licence transfers be completed subject to all Club conditions being met: B29 (12m) From P Nichols to K Bolton D36 (12m) From D Jackson to D & V Keen D22 (12m) From Stockley Family Trust to D Jackson Proposed P Harris/Seconded J Murdoch: Carried
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9 Finances

A profit & loss report to 31 January & invoices for payment were distributed prior to the meeting.

Resolution	That the profit & loss report to 31 January 2018 be accepted & to authorise the invoices for payment as circulated prior. Proposed P Stocker/Seconded P Pederson: Carried
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10 Marina Trust

Refurbishment account balances to be on the agenda for the Marina Committee

11 Compliance/Resource Consent

All ready discussed above under security

12 General Committee Business

13 Marina Trust

Meeting in January 2018

14 General Business

Kauri Cliffs - private charter – write to Zindabar re charter passengers/commercial activity not permitted

Daily Dock Walk (J Murdoch) – the relevance & necessity of a daily dock walk was discussed. Power charging requires daily manual updates, daily dock walks are best practice at NZ marinas with some marinas doing more than one. Thought will be given to how dock walks can be made more efficient.

BIC Regatta – yes permission to close car park for purpose of regatta

Fuel jetty (L Ayr) – could staff have a standard letter/notice for people who spend too long on the fuel jetty or breakwater.

Cost splits (L Ayr) – do cost splits on expenses between KCC & marina needs reviewing? M MacDiarmid to provide membership numbers to L Ayr.

15 Next meeting

March 13 2018
Meeting closed 9.16pm