

# Kerikeri Cruising Club Inc (KCC)

## Minutes

Meeting of the General Committee Tuesday 15 September 2020

The meeting commenced at 7pm

### 1 Attending

D Keen (Commodore), D Smith (Treasurer), T Bingham, L Ayr, D France, A Wells (Vice-Commodore), S Willis, P Wilson, D Wise, T Sanders, D Ferris,

M MacDiarmid (attending)

### 2 Apologies

P Hooper, P Pedersen, B Carter

**Resolution:** *It was resolved to accept the apologies.  
Proposed T Sanders/Seconded P Wilson: Carried*

### 3 Minutes of the Previous Meeting

**Resolution:** *It was resolved to accept the minutes of the General Committee 18 August 2020.  
Proposed D France/Seconded A Wells: Carried*

### 4 Health & Safety

COVID Level 2 requirements underway particularly for the clubhouse

Clubhouse open under Level 2

The clubhouse has been open under COVID Alert Level 2 providing table service & a designated server by utilising volunteer club members. This system was in place for 4 weeks. However, the numbers of diners & required number of volunteers (some of whom need to be skilled & experienced) means this volunteer staffing is not sustainable for the longer term.

A revised system was trialled for the weekend of 11<sup>th</sup> & 13<sup>th</sup> September. The new system saw one customer from each table designated as the 'server', this person will be responsible for taking orders to & from the bar & kitchen. An additional paid staff person will be available on the restaurant floor to educate the diners & assist with tables that require help e.g. large tables or tables where self-service is challenging. The additional paid staff will work during the service peak approximately from 5-7pm.

The numbers in the clubhouse are increasing as is the turnover. This is expected as the spring & summer season begins but the overall diner numbers are significantly better than last year.

Keelboat prize givings (after races) are a challenge in terms of compliance with the Level 2 conditions i.e. sitting down, table service, contact tracing compliance, groups of less than 10. Suggest keelboat prize givings be reviewed prior to the start of the summer racing season & an alternative Level 2 plan be developed for these.

Many thanks to volunteers for helping in the clubhouse under Level 2 up to this point.

## 5 Finances

**Resolution:** *To approve the profit & loss report to 31 August 2020.*  
*Proposed D Smith/Seconded A Wells: Carried*

**Resolution:** *To approve the invoices for payment as circulated.*  
*Proposed D Smith/Seconded P Wilson: Carried*  
*Abstain D France*

### 5.1 Clubhouse

The clubhouse was reopened on Friday 3 July after the COVID 19 Lockdown. Concern about the financial viability of the clubhouse restaurant & bar over the winter months (June-August) when historically turnover is low, prompted a proposal from the Treasurer to open the clubhouse while implementing cost, labour & price reviews to improve the financials.

The Clubhouse has been open for a little over 2 months. A comparison of the figures for this period compared with figures from the winter of 2019 is below.

	3 - 19 July 2020	20 July - 16 Aug 2020	3 Jul - to date	July - September 2019
Average Number of Food Patrons	55	46	50 3 Jul- 6 Sep	37
Average Food Spend/Patron inc GST	\$22	\$22	\$22 3 Jul- 6 Sep	\$19
Gross Profit Margin (Food & Bar) (Sales-purchases)/sales	52% 4% increase on previous year		60% 3 Jul- 31 Aug 12% increase on previous year. Bar 77%, Kitchen 52%	48%

As advised audited reports will not be available for the AGMs. Non-audited accounts will be circulated to the members.

## 6 Decisions

### 6.1 Activities of the Club

Boating in the general sense but not commercial activity or servicing domestic ‘off-shore’ residences. To address members’ concerns about access to facilities:

- Existing rules can be more stringently enforced.
- Address public access & parking
- Facilities for trailers & safety of the driveway

### 6.2 Marina Security Gate Funding Proposal

How will the fuel jetty congestion be managed when the rest of the marina is inaccessible to the public.

Marina Committee has no plan for management of the fuel jetty if additional congestion occurs here although some of the access measures (e.g. fuel jetty not suitable for commercial activity) may assist.

Does the Club need to approve the proposal? Yes, approval at June 2020 General Committee meeting.

**Resolution:** *That approval for the security gate funding be sought from the KCC Marina Trust & the Berth Licence Holders AGM 2020.*

*Proposed D Ferris/Seconded L Ayr: Carried*

### 6.3 Centreboard Surplus Donations

Surplus for centreboard use.

## 7 Membership

### 7.1 New Members

Name	Type	Provenance	Boat type	Proposer	Seconder
Keith Laxton	Senior	Kerikeri	Trailer Sailer	Brian Hutching	Gavin Wakelin
Peter Kriz	Senior	Kerikeri	Keeler	Tony Kriz	Mike Lodge
Martin & Lisa Bennett	Family	Kerikeri	Launch	John Bliss	Peta Webb
Grant Snelling	Long Distance	Kerikeri	Trailer boat	Clark Caudwell	Vicki Caudwell
Neville Noyer	Senior	Sandspit	Launch	Peter Wilson	Diane Wilson
Michael Saunders & Tracy Anderson	Family	Auckland	Launch	Steve Pedersen	Jude Wales

Greg Campbell & Mandy Davies	Family	Kerikeri	Keeler	Wayne Monk	Susan Monk
Brendon Birchall	Senior	Okaihau	Trailer boat	Phil Webb	Hilary Johnson
Bruce & Patricia Martin	Family	Kerikeri	Trailer boat	Svend Petersen	John Rowe
Trevor & Raewyn Hullen	Family	Kerikeri	Launch	Don Kemp	Kelvin Petrie

## 7.2 Resignations -

Phil Sweetapple & Shelley Te Uki - moved away

**Resolution:** *To approve the new memberships & resignations as listed above.*

*Proposed P Wilson/Seconded T Bingham: Carried*

*Abstain T Sanders*

## 8 Information Reports

### 8.1 Yearbook

Content please from sub-committees

## 9 Action Sheet

Item	Delegated Person(s)	Decisions/Future Action	Completed
Reclamation Title	T Bingham,  M MacDiarmid	<p>Title Application Process</p> <ol style="list-style-type: none"> <li>1. Application lodged with LINZ</li> <li>2. Valuation of undeveloped seabed. Valuation \$6,000-\$12,000.</li> <li>3. Land valuation can be negotiated, &amp; impairments (reductions) on the valuations made.</li> <li>4. LINZ will give a list of conditions to be met before title can be issued.</li> <li>5. Land will have to be purchased</li> <li>6. Title allocated</li> </ol> <p>Licence holders to be advised at AGM of process &amp; potential costs.</p>	Ongoing

**Resolution:** *That papers relating to the application for the reclamation title be sent to G Mathias.*  
*Proposed D Wise/Seconded T Bingham: Carried*

MOSS Exemption	M MacDiarmid	Application & additional information submitted, awaiting MNZ processing	Awaiting MNZ
Beach Refurbishment	A Wells/M MacDiarmid	Tonkin Taylor estimate to develop solution between \$7,000-\$10,000.	Estimate received
Public Access	T Bingham,  A Wells, D Keen, M MacDiarmid, L Ayr	Draft proposal for the AGM.	Ongoing

FNDC invoice relating to DoC Land Swap	T Bingham A Wells	Clarification & reduction of this invoice (FNDC invoiced Donaldsons) has been sought from FNDC. Awaiting feedback	Ongoing
Carters RIB Replacement	T Dalbeth-Hudson & D France	Apply for grants for replacement Centreboard Committee feel a replacement for Carters may not be necessary. A replacement motor for the Southern Pacific RIB be sourced & the existing outboard on the Southern Pacific be put onto the Carters RIB.	Underway

**Resolution:** *That a funding application for a replacement outboard for the Southern Pacific.*

*Proposed D France/Seconded A Wells: Carried*

Mistral Rudder Replacement		T Dalbeth-Hudson constructing replacement	Underway
Carters Trailer	M MacDiarmid	Serviceable rollers listed for sale No interest after 6 weeks advertising.	Underway
Marina Security Gates & Access System	M MacDiarmid	Marina Committee is approaching the KCC marina Trust to discover whether a loan from the refurbishment account would be possible to implement the gates asap. The loan would be repaid over 5 years via a levy to berth licence holders.	Underway
Piling Project	M MacDiarmid	At the meeting of the KCC Marina Trust 13/8/2020 payment of the piling project payment claim #3 at the \$19,969.45 amount was approved. The Trust would like the payment to be accompanied by a letter (drafted by Richard Ayton) to the affect that this is full & final payment, is made without prejudice & Trustees	Underway

		recommend that the Club pay no more than 60% of the original piling contract.	
Maritime access & development options	D Smith	liaise with FNDC staff re maritime development.	Ongoing
Etchell Report	Centreboard	General Committee to be advised how many people are utilising the Etchell, & whether the Etchell programme is achieving its original objectives.	Received
Complementary Tickets for Centreboard Coaches to Prize Giving	Centreboard Committee	Send invitations Cost will be borne by the Club Prize Giving 26 <sup>th</sup> September	
YNZ Fees	D Keen & L Ayr	look at the YNZ fees & Club membership of this organisation AGM will be advised that cost/benefit analysis will be completed	
Apology	M MacDiarmid / D Keen	letter of apology to KIC (cc: CEO, Chairman & Engineer) that the process was not in keeping with the way the Club operates	Completed
Letter of Instruction	M MacDiarmid / D Keen	K Farrand, D Godbert, K Staff be instructed not to act on behalf of the Club without express permission	Completed
	D France, A Wells	Talk with D Godbert about ongoing lobbying for pontoon at Lake Manuwai & representation of KCC	
Request for apology	K Staff	K Staff be requested to apologise via a letter to the Club, apology for verbally abusing the KCC Commodore & allegedly verbally abusing the KIC Engineer, & the CEO of NZ Irrigation.	Awaiting apology

Prize Giving		Club will contribute up to \$500 for travel costs for P Whiting to attend the 2020 prize giving up	
Visitor Pool	M MacDiarmid	KCC write to berth licence holders who are in contravention of re Berth Licence Rule 5.4 noting the rule, their status & to consider transferring the licence, buying a boat to occupy their berth or write to the Club for approval to have the berth available for rental for longer than 24 months.	
Conduct Decision	D Keen, M MacDiarmid	Advise complainants of outcome Notify Club members	Completed
Lake Manuwai Pontoon	D Godbert	Remove from lake easement by 9 Sep 2020	
		Remove from lake easement if not removed by 9 Sep 2020 - Ownership of the pontoon has now been advised.	
		Club has been advised that the pontoon is the property of K Farrand. Write to K Farrand - "The Club will assume that the pontoon is your property unless within 5 days of this message you advise contrary."	

## 10 Next Meeting

Next meeting 20 October 2020

Meeting closed 9.22pm