

Kerikeri Cruising Club (KCC) Marina Committee Minutes

Meeting of the Marina Committee Tuesday 10 May 2016
at Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay
Road, Kerikeri.

The meeting commenced at 6.30pm

1 Attending

P Woods (Chair), J Murdoch, K Staff, M Carere, P Stocker

M MacDiarmid (attending)

2 Apologies

P Pedersen, P Harris (Deputy Chair),

It was resolved that the apology be accepted

Proposed P Woods/Seconded Jim Murdoch: Carried

3 Confirmation of minutes of previous meeting

It was resolved that the minutes of the meeting 12 April 2016 be accepted.

Proposed P Woods/Seconded M Carere: Carried

4 Maintenance

Gangway tightening completed

Sewage pump out – can we be present next time the holding tank is pumped out? Does he have a vent? How big is tank?

Pile audit – all but complete, report will be presented at June meeting, some replacements required

It was resolved to approve the Short Form Agreement from Haigh Workman for a site inspection & condition assessment report for the marina at the quoted price of \$3,000+GST.

Proposed P Stocker/Seconded M Carere: Carried

It was resolved to approve the Short Form Agreement from Haigh Workman for a site inspection & condition assessment report for the fuel jetty subject to approval from the General Committee as a shared expense.

Proposed P Woods/Seconded J Murdoch: Carried

Check historical expense split

5 Health & Safety

P McLea completed 1st aid course
M MacDiarmid booked in for 1st aid refresher
Concrete path repaired
Water test 2nd set were clear of e-coli

6 Compliance

Permanent item on the committee agenda
Copy of the Consent to all marina committee

7 Matters Arising

Trustees Executors (TE) visit held on 28 April 2016. A report will be coming from TE.
Fees – what are the special duties fees? Hourly rates TE & legal counsel? M MacDiarmid. Will occasional informal phone calls be charged?
Structure – Law North has been briefed to provide a proposed replacement structure.
J Murdoch will get estimate prices from Law North

It was resolved to recommend to the KCC General Committee that the increased Trustee Executors fees be reluctantly accepted on a month by month basis from 1 January 2016 subject to information about the cost of special duty fees.

Proposed J Murdoch /Seconded M Carere: Carried

8 Correspondence

From/To	Regarding	Action/recommendation
Haigh Workman	Quote for site inspection, condition	Circulated to Marina Committee with agenda
Trustees Executors	Fee Increase	

It was resolved to accept the inwards & outwards correspondence.

Proposed P Stocker /Seconded K Staff: Carried

9 Finances

A profit & loss report to 30 April 2016 & invoices for payment were distributed prior the meeting.

It was resolved to accept the profit & loss report to 30 April 2016.

Proposed P Stocker /Seconded J Murdoch: Carried

It was resolved to authorise the invoices for payment as circulated prior the meeting (& Fourwood Ltd \$1,150) & transfer \$30,000 to the refurbishment account.

Proposed J Murdoch/Seconded M Carere: Carried

9.1 Debtors

B Dwight – letter – no use of breakwater, owe \$, exclusive use area, cease use or further action will be taken.

10 Marina Manager

Fanworm – marina committee to read revised draft charter & consider whether KCC should ratify.

It was resolved to recommend that the following licence transfers be finalised & sealed by the Kerikeri Cruising Club General Committee subject to confirmation of the standard documents & requirements:

A16 (10m) M Squire to John Peppiatt

Proposed P Woods/Seconded P Harris: Carried

11 KCC General Committee Report Back

12 General Business

Footpath – committee to consider options, e.g. every 2nd tree to be removed & replaced with more appropriate species

It was resolved to replace the Pohutukawa which are causing damage to the marina seawall with similar suitable trees more amenable to the engineering requirements.

Proposed M Carere/Seconded K Staff: Carried

Tree replacement options?

Kerikeri Fishing Club had requested FNDC to consider altering the 'old' boat ramp to make it easier for large trailer boats to back down the ramp. No alteration necessary, the boat ramp is adequately accessible.

FNDC –car park plan approval. M MacDiarmid to follow up.

Haul out – additional operators?

13 Next meeting

Tuesday 14 June 2016 6.30pm

Meeting closed 8.49pm