

# Kerikeri Cruising Club (KCC) Marina Committee Minutes

Meeting of the Marina Committee Tuesday 11 October 2016  
at Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay  
Road, Kerikeri.

The meeting commenced at 6.30pm

## 1 Attending

P Harris (Chair), L Ayr, M Carere, J Murdoch, P Pederson, K Staff, P Williams  
M MacDiarmid, P McLea (attending)

## 2 Apologies

## 3 Confirmation of minutes of previous meeting

*It was resolved that the minutes of the meeting 13 September 2016 be accepted.*

*Proposed M Carere/Seconded K Staff: Carried*

## 4 Health & Safety

## 5 Matters Arising

FMCA Opt Out – passed with 82%

## 6 Maintenance

Haul out ramping up & cesspit cleaned out but not a huge amount of

Shellfish cleaning ongoing. Shellfish cleaners – obtaining registration numbers

Ply corners more ready to be installed

Winch cable needs to be shortened so it lays on the drum & avoids permanent creases in the wire  
– Cookes Wire Ropes

Trolley arms – rust scale (2mm thick) has fallen out of the inside of an arm – K Staff to give a  
second opinion – new arms will be costed

Beach sand & pebbles are moving over the haul out ramp as a result of pulling the sand out of the  
marina

Coastguard special cleats will be installed

Breakwater checker plate section has broken off. Replace but modify plate.

D35 – Bellingham looking at specking mooring rings adequate for the vessel

Sea North has not yet made it to site. Harbour Marine will be contacted to see if the 10 through bolt replacement can be scheduled.

Monitor beach level – some sand/pea gravel may need to be removed.

## 7 Marina Committee Chair & Deputy Chair

*J Murdoch was nominated as Chair of the Marina  
Proposed M Carere/Seconded P Harris: Carried*

*P Harris was nominated as Deputy Chair of the Marina.  
Proposed P Pederson/Seconded M Carere: Carried*

## 8 Correspondence

From/To	Regarding	Action/recommendation
Gulf Harbour Marina	Newsletter	No action required, newsletter provided for info only
K Farrand	Insurance confirmation required, licence & rules in breach, breach to be remedied or boat removed & licence cancellation may be considered	Insurance confirmation now provided.

*It was resolved to accept the inwards & outwards correspondence.  
Proposed P Harris/Seconded M Carere: Carried*

## 9 Finances

A profit & loss report to 30 September 2016 & invoices for payment were distributed at the meeting.

*It was resolved to accept the profit & loss report to 30 September 2016 as circulated at the meeting.*

*Proposed M Carere/Seconded P Pederson: Carried*

*It was resolved to authorise the invoices for payment as circulated at the meeting.*

*Proposed P Pederson/Seconded K Staff: Carried*

### 9.1 Debtors

K Staff to follow up

*It was resolved to add J Murdoch as a signatory & authoriser on the Marina's bank accounts.*

*Proposed M Carere/Seconded P Pederson*

## 10 Berth Licence Sales

None & berth rental occupancy in the high 90%

## 11 Compliance/Resource Consent

Reclamation title – J Murdoch will follow up with D France & B Donaldson

## 12 Manager's Report

Christmas staffing, rentals & pre-Christmas rentals are the focus for the next few months.

## 13 KCC General Committee Report Back

No additional issues

## 14 FMCA Sub-Committee

*It was resolved recommend to the Kerikeri Cruising Club General Committee to approach P Stocker to remain on the FMCA sub-committee.  
Proposed M Career/Seconded P Harris: Carried*

## 15 General Business

### 15.1 Policies

Policy book – berth ownership etc

For next meeting a selection of existing/draft policies to be provided for Marina Committee to review & approve

### 15.2 Water quality

Water – treated by only tested quarterly notice & bigger sign on fuel jetty/public water supply

### 15.3 Marina Extension Plans & Mast Gantry & Fairway into the Marina

Issues P Williams adds to next agenda

### 15.4 Fuel Jetty/Mast Gantry Cost Proportions

Mast Gantry has historically been 100% Club expense

Fuel Jetty is 1/3 marina: 2/3 club expense split.

## 16 Next meeting

Tuesday 8 November 2016

Meeting closed 8.06pm