

Kerikeri Cruising Club Marina Committee Minutes

**Meeting of the Marina Committee Tuesday 10 September
2013 at Kerikeri Cruising Marina Office & Boatshed, 346 Opito
Bay Road, Kerikeri.
The meeting commenced at 5.30pm**

1 Attending

A McSweeney (Chair), P Kennedy, P Harris, N Cates,
M MacDiarmid, P Donahoe (attending).

2 Apologies

M Carere - leave of absence, M Macken, M Sceats

3 Confirmation of minutes of previous meeting

It was resolved that the minutes of the meeting 13 August 2013 be accepted.

Proposed A McSweeney/Seconded P Kennedy: Carried

4 Health & Safety Plan

No incidents. Weekly meetings held to review hazards & implement improvements.

5 Maintenance

P Donahoe gave a summary of relevant topics from the recent NZ Marina Operator Association AGM & conference including:

- Tutukaka marina refurbishment - the marina sought a renewal of its Resource Consent well in advance of the expiry date. Half Moon Bay also issued new licenses well in advance of expiry. KCC could consider this. The committee agreed that this concept be listed on the agenda for the postponed AGM.
- Fanworm - methods & plans for reducing the risk of Fanworm establishing in Northland.
- In Water Hull Cleaning - new legislation & possible impacts
- New legislation affecting marina tender operators
- Water testing for wash down & yard facilities - cost comparison against NRC monitoring to be undertaken

Breakwater Refurbishment

P Donahoe will negotiate with Total Marine with the aim of a negotiated price for presentation to the Club General Committee on Tuesday 17 September.

P Donahoe departs.

6 Matters Arising

6.1 D35 License

Revised license including weight restriction to be drafted.

6.2 Audit

The committee expressed disappointment that the issue requiring a new valuation of the marina had not been identified by the auditor sooner.

7 Correspondence

From/To	Regarding	Action/recommendation
Northland Regional Council	Storm water & Treated Wash down Water Monitoring Report	All conditions of consent were complied with at the time of inspection.
Berth License Holders	Notice of AGM & Call for committee nominations	
Boaties Book		Confirmation of listing
Bucket List Charters	Request for permission to use breakwater for commercial charters.	One off use to be granted, without prejudice on decisions about future requests. \$100 fee to be charged.

8 Finances & Budget

A profit & loss report & invoices for payment had been circulated.

Additional invoices for payment were tabled:

East West Waste \$256.57

Paper Plus \$6.48.

It was noted that the debtors are in good condition.

It was noted that the haul out trolley does not have to be in road worthy condition.

It was resolved to accept the Profit & Loss report to 31 August 2013 & authorise the invoices for payment as advised & tabled.

Proposed A McSweeney/ Seconded P Harris: Carried

M MacDiarmid to rename visitor pool funds as listed on the agenda for clarity. The transfer of the visitor pool income, expenses & management from the marina to the Club was discussed at length.

A new date for the postponed AGM was discussed however it was deemed prudent not to set a new date until the new valuation had been received & considered by the auditor. Having postponed the AGM, opportunity to also include the final agreed budget & management fee was raised.

9 Marina Manager

Berth license sales underway were discussed & it was agreed to reissue the Ahlsen license jointly to Ahlsen & Sandifer.

10 KCC General Committee Report Back

There is some debate as to whether the decision to consult with the Club's solicitor on the method used to calculate the 'Management Fee' was constitutional.

11 Next meeting

Tuesday 8 October 2013 5.30pm

Meeting closed 8.25pm