

Kerikeri Cruising Club Marina Committee Minutes

**Meeting of the Marina Committee Tuesday 14 January 2014
at Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay
Road, Kerikeri.
The meeting commenced at 5.30pm**

1 Attending

A McSweeney (Chair), P Kennedy, P Harris, M Sceats, M Carere, K Staff, J Murdoch
M MacDiarmid (attending).

2 Insurance

Peter Stott presented options for insurance cover (copy on file).

3 Apologies

None

4 Confirmation of minutes of previous meeting

Welcome to new members, J Murdoch, K Staff.

It was resolved that the minutes of the meeting 10 December 2013 be accepted.

Proposed P Kennedy/ Seconded M Sceats: Carried

5 Health & Safety Plan

No incidents.

6 Maintenance

P Donahoe away at busy time of year . does this make sense? Cost free custodian options . recoup costs. Trespass notice could be an option . M Sceats to research.

Was contact made between P Donahoe & Total Marine before end of December? If not, A McSweeney disappointed that this was not done.

Contract . signed quote, terms of trade, guarantees of work . M MacDiarmid to ensure. Offer to purchase materials at best rate sooner than work can start. P Kennedy will obtain NZ3610 standard contract for engineering works.

Water quality not good . could a filter be installed. K Staff will research sand filter & get a water test.

Boat ramp . N Cates/P Donahoe to pursue.

7 Matters Arising

7.1 Letter to Council

Not sent on advice of General Committee

8 Correspondence

From/To	Regarding	Action/recommendation
NRC	Stormwater discharge monitoring . all sites exceed NZ Guidelines, two sites exceed resource consent for copper & zinc but control site results good so discharges found to be fully compliant with Resource Consent conditions.	
RL Upperton	Resolution to/from license holders AGM	Will be scanned & sent to Statutory Supervisor with minutes of the AGM.
Trustees Executors	Notice of due date for Managers Certificate	It was resolved to recommend to the Kerikeri Cruising Club General Committee that the Managers Certificate be sent to the Statutory Supervisor. Proposed A McSweeney/Seconded P Harris: Carried
Opuia Marina	Fanworm Management Plan	Copy for information

9 Finances & Budget

A profit & loss report & invoices for payment had been circulated.

It was resolved to accept the Profit & Loss Report to 31 December 2013 & authorise the invoices for payment (including tabled expense of Davies cheque) as advised & tabled.

Proposed A McSweeney/Seconded M Carere: Carried

K Staff will negotiate next term deposit rate for refurbishment accounts.

10 Marina Manager

No further items.

11 KCC General Committee Report Back

Charging for commercial activity knocked back, prohibiting commercial activity has been nominated as way forward. Marina policy therefore general committee issue.

Marina budget/financial structure proposal will be presented to General Committee. Then a special meeting of the General Committee to further discuss, consider & possibly adopt. Aim is to ensure - operating expenses will equal fees as charged.

12 General Business

12.1 Coastguard

Seen speeding through the marina Sunday . one off incident, responding to fire on boat.

12.2 French Acrobats

Whangarei Town Basin endorse performance but marina here is not a public facility.

It was resolved that the Marina Committee doesn't support the acrobatic performance as it would encourage further public access to the Club's facilities.

Proposed A McSweeney/Seconded J Murdoch: Carried

12.3 DoC Boat

End of booking? M MacDiarmid to check.

12.4 Renewal of Club's Resource Consent

Strong indication from berth license holders AGM to investigate renewal of resource consent sooner rather than wait for 2015. Is that indication adequate to involve Statutory Supervisor to call meeting under 6.2 of Deed of Participation i.e. & commence renewal process if that is what license holders select?

It is envisaged there would be a series of meetings as there are many decisions to be made e.g. renewal of existing consent or change conditions (e.g. public access).

It was resolved to recommend to the Kerikeri Cruising Club General Committee that without delay a meeting of berth license holders is called to seek direction on renewing marina consents.

Proposed A McSweeney/Seconded M Carere: Carried

13 Next meeting

Tuesday 18 February 2014 5.30pm

Meeting closed 8.10pm