

Kerikeri Cruising Club Marina Committee Minutes

**Meeting of the Marina Committee Tuesday 11 June 2013 at
Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay
Road, Kerikeri.
The meeting commenced at 5.30pm**

1 Attending

A McSweeney (Chair), N Cates (Deputy Chair), P Kennedy, M Sceats, P Harris, M Macken
M MacDiarmid, P Donahoe (attending).

2 Apologies

M Carere

It was resolved that the apologies be accepted & that M Carere be granted a leave of absence for the duration of his stay in Fiji.

Proposed A McSweeney/Seconded P Harris: Carried

3 Confirmation of minutes of previous meeting

It was resolved that the minutes of the meeting 14 May 2013 be accepted.

Proposed A McSweeney/Seconded M Sceats: Carried

4 Health & Safety Plan

M MacDiarmid & P Kennedy to review the plan within the next month.

5 Maintenance

P Donahoe tabled a list of maintenance works with quotes. Further clarification of the scope of works & quotes are being sought. The works include: plastic sleeving of the steel breakwater piles, pile guide replacement on C & D piers, through-rod, whaler & flitch plate replacement on the breakwater.

It was resolved approve a budget of up to \$5,057.20 + GST for ultra sound testing of the steel breakwater piles & authorise the commissioning of this work subject to receipt of a 2nd quote for the works.

Proposed N Cates/Seconded M Macken: Carried

A list of other maintenance issues as a result of the marina condition audit & on going programme were discussed:

E pier pile guides for steel piles with plastic sleeves	Investigate whether the existing guides with stainless steel pads are feasible to assess whether hardwood or stainless guides are best.
Aluminium gangways E, A & B piers	Fell & Truweld to be invited to quote on construction & installation.
Pile guide replacement	Further investigation of the work hardening impact on stainless steel pile guides to be undertaken. Also through rods are mild steel so galvanic corrosion possible if in contact with pile guides. ARM alternative guide design rejected on the basis of plastic blocks guides wearing timber piles. Block type buffers rather than full rings seem to be harder on the piles. Fell & Truweld to be invited to quote on construction, & installation. 1 x best pile guide option will be purchased & installed at the location identified by Total Marine as in need of urgent replacement.

P Donahoe departs.

6 Matters Arising

6.1 Car Park Access

A August has contacted P Kennedy to advise that Club will be involved in this process. No further contact made. The committee noted that if the Club is serious about varying the consent that resources should be put into collating data on all rubbish abuse, security infringements & parking scheme abuse.

6.2 Removal of Mooring Blocks

Quotes for removal of the mooring blocks had been received:

Removal & dumping fees \$850 + GST

Removal for dumping at agreed location \$500 + GST

M MacDiarmid to pursue alternative location.

6.3 Compressor & rattle gun

Tests with a compressor & rattle gun showed their use reduced the time spent on bolt/nut tightening by 1/3 to 1/2.

It was resolved approve a budget of up to \$1,800 + GST for a compressor, rattle gun & hose.

Proposed A McSweeney/ Seconded M Sceats: Carried

7 Correspondence

From/To	Regarding	Action/recommendation
Trustees Executors	Copy of the Minter Ellison opinion	Forwarded to marina & club general committees
Berth License Holders	Notice of Meeting for berth license holders, copy of Marina Budget, letter from the Kerikeri	

	Cruising Club to berth license holders	
Berth Suite	Marina Management Software	M MacDiarmid to assess for cost, compatibility with Xero & functionality for KCM needs.

It was resolved to accept the correspondence.

Proposed P Harris/Seconded P Kennedy: Carried

8 Finances & Budget

It was noted that the reimbursement of 10% of the haul out maintenance should be sought from the Club.

It was resolved to accept the profit & loss report to 31 May 2013 & authorise the invoices for payment.

Proposed A McSweeney/Seconded P Harris: Carried

9 General Business

9.1 Berth License Annual Fees

M MacDiarmid had circulated a discussion paper on the annual berth license fees for the 2013/2014. The marina committee was unable to give direction on these as the 2013/2014 marina's operating budget is in question.

The marina committee was unable to consider the reallocation of annual fees by berth size as the 2013/2014 marina's operating budget is in question.

9.2 Refurbishment Account Adequacy

It was resolved to recommend that the Kerikeri Cruising Club sign & send the Refurbishment Account Adequacy Report.

Proposed A McSweeney/Seconded M Macken: Carried

9.3 Six Monthly Marina Manager's Certificate

The marina committee was unable to recommend the signing of the Six Monthly Marina Manager's Certificate as it is concerned that clauses a) & m) of the Manager's Certificate have not been met.

9.4 Licensing the Unlicensed Berths

A McSweeney may have an informal conversation with NRC about the issues surrounding licensing the unlicensed berths.

10 Next meeting

Tuesday 9 July 2013 5.30pm

Meeting closed 9.40pm