

# Kerikeri Cruising Club Inc (KCC)

## Minutes

Meeting of the General Committee Tuesday 15 December 2015

The meeting commenced at 7.33pm

### 1 Attending

D France (Commodore), C Rymer (Vice-Commodore), P Harris, J Durham (Secretary), P Woods, P Wilson (Rear Commodore), R McCready, T Dalbeth-Hudson, J Murdoch, M MacDiarmid, (attending)

### 2 Apologies

D Smith, T Brown, R Haslar, D Kean

*It was resolved to approve the apologies.*

*Proposed T Dalbeth-Hudson/Seconded J Murdoch Carried*

### 3 Minutes of the Previous Meeting

*It was resolved that the minutes of the previous meeting 17 November 2015, are a true & accurate record.*

*Proposed J Durham/Seconded T Dalbeth-Hudson: Carried*

### 4 Matters Arising

#### 4.1 Signs - P Woods

Drafts circulated,

*It was resolved to purchase 2 signs for \$542 exc GST - one for top of driveway, one for Clubhouse.*

*Proposed P Woods/Seconded J Murdoch: Carried*

Flame trees - how much to remove?

*It was resolved to purchase 2 signs for boat ramps, wording "Boat Ramp owned & operated by Kerikeri Cruising Club - Public Access"*

*Proposed P Woods/Seconded P Wilson: Carried*

#### 4.2 Water Quality & Supply

Treatment plant installed, water tests all good

#### 4.3 Fan Worm

Letters have gone to Northland marinas, YNZ & MPI.

*It was resolved to apply the Fan Worm management protocol (6:1 criteria) to marina licence holders & pile mooring renters whose vessels travel to high risk areas.*

*Proposed T Dalbeth-Hudson/Seconded P Wilson: Carried*

Fan Worm education - via notices, requirement for berth licence holders & pile mooring renters to declare high risk travel.

#### 4.4 Sponsorship Co-ordination

Ask D Kean if he would like to take on sponsorship co-ordination.

D France & P Wilson to draft sponsorship co-ordinator job description.

*It was resolved that Club host a 'sponsors evening' with complimentary finger food & refreshments.*

*Proposed P Wilson/Seconded J Murdoch: Carried*

Representative from each committee that has sponsors.

## 5 General Business Notified

- P Woods - Driveway
- D France - Honours Boards

## 6 Correspondence

A list of the correspondence received since the last meeting was distributed with the agenda.

| Sent/<br>Received | From/ To  | Regarding                               | Recommendation/Action   |
|-------------------|---|---|---|
| Received          | Yachting NZ   | Volvo Sailing & Boating Week            | Centreboard & keel boat activities on Sunday 21 February 2016<br>Advertising - Facebook, local newspapers, radio stations |
| Sent              | NZ Fire Service                                     | Trial Evacuation Report                 | Evacuation completed & paperwork sent   |
| Received          | Tiny Mighty   | Donation report                         |   |
| Sent              | IRD   | Direct Credit Authorisation             | Authorising IRD refunds to go direct to Club bank account   |
| Received          | FNDC  | Health Licence                          | Published in Clubhouse  |
| Received          | Trustees Executors                                  | Relationship Management Update          | C Cook has left Trustees Executors  |
| Received          | A Lodge   | Wildcard exploits for Major Ocean Races | Forwarded to D France   |
| Sent              | Whangaroa, Tutukaka, Opuia, Whangarei Basin Marinas | Fanworm                                 |   |

|          |   |  |  |
|----------|---|--|--|
| Received | Maritime NZ   | Life jacket promotion  | Will be published in the notices   |
| Sent     | Ministry for Primary Industries                                     | Fan worm   |  |
| Received | Harcourts   | Non-Disclosure & Compliance Agreement  |  |
| Received | G Pye   | Incident report - boat ramp rage   |  |
| Received | M Beauchamp   | Request to approach New World for \$2,000 sponsorship  | No approaches to New World or Oxford Trust until sponsorship co-ordinator in place. February approximately   |
| Received | MRX Yachting  | Annual Keelboat Championship info  | Will be published in notices   |
| Received | Moe Show  | Invitation for Club &/or Lake to host a sailing episode of children's activity show            | Forwarded to D France & D Godbert  |
| Received | K Farrand   | Request for confirmation that Club 'supports' a January 5 <sup>th</sup> dinghy race            | Support the event with:<br>RIB(s) (number to be confirmed based on availability & drivers)<br>Finish line<br>Clubhouse open<br>Who is the organising body? |
| Received | T Dalbeth-Hudson  | Authorised RIB users   | Published in boatshed  |
| Received | YNZ   | Correspondence re Fan Worm   | J Durham to brief YNZ  |
| Received | FNDC  | Christie Wedding Special Liquor Licence  |  |
| Received | FNDC  | Xmas Party Special Late Liquor Licence   |  |
| Received | T Bingham   | DoC Land Swap update   |  |
| Received | Far North Envirolab   | Water Test Results   |  |
| Sent     | Opua Cruising Club, Bay of Islands Yacht Club, Russell Boating Club | Invitation to cruise (posters - jpg & hardcopy) & for members to use Clubhouse over the summer |  |
| Received | Trustees Executors  | C Cook leaving   |  |

*It was resolved that outwards correspondence be approved & inwards be accepted.*

*Proposed T Dalbeth-Hudson/Seconded P Wilson: Carried*

## 7 Membership

| Name                            | Membership Type | Boat Type      |
|---------------------------------|-----------------|----------------|
| Ross Mills                      | Senior          | Keeler         |
| Martin & Rhonda Bothmann        | Family          | Launch         |
| Allen & Lianne Hookway          | Family          | Trailer Sailer |
| Alan Gregory                    | Family          | Launch         |
| Grant Dawson                    | Crew            |                |
| David & Shelley Scott           | Family          | Powerboat      |
| John Berry                      | Family          | Centreboard    |
| James Robinson                  | Family          | Keeler         |
| Grant Jenkins & Cornelia Luethi | Family          |                |
| Simon Kim                       | Senior          | Powerboat      |
| Kevin & Kerry Maxwell           | Family          | Launch         |
| Chris & Pam McPhee              | Family          | Powerboat      |
| Robert & Audrey McDougall       | Family          | Launch         |
| Louise Esse & Dennis Whiting    | Long Distance   | Keeler         |

### 7.1 Resignations

Bob Chesters & Heather Nixon

*It was resolved to accept the new memberships & resignations as listed above.*

*Proposed P Harris/Seconded R McCready: Carried*

## 8 Health & Safety

What are our responsibilities? Research

## 9 Finance

A profit & loss report was tabled & a list of payments for approval had been circulated prior to the meeting.

*It was resolved to accept the profit & loss report to 30 November 2015 with a query on the Wages General ledger balance.*

*Proposed P Woods/Seconded P Wilson: Carried*

*It was resolved to approve the invoices for payment as advised prior to the meeting (list on file).*

*Proposed J Murdoch/Seconded T Dalbeth-Hudson: Carried*

*P Wilson, D France Abstain*

## 10 Committee Reports

### 10.1 Keelboat - R Haslar

No meeting this month

### 10.2 Centreboard - T Dalbeth-Hudson

Minutes on file.

### 10.3 House & Social - P Wilson

Minutes on file.

### 10.4 Launch & Cruise - A Wells

Combined meeting with House & Social Committee.

### 10.5 Marina - P Woods

Minutes on file.

Trailer parking on the grass berm permitted as it provides more facilities for Club members.

### 10.6 Manager's Report

Copy on file

*It was resolved to approve & ratify the following berth licence transfers:*

*D18 (12m) from Laureen Alston to Dean Kessell*

*C41 (12m) from Gary Bodle to Martin & Rhonda Bothman*

*B23 (12m) from Malcolm & Sheila McCallum to David Hoyle*

*A6 (10m) from Gavin Wakelin to Tony Davies-Jones*

*Proposed P Woods/Seconded P Harris: Carried*

*It was resolved to accept the committee & Manager Reports.*

*Proposed P Wilson / Seconded T Dalbeth-Hudson: Carried*

## 11 General Business

### 11.1 Driveway - P Woods

Prices for hot mix crack filling & nib wall to stop water going off the bank. P Woods

### 11.2 Launch & Cruise Committee

*It was resolved to appoint K Staff to the Launch & Cruise Committee.*

*Proposed T Dalbeth-Hudson/Seconded P Wilson: Carried*

*It was resolved to approve the payment of December invoices in January 2016 subject to a list being circulated for comment to General Committee members, as there is no General Committee meeting planned for January 2016.*

*Proposed P Harris/Seconded J Durham: Carried*

## **12 Next Meeting**

7.30pm Tuesday 16 February 2016

Venue: Committee Room, Club & Marina Office.

Meeting closed 10.03pm