

# Kerikeri Cruising Club Inc (KCC)

## Minutes

Meeting of the General Committee Tuesday 17 March 2015

The meeting commenced at 7.30pm

### 1 Attending

L Ayr (Commodore), T Brown, D Smith (Treasurer), J Murdoch, P Wilson (Rear Commodore), J Durham, P Harris, D France (Secretary), M Beauchamp (Vice-Commodore), N Cates, P Woods, T Dalbeth-Hudson, R Haslar

M MacDiarmid, (attending)

### 2 Apologies

A Wells, N Cates (late)

*It was resolved that the apologies be accepted.*

*Proposed T Brown/Seconded J Durham: Carried*

### 3 Minutes of the Previous Meeting

*It was resolved that the minutes of the previous meeting 17 February 2015, with the amendments*

- 5.3 “does it include a welcome to the Clubhouse”,*
- Removal of duplicate A Wells from attending list*

*are a true & accurate record.*

*Proposed D France/Seconded P Wilson: Carried*

### 4 Matters Arising

Coastguard - L Ayr

*N Cates arrives*

Complaint - Club member v Club member re behaviour on the breakwater - D France reported as a result of talking with both parties & suggests no further action from the Club on this issue. Thanks to D France for pursuing.

Club policy on the Breakwater is it is for - Loading & unloading - Do not leave boat unattended without permission from the marina staff.

### 5 Notification of General Business Items

Coastguard - L Ayr

Ocean Race - M Beauchamp

Boat Ramps - D France

RIBs funding - D France

Windsor Landing - D France

Section - D France

Heat Pumps - P Wilson

J Beauchamp Resignation - P Woods

Launch & Cruise Storage, Clubhouse Visitor Sign In, Posts in Ground to stop trailer parking - T Brown

R Gibson Sponsorship - M Beauchamp

## 6 Correspondence

A list of the correspondence received since the last meeting was distributed with the agenda.

Sent/ Received	From/ To	Regarding	Recommendation/Action
Sent	B Jolly	Thank you for carpet mats	
Sent	Coastguard Bay of Islands	Berth Licence Purchase	
Sent	Kerikeri High School	Permission to use breakwater for camps	
Received	Y Pim	Tourist looking for boating experience	Circulated via email notices
Sent	B Tuke	Membership	
Received	Oxford Sports Trust	Application for grant declined	
Received	B Buckland	Trespass notice	Forwarded to police
Received	Sport NZ	Alcohol Sponsorship Survey	
Received	FNDC	Special Liquor Licences	
Sent	Financial Markets Authority	Notice of effective date under Financial Markets Conduct Act 2013	
Received	BDO	Suggestion that some audit testing occurs prior to end of year to speed up year end process	KCC will proceed with BDOs suggested timeframe
Sent	Trustees Executors	Six Monthly Manager's Certificate	<i>It was resolved to sign &amp; sent the Six Monthly Manager's Certificate for the Kerikeri Cruising Club Marina Scheme. Proposed P Woods/Seconded P Harris</i>

Received	G Durham	Proposal for KCC to become an accredited Training Centre & to apply last year's course prices for Club members.	<p><i>It was resolved to apply to become an accredited Training Centre &amp; apply the course prices as recommended by G Durham in her proposal 15/3/2015.</i></p> <p><i>Proposed L Ayr/Seconded J Durham: Carried</i></p>
Received	YNZ	Discount card available to all Club members on provision of membership data to YNZ	<p>L Ayr will obtain details of how the KCC membership data will be used by YNZ in particular distribution to 3<sup>rd</sup> parties.</p> <p><i>It was resolved to accept the YNZ proposal of a membership &amp; discount card on condition that Club membership data would not be distributed to third parties (including the discount providers).</i></p> <p><i>Proposed L Ayr/Seconded D Smith: Carried</i></p>
Received	Coastguard BOI	Confirmation of intention to purchase a berth licence.	

*It was resolved that outwards correspondence be approved & inwards be accepted.*

*Proposed D Smith/Seconded P Woods: Carried*

## 7 Finance

A profit & loss report was tabled & a list of payments for approval had been circulated prior to the meeting.

*It was resolved to accept the profit & loss report to 28 February 2015.*

*Proposed D Smith/Seconded P Wilson: Carried*

*It was resolved to implement changes so that all income (Club, marina & berth rentals) will be received into one bank account. This account will be reconciled & the receipts transferred monthly to the specific Club, Marina & Berth Rental bank accounts.*

*Proposed D Smith/Seconded P Woods: Carried*

*It was resolved to accept the invoices for payment as advised (L Ayr \$38.03, S Ringler \$147.5, Keri Laundry Services \$156.06) & circulated prior to the meeting (list on file).*

*Proposed D Smith/Seconded J Murdoch: Carried*

## 8 Membership

Application From	Membership Type	Proposer	Secunder	Boat
Tony Norman	Senior	M MacDiarmid	J White	Yacht
Gerald & Sandra Plested	Family	J White	M MacDiarmid	Launch
Garth Woollams	Senior	D Galbraith	K Petrie	Trailer boat

### 8.1 Resignations

P Vujcich -

K Wilding -

*It was resolved to accept the new memberships & resignations as listed above.*

*Proposed M Beauchamp/Seconded J Durham: Carried*

*It was resolved to remove unpaid members from the membership list.*

*Proposed D Smith/Seconded P Harris: Carried*

## 9 Committee Reports

### 9.1 Keelboat - R Haslar

Minutes circulated & on file.

### 9.2 Centreboard - T Dalbeth-Hudson

Minutes circulated & on file.

### 9.3 House & Social - P Wilson

Minutes circulated & on file.

*It was resolved to approve funds for two heat pumps at \$8,600 inc GST.*

*Proposed P Wilson/Seconded P Woods: Carried*

Good Friday Breakfast - House & Social will liaise with Launch & Cruise to organise this. L Ayr may be available to help with the breakfast.

### 9.4 Launch & Cruise - A Wells

Report circulated & on file.

### 9.5 Marina - P Woods

Minutes circulated & on file.

*It was resolved to offer Coastguard BOI the Club members berth rental rate until they raise funds to purchase a berth licence.*

*Proposed J Durham/Seconded T Dalbeth-Hudson: Carried*

Notes for letter: Thank you for your letter intent to buy, in light of that the KCC would like to offer Coastguard BOI the Club berth rental rate. All correspondence to be directed to the General Committee.

#### 9.5.1 B1/B3 Amalgamation

*It was resolved P Woods draft a proposal about the concept of amalgamating berths B1 & B3.*

*Proposed N Cates/Seconded M Beauchamp: Carried*

### 9.6 Manager's Report

Bar Operator

J Beauchamp has resigned. The position of Bar Operator has been advertised & P Webb has been employed in this role.

P Woods expressed his disappointment on J Beauchamp's resignation.

## 10 General Business

### 10.1 Ocean Race - M Beauchamp

Proposal tabled & on file.

*It was resolved that the KCC General Committee appoint a volunteer Vava'u Race Committee (VRC) of M Beauchamp, R Haslar, & C Jones with other members co-opted by the VRC as required.*

*Proposed D France/Seconded P Woods*

*It was resolved to task the Vava'u Race Committee with investigating the proposal on the Club's behalf.*

*Proposed D France/Seconded P Woods*

*It was resolved to task M Beauchamp with making a presentation to YNZ CIORC in April 2015.*

*Proposed D France/Seconded P Woods*

## **10.2 Boat Ramps / Windsor Landing - D France**

Windsor Landing development requires pressure to be applied to FNDC in order to get action.

*It was resolved to task D France with drafting the KCC response to the FNDC Long Term Plan & with talking to other Clubs on the issue of boat ramps in the Bay of Islands.*

*Proposed L Ayr/Seconded M Beauchamp: Carried*

## **10.3 Section - D France**

M MacDiarmid to investigate section clearing (green waste shredding & metal spreading)

## **10.4 Launch & Cruise Storage - T Brown**

Designated storage cupboard is hard to access - could the 'lean-to' be reassigned to Launch & Cruise?

The lean-to is currently designated for Coastguard storage as per the grant application made for the building.

T Dalbeth-Hudson will organise clear out of boat shed to allow easier access.

## **10.5 Clubhouse Visitor Sign In - T Brown**

Visitors required to be signed in by a Club member. Reminder to staff & members to increase compliance.

## **10.6 R Gibson Sponsorship - M Beauchamp**

*It was resolved to accept a rod & reel donated by R Gibson for the 2015 KCC Fishing Competition.*

*Proposed M Beauchamp/Seconded J Murdoch: Carried*

Letter of thanks to be sent

## **11 Next Meeting**

7.30pm Tuesday 21 April 2013

Venue: Committee Room, Club & Marina Office.

Meeting closed 10:33pm