

# Kerikeri Cruising Club Inc

346 Opito Bay Road, R D 1, Kerikeri 0294

## Notice of Berth Licence Holders Annual General Meeting 2020

The Kerikeri Cruising Club Marina Berth Licensees Annual General Meeting 2019 will be held at 7pm on Tuesday 22 September 2020 in the Kerikeri Cruising Club Clubhouse, 346 Opito Bay Road, Kerikeri.

## Annual General Meeting 2020 Order of Business

1. Welcome by Chairman
2. Apologies
3. Minutes of the Berth Licence Holders Annual General Meeting September 2019 (Draft Minutes see page 2)
4. Matters Arising from the Minutes
  - a. Security Gates
  - b. Company & Trust ownership of berth licences
5. Chairman's report

The Marina Committee Chairman's Report will be presented at the AGM.
6. To receive the Financial Statements to 30 June 2019

As a result of delays caused by the COVID Lockdown (March-June 2020) the Club's auditor BDO is unable to audit the Club's accounts in time for this year's AGMs. The audited accounts will be circulated to members as soon as it is completed. This also means the Kerikeri Cruising Club Marina Trust Report will not be available for the Berth Licence Holders AGM 2020. This report will also be circulated to licence holders as soon as the audit is completed & the Kerikeri Cruising Club Marina Trust are able to consider it.

The Club's Treasurer will present a financial report at the Berth Licence Holders AGM.
7. To receive the Budget for 2020/2021

The budget for the 2020/2021 year is attached to this agenda. There are no changes proposed for the berth licence holders annual marina fees for the 2020/2021 year.
8. Report from the Kerikeri Cruising Club Marina Trust (see above)
9. Election of the Marina Committee
10. General Business

# Kerikeri Cruising Club

Minutes of the  
Annual General Meeting  
Of Berth Licence Holders  
Held Tuesday 24 September 2019  
Meeting held at Kerikeri Cruising Clubhouse, Doves Bay.  
The meeting commenced at 7.11pm

## Welcome

P Pederson (Chair, Kerikeri Cruising Club Marina Committee) welcomed berth licence holders to the Annual General Meeting (AGM). Thank you to Jim Murdoch for many years of service & especially for his work in obtaining the new consent for the marina.

## Attending

P Pederson (Chair), and 37 berth licensees as per attendance register (on file). A quorum of 25 is required.

## 4 Apologies

L L'arrive  
R & J Tingey  
N & M Cates  
P Stocker

M Carere

*It was moved that the apologies be accepted.*

*Proposed P Pedersen/Seconded P Harris- Carried*

## Minutes of the Annual General Meeting held 25 September 2018

The minutes of the previous berth license holders Annual General Meeting (AGM) held on 25 September 2018 had been circulated to all berth licensees prior to the meeting and were taken as read.

*It was moved that the minutes of the berth license holders AGM 25 September 2018 be adopted as a true and accurate record of that meeting.*

*Proposed P Pedersen/Seconded L Ayr - Carried*

## Matters Arising

### Security Gate

The security gate on the breakwater has been installed, the lock is now ready to go live.

## Chairman's Report

P Pederson presented a report (copy on file).

*It was resolved that the Chairman's Report be accepted.*

*Proposed P Pedersen/Seconded P Harris: Carried*

## Presentation of the Financial Statements to 30 June 2019

The Kerikeri Cruising Club audited Performance Report to 30 June 2019 had been distributed prior to the meeting & was available in printed form at the meeting.

The following notes were made:

Statement of Financial Performance

- Licences & Levies - increase due to NRC Bio-security Fee
- Management Fee paid by Marina - currently still showing 2016/2017 year at \$16,498 & 2017/2018 year at \$19,544. \$19,544 figure is correct.
- Printing & Stationery - increase due to new licence distribution

Notes to the Performance Report

- Total Bank accounts & cash down compared to previous year, this is offset by (page 14) Accounts Payable also down by

Statement of Cash Flows

- Movement of funds to the term investments

*It was resolved to approve the unaudited Kerikeri Cruising Club Marina Performance Report to 30 June 2019.*

*Proposed / Seconded: Carried*

## Budget 2019/2020

A budget for the 2019/2020 had been circulated prior to the meeting & were available in printed form at the meeting.

*It was resolved to approve the Kerikeri Cruising Club Marina Budget 2019/2020.*

*Proposed P Pedersen/Seconded D Galbraith: Carried*

## Kerikeri Cruising Club Marina Trust AGM

M MacDiarmid summarised the minutes of the Kerikeri Cruising Club Marina Trust noting that there were no known issues & that Trust had received the Kerikeri Cruising Club Performance Report to 30 June 2019.

## Election of the Marina Committee

P Pederson explained there are a total of 7 marina committee positions. Two committee members have one year of their terms to run. There are therefore five vacancies on the Committee. 4 nominations were received for the vacant positions prior to the meeting.

Nominee
Paul Pederson
Phil Harris
Mike Carere
Phil Stocker

There being insufficient nominees for the vacant positions the nominees were deemed elected.

## General Business

### Proxy Votes

Advantage - able to vote in absence

Disadvantage - votes could be vote blocks

### **Security Gate**

Will gates be installed on all piers if trial is successful? This decision will be up to the berth licence holders.

How many burglaries have there been on the marina this year? Yes, there have been thefts from the breakwater this year.

Marina is not rated or insured as a commercial facility. Commercial activity to be discouraged.

Will make the ramp less attractive to power boats as breakwater drop-offs will not be possible.

Is a gate possible to limit public access? Original consent enshrines public vehicular access.

### **Marina Berth Licence Rules**

Submission from M Withers read to the AGM

*It was resolved to review the suggested amendments in relation to company & trust ownership of licences.*

*Proposed L Ayr/Seconded D Galbraith.*

### **Committee Membership**

D Brock volunteered for membership of the Marina Committee.

## **Other Business**

There being no further business, the meeting closed at 8.46pm

## Election of the Marina Committee - Call for Nominations

The role of the marina committee is to manage the business affairs of the marina on behalf of the Club in accordance with the Constitution.

The appointment & removal of Marina Committee Members is detailed in clauses 4 & 9 of the Club's Constitution & Rules.

There shall be a maximum of 7 committee members, all of whom shall be Berth Licence Holders, & financial members of the Club. Marina Committee members may hold office for a maximum term of two years & are eligible for re-election on completion of that term. Two committee members, have now completed their terms & there is one vacancy due to a resignation during the previous year. There are therefore three vacancies on the Committee.

Nominations in writing were called for & three nominations were received prior to the deadline of 5pm 8th September 2020.<sup>1</sup>

As per the Club's Constitution & Rules, "In the event that sufficient nominations in writing are received, those nominations received shall be deemed to be elected."<sup>2</sup> There being three vacancies & three nominations, the nominees are therefore deemed elected.

The newly elected Marina Committee members are:

Lane Ayr  
Rhys Dempster  
Alistair Stephenson

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<sup>1</sup> Kerikeri Cruising Club Inc, Constitution & Rules, Amended September 2017: clause 4.6

<sup>2</sup> Kerikeri Cruising Club Inc, Constitution & Rules, Amended September 2017: clause 4.6