

Kerikeri Cruising Club (KCC) Marina Committee Minutes

Meeting Tuesday 14 May 2024 at the Kerikeri Cruising Club clubhouse, 346 Opito Bay Road, Kerikeri The meeting commenced at 6.00pm

M Lucas (Chair), T Milicich (Deputy Chair), R Dempster, M Carere, M Simpson, P Woods

M MacDiarmid, P McLea (attending)

1 Apologies

M Lawton

Resolution	That the apologies above be accepted. Proposed M Simpson /Seconded R Dempster: Carried
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2 Confirmation of Minutes

Resolution	That the minutes of the 9 April 2024 meeting of the Marina Committee be accepted. Proposed R Dempster/Seconded M Simpson: Carried
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3 Matters Arising

Disembarking owners onto a dinghy will be challenging but will trial it & report back

4 Health & Safety

2 Health & Safety meetings held since the previous committee meeting.

1 incident – did not require first aid

Occupier fell into the water off, was able to extract themselves from the water independently.
Notices to marina users “Recommend that children wear life jackets on the marina.”

4.1 Haul Out

New alloy wheels being sourced & new studs (required to fit the wider alloy rims) will be fitted.
Tyres have been sourced. Wheels will be checked for cracked at stud holes & beads.

Small welding repairs will be undertaken on-site by certified insured welder.

Winch tensioning challenging, solutions still being researched. The safety issue may be able to be resolved with operating procedures.

Boat owners need to sign & undertake they are fit & able.

No-one on the vessel on the ramp out of the water. Need a dinghy person & user to get off the vessel before it comes out of the water.

5 Marina Maintenance

Oil recycling bund, a roof is not possible with the proximity to the diesel facility breather. New location to be brainstormed – bunded, roof, & access

6 Refurbishment

6.1 Gangway B Pier

Removing the plywood from the gangway revealed substantial & unanticipated corrosion of the steel structure. The planned in-house refurbishment is rendered inadequate & a full replacement is required.

A local engineering company was invited to provide a quote for the repair work as it is not within the scope that can be undertaken “in-house”. This quote of \$23,000 for unguaranteed repair compares with a quote of \$29,279 for a new gangway. A second-hand gangway available for \$15,000 will not be pursued as the cost to repair & improve it to standard pushes the total cost close to purchase of a new gangway.

The planned in-house repair on the B Pier gangway was put on hold while a detailed exploration of the condition of A Pier gangway was undertaken. This has now been completed. A Pier gangway is in much better condition than B Pier & could be refurbished in-house with paint, ply & non-slip surfacing.

Pursue a new gangway, seek alternative price from Total Marine Services

6.2 Finger through rods, walers & corner frame replacement project – In-house Project

Work continues at approximately one finger a fortnight as other priorities allow. The entire project consists of 14 fingers with 5 now completed including the sample finger.

6.3 E Pier Refurbishment Project

The contractor has forwarded a second payment claim which is currently with the Engineer for review. Approvals from the Engineer before KCC Marina Trust will authorise payment. Still awaiting a start date from the contractor who are aware this is a priority for us. Pass on committee’s dissatisfaction of lack of start date to contractor.

6.4 C & D T-head Refurbishment & Pile Replacement

The project engineer, Haigh Workman, has been onsite to review the work & are drafting piling specifications & tender documents. A draft pile schedule & drawings were circulated. This will receive a final Haigh Workman review in the week commencing 13 May 2024 & tender documents will follow.

Reel Thing – pile sunk ring & pile size – is this one on the replacement schedule?

7 Matters Arising

Issue	Who	Actions	Status
Refurbishment Funding Ideas	M Lucas	Refurbishment Fund Contribution Levy still in development	

M Lucas will clarify with the Commodore how this process will proceed.

Dry sander commissioning	M MacDiarmid	A consent variation application has been made to NRC.	
Haul Out	P McLea	P White to clarify difference in weight limits between 2 reports P White asked to specify upgrades required to increase	See email clarification circulated. Without

		limit	modification the trolley limit can be set at 13,000 kg
		Repairs & Maintenance: replacement wheels, trolley repairs & maintenance are underway. Mechanical winch improvements continue to be researched but changes to the operating procedure may be the only practical way to improve safety in this regard.	Underway

8 Correspondence

From/To	Regarding
N Bassett	Live aboard request R Dempster/M Carere: Carried
NRC	Water Quality v Consent Conditions (see attached). The maintenance records & waste disposal records have been sent to NRC. The other requests will be sent by 1 July. The readings beside the fuel jetty are problematic as there is no current use that would be affecting that location. The only conclusion is that these are the result of historical use.

- Stormwater between fuel jetty & A pier has high reading as well. Take a reading of surface water upstream of the stormwater outlet to find out whether.
- Engage a waste water treatment expert to assess & advise
- Call Mongonui grid/Club to talk about their solution

9 Financial

	Total Value	Notes
Invoices	\$47,698.96	List circulated with agenda
Credit Card Transactions	\$335.53	List circulated with agenda
Debtors	\$16,849	Primarily berth licence annual fees
Wage reconciliation	\$5,379.27	Monthly reconciliation + \$6,500 automatic payment
Berth Rental	\$16,691.72	transfer for berth rental
Refurbishment Fund Contribution	Made for 2023/2024 year	Transfer to KCC Marina Trust

Resolution	That the invoices as circulated, wage reconciliation, berth rental reconciliation be approved for payment & the credit card transactions & debtors be accepted. Proposed T Milich/Seconded M Simpson: Carried
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Resolution	That the Financial Statement as circulated be approved. Proposed T Milich/Seconded M Simpson: Carried
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9.1 Budget

First draft of the 2024/2025 budget was tabled at the meeting. Comments, concerns & further suggestions to be forwarded to M MacDiarmid asap.

10 Compliance

See above, No additional items

11 Policy

None this month

12 Marina Matters

May edition drafted & will be circulated to the General Committee prior to publication

13 Licence Transfers

Resolution	That a recommendation be made to the KCC General Committee that the licence transfers for C29 (12m) from V Kennard to Richard Power be approved (signed & sealed) by the Club, subject to receipt of completed paperwork. Proposed R Dempster/Seconded P Woods: Carried
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14 General Business

Boat speed in the marina, needs to create no wake. M McBain to have correspondence “please minimise wake”.

The following issues were discussed in passing:

14.1 Budget

14.2 Succession Planning for Marina Committee

14.3 Project Manager Role

14.4 Constitution

Suggestion the Marina Committee aligns with the other Club committees in having a maximum of 7 members.

Meeting closed 8.38pm

Next meeting 11 June 2024

Marina Committee usually meets 2nd Tuesday of the month