

Kerikeri Cruising Club Inc (KCC)

Minutes

Meeting of the General Committee Tuesday 16 November 2021

The meeting commenced at 7pm

1 Attending

A Wells (Commodore), M Turner (Vice-Commodore), D Keen (Rear Commodore), T Bingham, L Ayr, S Cain (Keelboat), M Simpson, N Burson, D Smith, A Griffin (Social), D France

M MacDiarmid, (attending)

2 Apologies

B Carter, R Dempster

Resolution: *It was resolved to accept the apologies.
Proposed M Simpson/Seconded D Keen: Carried*

3 Minutes of the Previous Meeting

Resolution: *It was resolved to accept the minutes of the General Committee 31 October 2021 with the addition of D Smith as attendee & A Griffin as abstaining on the Rangitane Development resolution.
Proposed D Keen/Seconded M Simpson: Carried*

4 Health & Safety

Clubhouse open under Level 2

5 Finances

Resolution: *To approve the Profit & Loss Report to 31 October 2021.
Proposed D Smith/Seconded A Wells: Carried*

Resolution: *To approve the invoices for payment as circulated & Waipapa Auto Repairs \$404.13.
Proposed D Smith/Seconded M Simpson: Carried*

Resolution: *To opens an account with Gas & Tyre (Waipapa) regular centreboard supplier
Proposed D France/ Seconded M Turner: Carried*

6 Decisions

6.1 Dinghy Rack Allocation -N Burson

Request for bottom racks for over 70 years when racks are vacated.

Allocation for dinghy racks is done by the office. Age, & ability is accounted for when allocating racks where possible however high demand means options are limited.

Assessment of where could additional racks be sited - M Turner

Survey of public dinghies that could be removed from the Club property - A Wells

6.2 Dinghy Trollies - N Burson

Requests additional/better dinghy trollies for use by Club members moving private dinghies.

New trollies are sufficient but larger wheels would improve usability

N Burson work with P McLea & M MacDiarmid to cost & source appropriate wheels

6.3 Bench Vice at Winch Shed - N Burson

Requests installation of a bench & vice for private Club member use/work.

This request has been assessed previously & declined due to safety issues around the winch shed/washdown area.

N Burson to meet with Centreboard Committee re locating a vice.

6.4 Dinghy Dock - N Burson

The General Committee has previously delegated investigation of this project to a sub-committee. The sub-committee needs to be reformed. FNDC have acknowledged that a dinghy dock should be provided to the Club for its boat ramp to assist with public demand.

Resolution: *N Burson & T Bingham to join the sub-committee looking at a potential dinghy dock. Current members are M Turner & D Keen. Marina Committee to appoint replacement for P Harris.
Proposed A Wells/ Seconded A Griffin: Carried*

6.5 Grant application for Helmets - Centreboard

Resolution: *To apply to Oxford Sports Trust for 20 Sailing Helmets from NZ Sailcraft Ltd for \$1,199 inc GST.
Proposed D France / Seconded M Turner: Carried*

Quote from NZ Sailcraft Ltd 20 Sailing helmets @ \$59.99 total \$1,199.00
NZ Sailing.com 20 sailing helmets @\$86.0875 total \$1,377.39

For use at Lake Manuwai for our Saturday Learn to Sail programme. (Health and Safety)

Quotes received July 2021

6.6 Southern Pacific Outboard replacement - Centreboard

Decision to replace the outboard motor on the Southern Pacific RIB was made in late 2020. An application for a grant was made but not successful. The Windscreen RIB sale proceeds are earmarked to partly fund this outboard. The sale of the Carters outboard would also go towards purchase of the new outboard for Southern Pacific RIB. Windscreen sale income \$7,000 (TBC by Treasurer). It is anticipated that the sale of the Carters outboard will generate a minimum of \$3,000 exc GST. A new outboard for Southern Pacific has been costed at \$11,599. 3 quotes were sought in an earlier phase of this project. A revised quote has been sourced from the most competitive supplier (BOI Auto & Marine) from the previous quotes. There are now supply issues as there are limited supplies of outboards available in the country. The RIBs are in use now the summer season has begun.

Resolution: *That a new Suzuki outboard be purchased from BOI Auto & Marine as per quote 12 Nov 21 & on installation of new motor the current Carters outboard be sold to contribute funds in retrospect. The anticipated shortfall of between \$1,000 & \$2,000 to be covered by the 'surplus' from the 2020 & 2021 years.*

Proposed D France / Seconded M Turner: Carried

6.7 Marina Access/Security System - M MacDiarmid

To maintain the integrity of the security system recommend that the one person, one FOB rule be adopted as Club policy. By adopting this policy, FOBs are less likely to be passed around to visitors & associates of Club members & the integrity of the system can be maintained.

6.8 Commercial Activity/Use of the Club's Facilities - Marina Committee

In support of the Club's objective to provide facilities for recreational boating, the Marina Committee has declined to rent a berth to a Club member for the purpose of the member's builder accessing, via boat, an off-shore property.

For future clarity & consistency, recommended that a Club policy (draft below) be adopted. NB: "the marina" is defined as the five marina piers & the fuel jetty as denoted in the consent plans.

Resolution: That the Marina Use Policy below be adopted

"Marina Use Policy

The Kerikeri Cruising Club and Marina is for the purpose of enabling recreational boating. The marina is not generally for the purpose of commercial activity. Commercial activity includes the loading/unloading of commercial passengers (including contractors), business equipment, supplies or materials. This does not apply to approved contractors working on recreational boats.”

Proposed L Ayr / Seconded M Simpson: Carried

A Wells will write to D Austin on behalf of the Club

Agenda item for December - T Bingham will draft briefing paper on Club security

6.9 Berth Licence Transfer - Marina Committee

Resolution: *That the licence transfers below be completed subject to the relevant paperwork being completed.*

E24(18m) Estate of J Wood to K Wood

Proposed L Ayr / Seconded A Wells: Carried

6.10 Parking Management Rules & Summer Staffing Tasks

Recommend the rules & roster below be adopted for the summer of 2022.

- Advise new parking rules & signage in play
- Trailers in trailer parks only i.e. Trailers in vehicle parks prohibited
- Non-Club member vehicles in public parks only
- Club House car parks - members only
- Long term parking in designated area
- Turn vehicles away when parks are full.
- Park as signs & lines designate i.e. over length rigs parked in trailer parks prohibited.
- Keep records (photos but equipment may have to be provided) of infringement
- Notice distribution - where vehicles are parked in contravention of the rules/signs, apply appropriate notice requesting compliance
- Escalate issues to designated Club representative as rostered
- 2 attendants rostered at a time. One at top and one on reclamation
- Roster: Sat 18, Sun 19, Sun 26, Mon 27, Tue 28, Sat 1st Jan, Sun 2nd Jan, Mon 3rd Jan, Tue 4th Jan, Sat 8th Jan, Sun 9th Jan, Sat 15th, Sun 16th, Sat 22nd, Sun 23rd, Sat 29th, Sun 30th, Mon 31st (Northland Anniversary holiday), Sat 5th Feb, Sun 6th, Mon 7th Feb (Waitangi Day holiday)
- Hours 7.00am to 11.00am
- ID, phone/camera, hi-viz

Roster for escalation: Club officers

6.11 Clubhouse Opening Under Level 2

Operating the clubhouse under COVID alert Level 2 conditions is incurring a loss (\$11,000 Jul-Sep). This is due to the increased staff requirements of seated & served. A Wells, M Turner, D Smith, M MacDiarmid, C Schaasberg exploring ways the clubhouse operations can be adapted to navigate the current conditions. This may involve changes to the

clubhouse service to enable it to remain open, provide services to members & return to long-term financial viability.

Currently the clubhouse can open under Level 2 conditions (seated, served, separated, limited to 100 patrons) or where applicable (club prize givings etc) “private social gatherings”.

Resolution: *That the working group A Wells, M Turner, D Smith, M MacDiarmid, C Schaasberg & A Griffin be authorised to make changes to clubhouse operations in the short term (i.e. between General Committee meetings) to enable if possible the clubhouse to remain open, provide services to members & return to long-term financial viability.*
Proposed L Ayr / Seconded A Wells: Carried

Resolution: *That the House & Social Committee give consideration to the long term options for clubhouse operations.*
Proposed A Wells / Seconded A Griffin: Carried

A Wells & M MacDiarmid will draft notice to club members of Club intention (unless circumstances change) to use vaccine certificates under the COVID 19 Protection Framework.

7 Membership

7.1 New Members

Name	Reason for Joining	M/ship Type	Provenance	Boat type	Proposer	Seconded
Paul Cheeseman	To use benefits	Family	Kerikeri	Trailer boat	Barry Spencer	Julie Spencer
Jesse & Savannah Dixon	Work at and use Marina every day	Family	Kerikeri	Launch (SILVERADO)	Geoff Dixon	Laurian Dixon
Monica Church	Learn to sail / participate in the Club	Senior	Kerikeri		Natasha Fraser	John Power
Adrienne Steele	Learn to Sail / Race	Senior	Kerikeri		John Power	Natasha Fraser
Lindsay Smith & Teresa Marsh	Cruising & Socialising	Family	Kerikeri	Yacht (KAILANI)	Harry Moloney	John Graham
Luke Norman	Learn to Sail	Youth	Kerikeri		Doug France	Vonnie France
Stephen Minty	Ramp Access	Senior	Kerikeri	Trailer Boat (MAREN)	Geoff Dixon	Laurian Dixon
Michael Skott		Senior	Waimamaku	Multihull	A Dawn	W Bingham

Sean & Jane McCaughan	Have access to all facilities	Family	Kerikeri	Launch (AQUARIUS)	Mike McCaughan	Jordyn McCaughan
Change Greg & Maureen Moir from Family to Long Sevice membership as of 01/12/2021						

7.2 Resignations

Name	Membership Type	Reason
Allan Carvell & Dale Sutherland	Family	Moved away
Walter Smith & Kathryn Crossland	Long Distance	Overseas, can't come back
Peter & Joan Honeyfield	Changed to Social	
Guilia Lanotte	Senior	No longer active at the Club
Dave Smith	Social	No longer using Club
John Clarke / Ainsley Quenault	Changed Family to Crew	Crew on PHYSICAL FAVOURS
Bruce & Ann Martin	Family	Reason not given
Gary Fussell	Senior	In Opuia now
Ruth McSweeney	Social	No longer using Club
Barry Smith	Social	Reason not given
Dave Ledger	Long Distance	Overseas, can't come back
Peter Boyle	Senior	No longer using Club
Veronica Woods	Changed Long Service to Social	

Resolution: *To approve the new memberships as listed above.
Proposed T Bingham / Seconded M Turner: Carried*

8 Information Reports

8.1 Vaccination Certification status of Centreboard activities

Schools are insisting that all coaches & volunteers involved in school sailing experience activities are fully vaccinated for COVID 19.

The Centreboard Committee will consult with vaccine eligible people (coaches, parents, volunteers, adult students etc) to ascertain whether vaccine certificates should be used at Club centreboard events.

8.2 Marina Berth Waiting List Request

Request for waiting list listing - declined

Rationale: The Marina Berth Waiting Lists Policy adopted June 2021 & the General Committee's decision earlier in 2021 to strictly apply the Long Distance membership rules

9 Committee Reports

9.1 Centreboard - on file

9.2 Keelboat Committee

9.3 House, Social, Launch & Cruise

9.4 Marina Committee - on file

10 Action Sheet

Item	Delegated Person(s)	Decisions/Future Action	Completed
Reclamation Title	T Bingham, M MacDiarmid	<p>Title Application Process</p> <ol style="list-style-type: none"> 1. Application lodged with LINZ 2. Valuation of undeveloped seabed. Valuation \$6,000-\$12,000. Quote for valuation to be obtained 3. Land valuation can be negotiated, & impairments (reductions) on the valuations made. 4. LINZ will give a list of conditions to be met before title can be issued. 5. Land will have to be purchased 6. Title allocated <p>Licence holders advised at AGM of process & potential costs. T Bingham/Thomson Wilson Law first meeting held re confirming process & costs for obtaining title - notes filed</p>	Land valuation quote being sought
	General Committee	<p>Decision pending on expense split between club & marina on cost of reclamation title application.</p> <p>First legal invoice of \$4,100 paid by Club</p> <p>Preliminary land assessment \$450</p>	

Public Access Conditions of Resource Consent	A Wells, D Keen	Meeting held with FNDC with a view to gaining some financial contribution towards the Club's operational costs to account for the impact of public use of Club facilities and infrastructure.	Awaiting FNDC action
Dinghy Dock	Sub-committee M Turner, D Keen, N Burson, T Bingham	Investigate dinghy dock potential Marina Committee to appoint replacement for P Harris	Further research & pricing to be investigated.
Club Asset Condition Register & Long Term Maintenance Plan	D Smith	General Committee to forward suggestions of Club members with expertise in this area Tutukaka Consultants has quoted \$8,000 + GST to produce same	
NYA	Keelboat Committee	Representative to be appointed	
Reclamation Expenses Split	Sub-Committee	Make recommendations back to General Committee	
NRC	A Wells	Approach NRC re constructive talks on bio-security & other fees Advised A August re change of approach	Completed
Rangitane Development	M MacDiarmid / T Bingham	Submission made	Completed

11 Next Meeting

Next meeting 15 December 2021

Meeting closed 9.16pm