

# Kerikeri Cruising Club Inc (KCC)

## Minutes

Meeting of the General Committee Tuesday 16 October 2018

The meeting commenced at 7pm

### 1 Attending

P Wilson (Commodore), D France, R Clark, T Dalbeth-Hudson, D Smith, J Murdoch, R Clark, D Wise, T Bingham, D Keen, P Harris, B Carter

M MacDiarmid, (attending)

### 2 Apologies

A Wells,

**Resolution:** *It was resolved to accept the apologies as above.*  
*Proposed T Dalbeth-Hudson/Seconded J Murdoch: Carried*

### 3 Welcome New Committee

B Carter & House & Social Committee

### 4 Minutes of the Previous Meeting

**Resolution:** *It was resolved that the minutes of the previous meeting 18 September 2018 are a true & accurate record.*  
*Proposed T Dalbeth-Hudson/Seconded T Bingham: Carried*

### 5 Matters Arising

#### 5.1 DoC Land swap - T Bingham

One month

How much has been spent? M MacDiarmid to calculate

#### 5.2 Reclamation Title

Letters sent

#### 5.3 Mast Gantry

Completed

Operation Plan to be drafted, how to use video & disclaimer

#### 5.4 Propeller Guards

Life Guard & Safety - contact from B Carter

## 5.5 Centreboard Boat Storage

Plans being drafted

## 5.6 Sailing School

Sailing Co-ordinator position on hold

**Resolution:** *It was resolved not to continue seeking applicants for the position of Sailing Co-ordinator & review situation in 2019.  
Proposed P Wilson/Seconded T Bingham: Carried*

Should Club concentrate on what it would take to get the structure to enable the Endeavour programme?

Chinese student sailor opportunity - if yes needs to be professionally done. Only if there are benefits for the Club. P Wilson to continue informal discussion with Chinese contact.

## 5.7 MOSS - M MacDiarmid

Final documentation to YNZ

## 5.8 Foundation North Application

Grant for 7 optimists approved

Thanks to Tony Dalbeth-Hudson & D Healy

**Resolution:** *It was resolved to appoint Tony Dalbeth-Hudson as responsible for pursuing grant applications.  
Proposed P Wilson/Seconded T Bingham: Carried*

## 5.9 Etchell

Deputy skipper/trainers O Smith, D Smith & J Power

Keelboat committee to be invoiced for berth rental

## 6 Health & Safety

Issue	Resolution
Marina gangway pin loose.	Repaired & on monthly inspection list

## 7 Finance

Admin/wages journal to be done every 3 months.

**Resolution:** *To approve the profit & loss report to 30 September 2018.  
Proposed D Smith/Seconded D Wise: Carried*

**Resolution:** *To approve the invoices as circulated for payment.  
Proposed D Smith/Seconded J Murdoch: Carried  
Abstain D France*

## 7.1 Boat Sewage Pump Out

Repaired & operating

## 7.2 Lake Manuwai Facilities

Meeting with FNDC & users scheduled for 26<sup>th</sup> October

P Wilson & D France to represent KCC

# 8 Committee Reports

## 8.1 Keelboat Committee

**Resolution:** *To use \$5,000 of the Vila Fund towards purchase of Feva.  
Proposed R Clark/Seconded J Murdoch: Carried*

**Resolution:** *To approve payment of \$17,542.50 as the deposit for purchase of 3 Feva boats on receipt of the anticipated donation of \$20,000.  
Proposed D Smith/Seconded B Carter: Carried*

Centreboard Committee to confirm there is only one NZ supplier hence unable to get 3 quotes.

Marina TV - Opuia example not particularly impressive. Opportunity has been declined at this time.

## 8.2 Centreboard Committee

Thanks to D Ferris for fundraising & to donors for support, voucher for D Ferris as thank you.

RIB - thank you letter to donor, purchase order for Northland Sea Safety for repairs to donated RIB

Lists of course participants & contact details forwarded to Centreboard Committee chair for ongoing communication

Admin/wages will be calculated quarterly

Centreboard Committee to plan holiday programme & learn to sail coach back-ups. Recent holiday programme with coach illness highlighted need for back up plan.

## 8.3 House & Social

Report on file

Merchandise development - House & Social Committee to consider whether they would like to become involved in this.

## 8.4 Marina

### 8.4.1 Rubbish Proposal

**Resolution:** *To install a security gate on E pier.  
Proposed J Murdoch/Seconded P Harris: Carried*

**Abstain T Bingham**

**Resolution:** *That a \$75 increase per berth licence per year for refurbishment contributions be implemented & that a minimum balance of \$400,000 be maintained in the KCC Marina Trust account (marina refurbishment fund).  
Proposed J Murdoch/Seconded P Harris: Carried*

**Resolution:** *To review the cost split between club & marina on rubbish for the 2019/2020 budget year.  
Proposed D Wise/Seconded D France: Carried*

**Resolution:** *To allow visitor pool payments to be credited against marina annual fees.  
Proposed J Murdoch/Seconded D Smith: Carried*

**Resolution:** *To approve the berth licence transfer C4 (14m) from the Forsyth Family Trust to C & J Gleeson.  
Proposed J Murdoch/Seconded P Harris: Carried*

**Resolution:** *To approve Licence Transfer Fee Policy below,  
"Licence Transfer Fee Policy  
To clarify existing & past practice this policy was adopted in October 2018.  
A Marina Berth Licence Transfer Fee of \$1,200 is payable by the assigning Licensee (vendor)."  
Proposed J Murdoch/Seconded P Harris: Carried*

**8.4.2 Parking Plan**

Club & Marina to pay 50% each & then final cost split will be reviewed when the data from the vehicle survey is analysed.

**Resolution:** *To approve new licences for Forsyth Family Trust to C & J Gleeson.  
Proposed D Smith/Seconded J Murdoch: Carried*

## 9 Membership

Name	Membership Type	
Todd Jenkins	Senior	Trailer Sailer
Michael Lawton & Elna Ellis	Family	Keeler
Trevor & Anne Harbrow	Family	Launch
Belinda Wallace	Senior	Trailer Sailer
Graeme & Carol Smylie	Family	Keeler
Paul Bowker	Senior	Keeler

### 9.1 Resignations

Andrew Rudkin

Keith Laxton

John & Jill Lambert

Jim & Joy Workman

Brian & Sue Hufton

Gary & Gail Cooper

Cameron Willis

### 9.2 New Members

**Resolution:** *To approve the new membership applications & resignations as above & long service membership for the Budgens.  
Proposed D Keen/Seconded D Wise: Carried*

## 10 General Business

### 11 Next Meeting

7 pm 20<sup>th</sup> November 2018

Venue: Committee Room, Club & Marina Office

Meeting closed 9.44pm