

Kerikeri Cruising Club Inc (KCC)

Minutes

Meeting of the General Committee Tuesday 18 August 2020

The meeting commenced at 7pm

1 Attending

D Keen (Commodore), D Smith (Treasurer), T Bingham, L Ayr, D France, B Carter, A Wells (Vice-Commodore), S Willis, P Wilson, D Wise, T Sanders, D Ferris,

M MacDiarmid (attending)

2 Apologies

P Hooper, P Pedersen,

Resolution: *It was resolved to accept the apologies.
Proposed D Wise/Seconded L Ayr: Carried*

3 Minutes of the Previous Meeting

Resolution: *It was resolved to accept the minutes of the General Committee 28 July 2020 subject to the following changes:*

- the word “income” to the word “surplus” in item 5.4,*
- the requirement for the House & Social Committee to decrease deficit “by” \$1,000 should read “to” \$1,000.*

Proposed T Bingham/Seconded A Wells: Carried

4 Health & Safety

COVID Level 2 requirements underway particularly for the clubhouse & keelboat & marina

5 Finances

Resolution: *To approve the profit & loss report to 31 July 2020.
Proposed D Smith/Seconded T Bingham: Carried*

Resolution: *To approve the invoices for payment as circulated.*

Proposed D Smith/Seconded A Wells: Carried

5.1 Budget

Changes as noted by the last meeting have been implemented.

Clubhouse margins need to be improved further still.

Resolution: ***To approve the 2020/2021 budget.***
Proposed D Smith/Seconded L Ayr: Carried

5.2 Clubhouse

Review financial reporting after AGM

Patron numbers are still good, average 50+ patrons since opening in early July.

Clubhouse remain open if volunteers can be sourced to serve & provide staffing so that margins remain acceptable.

6 Decisions

6.1 Pontoon Installed in Lake Manuwai

The pontoon installed in Lake Manuwai has been removed from the water. It is now on the reserve at the Lake.

Which group has authority to decide if the pontoon can remain on the lake-side reserve.

Resolution: ***That the BOI/Whangaroa Community Board be approached for authority to leave the pontoon on the Reserve for 4 weeks (5pm 16th September 2020).***
Proposed D Wise/Seconded D Smith: Carried
Abstain: D France

Resolution: ***That the Club members responsible for installing the pontoon be invited to remove it from the Lake & Reserve within 3 weeks (5pm 9th September 2020).***
Proposed T Sanders/Seconded B Carter: Carried
Abstain: D France

Commodore to sign

Resolution: ***That if the pontoon is not removed from the Lake & Reserve within 3 weeks, the Club will arrange for its removal.***
Proposed D Smith/Seconded P Wilson: Carried
Abstain: D France

The General Committee discussed the governance, decision-making process & club member actions relating to this matter.

Resolution: ***That the Club sends a letter of apology to KIC (cc: CEO, Chairman & Engineer) that the process was not in keeping with the way the Club operates.***

Proposed P Wilson/Seconded D France: Carried

Commodore to sign

Resolution: **That the meeting moves into Committee.**
Proposed D Wise/Seconded A Wells: Carried

Resolution: **That the meeting comes out of Committee.**
Proposed D Smith/Seconded P Wilson: Carried

Resolution: **That the three resolutions made in Committee (see below) be approved.**
Proposed P Wilson/Seconded L Ayr: Carried

Resolution: **That K Farrand, D Godbert, K Staff be instructed not to act on behalf of the Club without express permission.**
Proposed D Smith/Seconded S Willis: Carried

Commodore to sign

Resolution: **That K Staff be requested to apologise via a letter to the Kerikeri Cruising Club, for:**

- **verbally abusing the KCC Commodore &**
- **allegedly verbally abusing the KIC Engineer, & the CEO of NZ Irrigation.**

Proposed T Bingham/Seconded A Wells: Carried

KCC Secretary to sign

6.2 Prize Giving Speaker

Resolution: **That the Club will contribute up to \$500 for travel costs for P Whiting to attend the 2020 prize giving up.**
Proposed D Smith/Seconded D Wise: Carried

6.3 Berths Long Term in the Visitor Pool

The Club rules state, “5.4 Unless with prior written approval of the Club General Committee, the Club may require a Licensee to sell their Licence if the Licensee has not used the berth to moor the Licensee own boat for a period in excess of 24 months. Unless with prior written approval of the Club’s General Committee, berths may be placed in the “visitor’s pool” for maximum of 24 months.”

The Marina Committee recommends that KCC write to berth licence holders who are in contravention of re Berth Licence Rule 5.4 noting the rule, their status & to consider transferring the licence, buying a boat to occupy their berth or write to the Club for approval to have the berth available for rental for longer than 24 months.

Resolution: *That KCC write to berth licence holders who are in contravention of re Berth Licence Rule 5.4 noting the rule, their status & to consider transferring the licence, buying a boat to occupy their berth or write to the Club for approval to have the berth available for rental for longer than 24 months.*

Proposed L Ayr/Seconded A Wells: Carried

6.4 Restricting Trailer Access & Parking

Following the meetings of the access & parking sub-committee, T Bingham has met & corresponded with FNDC to ascertain what changes to the access & parking are permissible under the current consent conditions. It has been difficult to get concrete advice from FNDC. The following measures are recommended for implementation for the summer of 2020/2021.

- That visitor parking areas, be designated using signage for X number of visitor parks and mark the esplanade parks as "Club members only please" or "Boat owners only please".
- That the driveway access be restricted, because of safety, to single axle, no brakes, max gross laden weight 2,000kgs trailers. Indirect brakes 2,000-2,500kgs. We could still allow larger vehicles access if we close the driveway for the transit time.
- That public parking be restricted to 24hrs but applying a penalty would be difficult.
- That the Club writes a public access management policy which we publish to our website.

Resolution: *That T Bingham drafts a public access policy (including the measures above) on behalf of the General Committee for presentation to the 2020 AGM.*

Proposed T Bingham/Seconded L Ayr: Carried

7 Membership

7.1 New Members

Name	Membership Type	Provenance	Boat type	Proposer	Seconded
Troy Moon	Long Distance	Kerikeri / Egypt	Trailer Boat	S Moon	L Moon
John McHugo	Senior	Kerikeri	Keeler	W Bigwood	T Garland

7.2 Resignations -

None this month

Resolution: *To approve the new memberships as listed above.
Proposed P Wilson/Seconded L Ayr: Carried
Against T Sanders*

8 Information Reports

8.1 Key for Container & Lake

Academy staff will retain a key for the container until the end of term 3 2020.

8.2 Letter from D France (tabled)

Complainants to be advised of the outcome

L Ayr leaves the meeting 9.55pm

KCC members also require notification of the issue & the outcome.

” Notice to Members

Membership privileges are being withheld from Michael Smith (member) until the start of the subscription year 1 December 2021 following a special meeting of the General Committee convened under clause 2.3.2 of the KCC Constitution & Rules. The final decision of the General Committee on this matter is required to be notified to all members.”

9 Action Sheet

Resolution	Delegated Person(s)	Decisions/Future Action	Completed
Reclamation Title	T Bingham, M MacDiarmid	T Bingham in conversation with LINZ & awaiting promised feedback on application to date Talk with C Galbraith Refresh the S245 How much will the valuation cost? Advise the Marina Committee of cost	Ongoing
MOSS Exemption	M MacDiarmid	Application & additional information submitted, awaiting MSA processing Contact has left MSA	Awaiting MSA
Lake Manuwai Facilities	D France, A Wells, FNDC	FNDC toilet installation	Awaiting installation by FNDC, remove from action sheet
Beach Refurbishment	A Wells/M MacDiarmid	Auckland University coastal engineer/Tonkin Taylor engineer located.	
Public Access	T Bingham, A Wells, D Keen, M MacDiarmid, L Ayr	T Bingham drafting public access policy	Ongoing
FNDC invoice relating to DoC Land Swap	T Bingham A Wells	Clarification & reduction of this invoice (FNDC invoiced Donaldsons) has been sought from FNDC. Awaiting feedback	Ongoing
Carters RIB Replacement	T Dalbeth-Hudson	Apply for grants for replacement Centreboard Committee feel a replacement for Carters may not be necessary & optimising the	Underway

		existing smaller Southern Pacific RIB & replacing the outboard on the Carters RIB may suffice.	
Mistral Rudder Replacement		T Dalbeth-Hudson constructing replacement	Underway
Carters Trailer	M MacDiarmid	Serviceable rollers will be sold, have been listed but no interest	
Leftover Pipe	Centreboard Committee	Sold	Completed
Marina Security Gates & Access System	M MacDiarmid	Enquiry made to chair of Trust KCC Marina Trust have decided the purchase & installation of security gates & access system is not marina refurbishment & suggest the marina licensees be levied for the funds required.	Underway
Piling Project	M MacDiarmid	At the meeting of the KCC Marina Trust 13/8/2020 payment of the piling project payment claim #3 at the \$19,969.45 amount was approved. The Trust would like the payment to be accompanied by a letter (drafted by Richard Ayton) to the affect that this is full & final payment, is made without prejudice & Trustees recommend that the Club pay no more than 60% of the original piling contract. Thanks to be sent to P Williams for instigating the Financial Procurement Policy.	Ongoing
Clubhouse Budget	B Carter, P Wilson, M MacDiarmid		
Maritime access & development options	D Smith	Liaise with FNDC staff	Ongoing
Etchell Report	Centreboard	General Committee to be advised how many people are utilising the Etchell, & whether the	

		Etchell programme is achieving its original objectives.	
Easement	M MacDiarmid	Advise neighbour, no interest to increase easement at this time	Completed
MPMP	M MacDiarmid	Send letter in support of Asselbergs correspondence to NRC	Completed
	T Bingham	Seek permission from A Asselbergs to publicly publish correspondence	Completed
	M MacDiarmid	Publish correspondence & promote to club members	Completed
Complementary Tickets for Centreboard Coaches to Prize Giving	Centreboard Committee	Send invitations Cost will be borne by the Club	
Clubhouse Performance	B Carter, P Wilson, M MacDiarmid	Develop initiatives to further improve margins	

10 Next Meeting

Next meeting 15 September 2020

Meeting closed 10.28pm