

Kerikeri Cruising Club Inc (KCC)

Minutes

Meeting of the General Committee Tuesday 21 June 2022

The meeting commenced at 7pm in the clubhouse, 346 Opito Bay Road, RD1, Kerikeri.

1 Attending

A Wells (Commodore), L Ayr, S Cain (Keelboat), M Simpson, D Smith, D France, D Keen (Rear Commodore), M Turner (Vice-Commodore & Centreboard), D France, R Dempster, T Bingham, N Fraser (Social/Launch), B Carter

M MacDiarmid (attending)

2 Apologies

N Burson

Resolution: *It was resolved to accept the apologies.
Proposed A Wells/Seconded D France: Carried*

3 Minutes of the Previous Meeting

Resolution: *It was resolved to accept the minutes of the General Committee 17 May 2022.
Proposed A Wells/Seconded D France: Carried*

4 Health & Safety

Club & Clubhouse open under Orange phase of NZ COVID Protection Framework/traffic light system

Club's Health & Safety report circulated prior to this meeting. 6 Health & Safety meetings held since the last General Committee meeting.

5 Finances

Resolution: *To approve the Profit & Loss Report to 31 May 2022.
Proposed D Smith/Seconded t Bingham: Carried*

Resolution: *To approve the invoices for payment as circulated.
Proposed D Smith/Seconded D Keen: Carried*

Budget 2022/2023

Two key expenses impacting budget deficit (\$25,000)

- Legal expenses for reclamation
- Wages for administration & management

Rentals (piles, dinghy storage) 3%-5% inflationary increase?

\$10,500 for development for industry advice on clubhouse operation & a replacement point of sale system against Major Maintenance & Refurbishment

YNZ fee pass on the increase to members

NRC Bio-security & Navigation Fees to be passed on to users

Resolution: To approve the budget with income to be adjusted for YNZ NRC fees to be passed on, inflation on rentals & with capital items as discussed.

Proposed D Smith/Seconded M Turner: Carried

6 Decisions

6.1 Allied Fuel Cards to enable Club Members to receive discounts

R Dempster has negotiated with Allied Fuels & secured a discount for Club members who apply for an Allied Fuel card. Thanks from the Committee to R Dempster for work in putting the deal together.

Resolution: To promote Allied Fuel cards to Club members.

Proposed R Dempster/Seconded L Ayr: Carried

6.2 Mast Gantry Operation & Conditions Policy

Recommend that the following be added to the policy

“The mast gantry is locked when not in use. The key & safety equipment will only be released to a mast gantry supervisor.”

Resolution: To add the clause “The mast gantry is locked when not in use. The key & safety equipment will only be released to a mast gantry supervisor.” To the Mast Gantry Operation & Conditions Policy

Proposed A Wells/Seconded D Keen: Carried

6.3 Hire Scaffold

Existing cladding is rotten in places. Replacement cladding estimated to cost \$1,000 for 4 sheets.

Resolution: That Bay of Islands Scaffolding & Hire Ltd scaffold be hired for the purpose of replacing cladding on the eastern face of the clubhouse (beside water tanks). \$1,200 for a month's hire & installation & removal.

Proposed A Wells/Seconded M Turner: Carried

6.4 Council Liaison - A Wells

Resolution: *To host a council liaison meeting (date TBC, possibly 3 September 2022) for the purpose of providing club member & public forum to hear from councils (NRC, FNDC), Far North Holdings Ltd & Iwi representatives on their visions for marine development in the area & other relevant issues: bio-security, navigation bylaws, water access & marine facilities (including associated land-based facilities).*

Proposed A Wells/Seconded B Carter: Carried

Club could invite boating suppliers to have a presence, offer discounts & product specials.

6.5 M Smith Action

The Disputes Tribunal hearing was held on Wednesday 1 June 2022. M Smith did not attend. The adjudicator found in the Club's favour & a court order for the debt to be paid will be issued. The Disputes Tribunal was unable to assist with the removal of the vessel from the piles as this is beyond the jurisdiction of that entity. Enquiries have been made with NRC to arrange the removal of the vessel from the mooring.

NRC have contacted Mr Smith via phone to encourage him to remove the vessel. He is now claiming that he is leaving it there because the Club owes him due to a previous boat sinking incident. This may be the centreboard incident that led to a conduct hearing that resulted in Mr Smith losing most of his Club privileges.

Following this interaction, NRC are no longer anticipating that Smith will remove the vessel from the mooring himself.

The Harbour Master suggests the next step is to have NRC's lawyer look over the details of the issue to ensure NRC will be on solid ground to pursue removal of the boat. NRC has asked if the Club can foot the bill to have NRC's lawyer assess the case & decide if NRC can take it on. Guesstimated cost is between \$1,000 & \$2,000. If the answer is yes, NRC will pay for any ongoing costs. If the answer is no, it has cost the Club an additional sum. The Harbour Master has also undertaken that if there are sufficient funds the Club could be reimbursed the legal cost above.

NRC is awaiting the Club's confirmation on the legal fee & a copy of the Disputes Tribunal decision before proceeding.

Resolution: *To request assistance from the NRC Harbour Master to remove the vessel LEE OH from the KCC pile mooring including underwriting an initial NRC legal assessment if necessary to a maximum of \$2,000. The Commodore will approach the NRC Chairman for reimbursement of the legal cost.*

Proposed D Smith/Seconded R Dempster: Carried

6.6 Clean Club - D Keen

Centreboard & Open Teams Regatta organisers be acknowledged for implementing a waste management system & use of recyclable bottles, cups, plates etc at the Queen's Birthday regatta.

6.7 Committee Decision Making & Collective Responsibility

Resolution: *That KCC General Committee goes "into committee" to discuss committee decision making & collective responsibility.*
Proposed A Wells/Seconded D Smith: Carried

Resolution: *That KCC General Committee comes out of "committee" having discussed committee decision making & collective responsibility.*
Proposed A Wells/Seconded M Turner: Carried

Resolution: *That KCC General Committee will write a formal letter inviting N Burson to resign from the General Committee in order to fully resolve the issue. The letter will include an include an opportunity to respond.*
Proposed M Turner/Seconded D Keen: Carried

6.8 Security Access Policy

Resolution: *That the Club adopts this policy (copy of policy attached with agenda) which defines misuse of security FOBs & the actions that may be taken by the Club if a FOB is misused, lost or stolen.*
Proposed L Ayr/Seconded M Simpson: Carried

6.9 Berth Licence Transfers - Marina Committee

Resolution: *That the licence transfers below be ratified by the Club:*
A36(10m) from Jaybee Trust to Daniel & Emma Wise
C32(12m) from D & L Guerin to Don & Nola Blainey
B43(12m) from D & N Blainey to Murray & Gail Lucas
Proposed L Ayr/Seconded M Simpson: Carried

7 New Members

Name	Reason for Joining	M/ship Type	Provenance	Boat type	Proposer	Seconded
Simon & Louise Morley	Social & Facilities	Family	Kerikeri	Keeler (PUNAWAI)	David Stuart	Richer Power

Nicholas Toft	Taking over family Boat	Senior	Kerikeri	Launch (ZOOMER)	Sara Toft	Geoff Lodge
Richard & Sue Bunce	Use the Marina	Family	Kerikeri	Keeler (RIESLING)	Sue Judd	Paul Matich
Reb Aplin	Marina use	Senior	Kerikeri	Launch (PEARL DIVER)	Greg Moir	Mal McBain
Craig & Pauline Bacon		Family	Kerikeri	Keeler	Alan Blunt	Kristine Donahoe
Bob van Pierce	To use slip & facilities	Senior	Kerikeri	Keeler (CORA)	Alan Kerr	Kelvin Petrie

7.1 Resignations

None

Resolution: *To approve the new memberships as listed above.
Proposed D Smith/Seconded B Carter: Carried*

8 Information Reports

8.1 Haul Out Prices

As part of the budget process the price of haul outs has been approved by the marina committee for increases to be applied from 1 July. Overnight haul out will increase to \$220 from \$180, a 'same tide' haul out will increase to \$180 from \$120.

8.2 NRC Water & Sediment Test Results

NRC water tests (haul out) & sediment tests (historic grid) have returned non-compliant results. The haul out showed above consent levels of copper. The sediment tests at the historic grid showed above consented levels of copper, lead & zinc.

Haul Out Actions/Response:

- a review of the management plan for this facility will be undertaken,
- the settling tank emptying frequency will be increased to six monthly currently annual,
- the cesspit emptying frequency will be increased to monthly currently quarterly,
- professional advice will be sought on the management of the haul out waste treatment system, NRC advised of remedial activities

Historic Grid Actions/Response:

- NRC will be advised in writing that the Club no longer operates a grid in this location
- NRC will no longer test sediment from the historic grid location in acknowledgement of this but will continue to test

8.3 FNDC - A Wells

Update will be provided on approaches to FNDC for financial support for ongoing public access & outcome of 24th May meeting re contribution towards cost of public access

8.4 Toilet Facilities at Lake Manuwai

Awaiting FNDC installation (scheduled for spring 2022).

8.5 YNZ

M Turner & A Wells will visit YNZ (CEO David Abercrombie) to firm up funding opportunities & tangible benefits of YNZ membership. Being organised.

8.6 Clubhouse

New wine list has been introduced. Food menu items will be increased in response to supply price increases.

Interior Designers being consulted as to the cost of a plan for the clubhouse

9 Committee Reports

9.1 Centreboard -

9.2 Keelboat Committee - minutes on file

9.3 House, Social, Launch & Cruise

9.4 Marina Committee - minutes on file

10 Action Sheet

Item	Delegated Person(s)	Decisions/Future Action	Completed
Reclamation Title	T Bingham, M MacDiarmid	<p>Title Application Process</p> <ol style="list-style-type: none"> 1. Application lodged with LINZ 2. Valuation of undeveloped seabed. Valuation \$6,000-\$12,000. Quote for valuation to be obtained 3. Land valuation can be negotiated, & impairments (reductions) on the valuations made. 4. LINZ will give a list of conditions to be met before title can be issued. 5. Land will have to be purchased 6. Title allocated <p>Licence holders advised at AGM of process & potential costs. T Bingham/Thomson Wilson Law first meeting held re confirming process & costs for obtaining title - notes filed LINZ contact has retired, new contact person established. A summary of the process to date will be submitted to the February 2022.</p>	<p>Land valuation quote being sought</p> <p>Summary of Process provided by T Bingham to Feb 2022 meeting of General Committee.</p>
	General Committee	<p>Decision pending on expense split between club & marina on cost of reclamation title application.</p> <p>First legal invoice of \$4,100 paid by Club</p> <p>Preliminary land assessment \$450</p>	

Public Access Conditions of Resource Consent	A Wells, D Keen, D Smith, M Turner, T Bingham	Meeting held with FNDC with a view to gaining some financial contribution towards the Club's operational costs to account for the impact of public use of Club facilities and infrastructure.	Meeting with FNDC scheduled for 24 th May
Dinghy Dock	Sub-committee M Turner, D Keen, N Burson, T Bingham, D Brock	Sub-committee to meet	
Club Asset Condition Register & Long Term Maintenance Plan		Contractor briefed	Underway
Reclamation Expenses Split	Sub-Committee: A Wells, M Turner, L Ayr, R Dempster, T Bingham	Make recommendations back to General Committee	
NRC	A Wells	meet Biosecurity working group 25 th May	
	A Wells	KCC to make submission on NRC Annual Plan	Submitted/Completed
Dinghy Racks	M Turner	Assessment of potential new sites	
Oxford Sports Trust Application	M MacDiarmid	Application made for \$1,121, Grant of \$800 received	Centreboard to advise on difference
Moturoa Island	A Wells, M Turner	Meet to discuss dissatisfaction with domestic island rubbish in the Club's facility, long term parking of vehicles & trailers in the marina & clubhouse parks	
M Smith		Disputes Tribunal hearing held. Tribunal found in favour of the Club & will issue Court order for the	Completed

	M MacDiarmid, M Turner	debt to be paid. Advised that ownership & removal of the vessel from the mooring are beyond the jurisdiction of the Tribunal. District Court has jurisdiction.	
		Harbour Master consulted as to action on removal of the vessel.	
Health & Safety Review	Sub-committees	Sub-committees to consider & review	Underway
Clubhouse Future		Bar drinks list review, new wine list introduced	Completed
		Point of Sale System scoping & pricing	
		Membership Drive	
		Interior Improvements - Design, Pricing	Underway
Club Secretary as Signatory	M MacDiarmid, T Bingham	Apply	Underway
Variation of Consent to allow power tools at haul out	M MacDiarmid	Apply	

11 Next Meeting

Next meeting 21 June 2022

Meeting closed 9.13pm (winter equinox)