

Kerikeri Cruising Club Inc (KCC)

Minutes

Meeting of the General Committee Tuesday 20 September 2022

The meeting commenced at 7pm in the clubhouse, 346 Opito Bay Road, RD1, Kerikeri.

1 Attending

A Wells (Commodore), S Cain (Keelboat), M Turner (Vice-Commodore & Centreboard), N Fraser (Social/Launch), L Ayr, D Keen, B Carter, T Bingham, D France,

2 Apologies

D Smith, R Dempster, M Simpson

Resolution: *It was resolved to accept the apologies.
Proposed A Wells/Seconded D Keen: Carried*

3 Minutes of the Previous Meeting

Resolution: *It was resolved to accept the minutes of the General Committee 16 August 2022 & 3 September 2022.
Proposed A Wells/Seconded L Ayr: Carried*

4 Health & Safety

With the removal of the “Traffic Light System” the Club is no longer required to implement any special COVID plans. Therefore neither masks nor vaccine passes are required at Club venues, events or activities.

Club’s Health & Safety report circulated prior to this meeting. 4 Health & Safety meetings held since the last General Committee meeting. No accidents or incidents reported.

Resolution: *It was resolved to accept the Health & Safety Report Summary as reported.
Proposed D Keen/Seconded T Bingham: Carried*

5 Finances

Resolution: *To approve the Profit & Loss Report to 31 August 2022 & the invoices for payment & credit card transactions.
Proposed L Ayr/Seconded S Cain: Carried*

6 Decisions

6.1 KCC Berth Holder & Berth Rental Fees Increase - B Carter

Paper attached to agenda.

The berth rental rates are set by the Marina Committee. Changes were minuted to the General Committee.

B Carter will challenge the process with the Marina Committee.

6.2 Membership Eligibility

Resolution:

To approve the changes to the Membership Category Eligibility Assessment Policy as per wording below:

Membership Eligibility Policy

The General Committee may use the following methods & guidelines to assess an applicant's eligibility for membership or a specific membership category:

- *Standard residency evidence (rates or amenity invoices) may be required as proof of residency.*
- *The electoral roll may be required as proof of residency.*
- *Corporate addresses (e.g. company office) will not suffice as proof of individual residency.*
- *The applicant(s) may be invited to attend a meeting of the Committee to discuss their residency.*
- *The Club will undertake an annual review of the membership list & contact members who appear to no longer meet the criteria for full membership. Changes will be to a member's membership category as appropriate. Membership eligibility will be researched when an application for a waiting list, pile mooring, or berth licence is made & when new membership are applied for.*

Proposed L Ayr/Seconded M Turner: Carried

6.3 Launching Dock

W Miller was asked to give a preliminary estimate of installing the launching dock at the eastern boat ramp. A preliminary estimate has been received & funding options will be considered by the new committee.

Resolution: To refer the budget to the new General Committee to look at funding opportunities.

Proposed A Wells/Seconded M Turner: Carried

6.4 Lake Manuwai Toilets

The Club has been requested to remove the “little blue shed” from the Lake Manuwai Recreation Reserve. Estimated cost of \$500 to remove. M Turner & A Wells will talk with T Corcoran (Keri Irrigation Company) about whether the blue shed can stay.

7 New Members & Resignations

Name	Reason for Joining	M/ship Type	Provenance	Boat type	Proposer	Seconded
Terry Davis	Changing from Long Distance to Senior	Senior			None required. Committee decision	
Boris & Svetlana Penchev	Changing from Long Distance to Family	Family			None required. Committee decision	
Pat & Tina Heelas	Changing from Long Distance to Family	Family			None required. Committee decision	
Justin Baldwin	Trailer boat access	Senior	Kerikeri	Trailer Boat	Steve Wood	Lynne Baldwin
Roger Franklin-Smith	Social activities	Social	Kerikeri	-	N/A	N/A
Andrew Campbell	Changing from Long Distance	Family			None required. Committee decision	
Justin Ferris	Looking to move back to KK in the near future and need membership to race	Long Distance	Auckland		Richard Tingey	Mark Turner
Chris Leuschke	Changing from Long Distance	Family			None required.	

					Committee decision	
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7.1 Resignations

None

Resolution: *To approve the new memberships as listed above.
Proposed D France/Seconded B Carter: Carried*

8 Information Reports

8.1 Clean Club - D Keen, B Carter

Presentation will be made to the AGM

8.2 POS System Replacement

The clubhouse point of sale system has been replaced (9 Sep 2022). Early indications are that it will be easier for staff to use, eliminate human error from order taking & cashing up, give improved information & save administration time.

8.3 Membership Residency Requirements

The five people offered a one-off waiver of the residency requirement (as per meeting 3 Sep 22) have accepted the offer.

8.4 YNZ AGM

Agenda & information circulated to General Committee. Club can attend online meeting by appointing a delegate or submit a proxy vote.

There are four resolutions on the agenda: receive the annual report, appoint the auditor, approve the club affiliation fees, approve other affiliation fees.

M Turner will attend the meeting on behalf of the Club. J Power may attend in support.

8.5 YNZ

M Turner meeting with YNZ (CEO David Abercrombie) to firm up funding opportunities & tangible benefits of YNZ membership.

8.6 Asset Maintenance Schedule

Frist draft prepared but is being refined & added to. Early indications are that the current funding contribution will need to be reviewed. Schedule will be presented to the October meeting of the committee.

8.7 DoC Review

Scheduled for October

9 Committee Reports

9.1 Centreboard - minutes on file

9.2 Keelboat Committee - minutes on file

9.3 House, Social, Launch & Cruise

9.4 Marina Committee - minutes on file

10 Action Sheet

Item	Delegated Person(s)	Decisions/Future Action	Completed
Reclamation Title	T Bingham, M MacDiarmid	<p>Title Application Process</p> <ol style="list-style-type: none"> 1. Application lodged with LINZ 2. Valuation of undeveloped seabed. Valuation \$6,000-\$12,000. Quote for valuation to be obtained 3. Land valuation can be negotiated, & impairments (reductions) on the valuations made. 4. LINZ will give a list of conditions to be met before title can be issued. 5. Land will have to be purchased 6. Title allocated <p>Licence holders advised at AGM of process & potential costs. T Bingham/Thomson Wilson Law first meeting held re confirming process & costs for obtaining title - notes filed LINZ contact has retired, new contact person established. Summary of Process provided by T Bingham to Feb 2022 meeting of General Committee.</p>	Land valuation commissioned
	General Committee	<p>Decision pending on expense split between club & marina on cost of reclamation title application.</p> <p>First legal invoice of \$4,100 paid by Club</p> <p>Preliminary land assessment \$450</p>	

Public Access Conditions of Resource Consent	A Wells, D Keen, D Smith, M Turner, T Bingham	NRC & FNDC for a council liaison meeting postponed due to local body elections	
Launching Dock	Sub-committee M Turner, D Keen, T Bingham, D Brock	Preliminary estimate received	
Club Asset Condition Register & Long Term Maintenance Plan	M MacDiarmid	Draft to be presented to the October Committee meeting	
Reclamation Expenses Split	Sub-Committee: L Ayr, M Turner, R Dempster, T Bingham, A Wells	Make recommendations back to General Committee	
NRC	A Wells	Council Liaison Meeting rescheduled for Nov 22	Underway
Dinghy Racks	M Turner	Assessment of potential new sites	
Moturoa Island	A Wells, M Turner	Meet to discuss dissatisfaction with domestic island rubbish in the Club's facility, long term parking of vehicles & trailers in the marina & clubhouse parks	
M Smith	M MacDiarmid, M Turner	Disputes Tribunal hearing held. Tribunal found in favour of the Club & will issue Court order for the debt to be paid. Advised that ownership & removal of the vessel from the mooring are	Completed

		beyond the jurisdiction of the Tribunal. District Court has jurisdiction.	
		Harbour Master consulted as to action on removal of the vessel.	
Health & Safety Review	Sub-committees	Sub-committees to consider & review	Underway
Clubhouse Future		Point of Sale System scoping & pricing	Installed
		Membership Drive	
		Interior Improvements - Design, Pricing House & Social Committee to be involved in scoping the project	Underway
Variation of Consent to allow power tools at haul out	M MacDiarmid	Apply	
NRC Water & Sediment Test Results	M MacDiarmid	Review of management plan - underway Settlement tank & cesspit emptied & emptying frequency increased Professional advice being sought Water testing to be undertaken to assess effectiveness of remedial actions	Underway
Toilet Facilities at Lake Manuwai	Centreboard	Awaiting FNDC installation (scheduled for June 2022).	Watching brief
Defibrillator	M MacDiarmid	Marina is purchasing	
Code of Conduct	T Bingham	Draft for committee members	
Consult with Law North re declining	A Wells	Law North advise licence &/or Constitution rules could be more explicit,	Underway

transfer of licence on membership			
Te Pewhairangi Marine Mammal Sanctuary Event Permit	M MacDiarmid	Permit application submitted	Awaiting DoC
DoC Marina Access Review	General Committee	October	
MOSS Exemption Requirements	M Turner, M MacDiarmid	Exemption requirements forwarded to Centreboard for annual assessment & remedial actions	
Haul Out Ladders	R Dempster	R Dempster will forward information about tethering ladders to hauled out boats & have a safe footing for them.	
Defibrillator	Marina Committee	Marina Committee has decided to purchase a defibrillator for installation on the Club office.	Ordered awaiting delivery

11 Berth Licence Transfers

Resolution: *It was resolved to approve the following berth licence transfers:*
A24 (10m) N Little to Evan Davis-Goff & Deborah Ryder
B7 (12m) G Dawson to Neville Noyer
C18 (14m) S Rimmer to Grant Dawson
A18 (10m) P Kennedy to Meisha Carere-Semb & Alix Carere
Proposed L Ayr/Seconded D Keen: Carried

12 Thanks to the Committee

Thanks to L Ayr for many years of service on both the General & Marina Committees & to all committee members for their service of the previous year.

13 Next Meeting

Next meeting 18 October 2022

Meeting closed 8.08pm