

Kerikeri Cruising Club Inc

346 Opito Bay Road, R D 1, Kerikeri 0294

Notice of Berth Licence Holders Annual General Meeting 2023

The Kerikeri Cruising Club Marina Berth Licensees Annual General Meeting 2023 will be held at 7pm on Monday 25 September 2023 in the Kerikeri Cruising Club Clubhouse, 346 Opito Bay Road, Kerikeri.

Annual General Meeting Order of Business

1. Welcome by Chairman
2. Apologies
3. Minutes of the Berth Licence Holders Annual General Meeting September 2022 (Draft Minutes see page 2)
4. Matters Arising from the Minutes
5. Chairman's report
 - The Marina Committee Chairman's Report will be presented at the AGM.
6. To receive the audited Financial Statements to 30 June 2023
7. To receive the Budget for 2023/2024
 - The budget for the 2023/2024 year is circulated with this agenda.
 - Changes proposed for the berth licence holders annual marina fees for the 2023/2024 year.
8. Report from the Kerikeri Cruising Club Marina Trust
9. Election of the Marina Committee (see page 5 below)
10. General Business

Kerikeri Cruising Club

Minutes of the
Annual General Meeting
Of Berth Licence Holders
Held Tuesday 27 September 2022
Meeting held at Kerikeri Cruising Clubhouse, Doves Bay.
The meeting commenced at 7.17pm

1 Welcome

L Ayr (Chair, Kerikeri Cruising Club Marina Committee) welcomed berth licence holders to the Annual General Meeting (AGM).

2 Attending

L Ayr (Chair), and 26 berth licensees as per attendance register (on file). A quorum of 25 is required.

4 Apologies

G Moir
R Bryning & S Harwood
L Kupka & G Nicholl
D & V Keen
D Galbraith
A Wells (Commodore)

It was moved that the apologies be accepted.

Proposed M Simpson/Seconded R Dempster - Carried

5 Minutes of the Annual General Meeting held 28 September 2021

The minutes of the previous berth license holders Annual General Meeting (AGM) held on 28 September 2021 had been circulated to all berth licensees prior to the meeting and were taken as read.

It was moved that the minutes of the berth license holders AGM 28 September 2021 be adopted as a true and accurate record of that meeting.

Proposed D Brock/Seconded M Simpson - Carried

6 Matters Arising

7 Car Parking

Security staff were employed in 2021

8 Dinghy Racks on Piers

Not sufficient room

9 Staff on Weekends

Security staff were employed in 2021. Incoming committee will revisit.

1 Chairman's Report

L Ayr presented a report (copy on file).

He made note of the installation of security gates, camera system upgraded, the relevance of membership eligibility in relation to the ability to hold a berth licence. Lane advises he is stepping down from the Committee after many years.

It was resolved that the Chairman's Report be accepted.

Proposed G Colebrook/Seconded R Dempster: Carried

2 Presentation of the Financial Statements to 30 June 2022 & Kerikeri Cruising Club Marina Trust Report

The Club's auditor BDO was unable to audit the Club's accounts in time for this year's AGMs. This means the Kerikeri Cruising Club Marina Trust Report will not be available for the Berth Licence Holders AGM 2022. This report will also be circulated to licence holders as soon as the audit is completed & the Kerikeri Cruising Club Marina Trust are able to consider it.

M Carere read an email from the Chair of the KCC Marina Trust expressing concern that the Club was not meeting its statutory obligations as per the Constitution & stating that after consulting with a partner of BDO that the hold up was with the Club's Management.

The Club's Manager responded that the KCC General Committee had been advised that the accounts would not be audited in time for September AGMs as the time available is less than the BDO advised audit timeframe (12 weeks) & that the end of year accounts are ready for audit as soon as the visitor pool payments are made (usually early August but delayed this year by due to staffing shortages).

It was resolved that the Marina Berth Licence Holders AGM ask the General Committee why there have been repeated hold ups with the KCC Audit Accounts & to identify these & fix them.

Proposed T Milicich/Seconded R Dempster: Carried

3 Budget 2022/2023

A budget for the 2022/2023 had been circulated prior to the meeting. The proposed changes to the 2022/2023 marina annual fees had also been circulated with the budget.

Visitor pool expenses are a percentage of the marina's expenses. This formula has been used for some years.

Why have annual fees gone up by 11% & berth rental has gone up 20-25%? The Chair answered that the primary business of the marina is not to provide inexpensive berth rental, although it is the least expensive in the area.

It was resolved to approve the Kerikeri Cruising Club Marina Budget & Berth Licence Fees for 2022/2023 as circulated.

Proposed P Pederson/Seconded D Brock: Carried

4 Election of the Marina Committee

The role of the marina committee is to manage the business affairs of the marina on behalf of the Club in accordance with the Constitution.

The appointment & removal of Marina Committee Members is detailed in clauses 4 & 9 of the Club's Constitution & Rules.

There shall be a maximum of 7 committee members, all of whom shall be Berth Licence Holders, & financial members of the Club. Marina Committee members may hold office for a maximum term of two years & are eligible for re-election on completion of that term. There are four vacancies on the Committee.

Nominations in writing were called for & five nominations were received prior to the deadline of 5pm 13th September 2022.¹

As per the Club's Constitution & Rules, "In the event of excess nominations being received, elections will be by ballot"² There being four vacancies & five nominations, an election by ballot was held.

L Ayr asked each nominee to introduce themselves before the election. The Marina Committee nominees were:

Dempster, Rhys
Lucas, Murray
Milicich, Tony
Simpson, Malcolm
Woods, Pete

It was moved that as per the results of the election by ballot, the following people be appointed to the Marina Committee:

1. Dempster, Rhys

2. Lucas, Murray

3. Simpson, Malcolm

4. Woods, Pete

& that the ballot papers be destroyed.

Proposed R Tingey/Seconded T Hood - Carried

The newly formed Marina Committee will elect a chair at their first meeting.

5 General Business

6 E Pier Half Fingers

Half fingers are a challenge for loading & unloading people from the vessels. Could full fingers be considered for E pier?

Full fingers to be costed by the incoming committee. Full fingers could be added to licence values for those people who choose to pay to have them installed.

7 Pile Condition Management

Annual audit of piles is undertaken & piles are replaced as required usually every 2-3 years.

8 Thanks to Outgoing Marina Committee Chair

Thanks to Lane Ayr for efforts on the Marina Committee over many years.

There being no further business, the meeting closed at 8.36pm

¹ Kerikeri Cruising Club Inc, Constitution & Rules, Amended September 2017: clause 4.6

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AGM – Berth Licence Holders

Election of the Marina Committee

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Nominations in writing were called for & one nomination was received prior to the deadline of 5pm 11th September 2023.³

As per the Club's Constitution & Rules, " If sufficient nominations in writing are received, those nominations received shall be deemed to be elected. If insufficient nominations are received the Commodore shall then, as necessary call for further nominations at the AGM to fill any remaining vacancies. In the event of excess nominations being received, elections will be by ballot.⁴ "

There being three vacancies & one nomination, nominations from the "floor" will be called for & an election by ballot will be held.

The nomination received in advance for the Marina Committee is:

Michael Lawton

³ Kerikeri Cruising Club Inc, Constitution & Rules, Amended September 2017: clause 4.6

⁴ Kerikeri Cruising Club Inc, Constitution & Rules, Amended September 2017: clause 4.6
AGM – Berth Licence Holders September 2023