

Kerikeri Cruising Club Inc

Minutes

Meeting of the Marina Committee held 6pm Thursday 8 December 2022 at the Kerikeri Cruising Club Office & via Zoom

Apologies

D Brock

Licence Transfers

That it be recommended to the KCC General Committee that following berth licence transfers be approved subject to the completion of relevant paperwork:

C25 (12m) B, A & J Kensington & S HollisJ & M Kensington - assignment of licence to one of existing licensees

C29 (12m) L Rennes & E Schoffelmeer V Kennard

D23 (14m) S Meecham & P Brocklehurst S Meecham - assignment of licence to one of existing licensees

D34 (12m) B & S Penchev G & H Molesworth

A28 (10m) C Van Eaton & B Bill B & S Penchev

A34 (10m) WRM Farland Trust C Van Eaton & B Bill

Proposed P Woods / Seconded R Dempster: Carried

Commissioning a Marina Condition Report

Background

The rationale for proceeding with the work without seeking competitive quotes is that Shorewise is perceived by the Marina Committee (after research & discussion) as the preeminent benchmark provider of such assessments.

Shorewise has provided condition reports for other Northland & NZ marinas & is considered by other marina's management & a key marine contractor as the benchmark provider of such reports.

Shorewise was the condition report provider recommended by the insurance agent based on having provided multiple reports for other NZ marinas which have been accepted by the primary marina insurance underwriter. A marina condition report is a requirement of the primary NZ marinas insurance underwriter.

Funding for this work will be found from the marina's 2022/2023 operating budget.

That it be recommended to the KCC General Committee that Shorewise Engineering Consultants be commissioned to produce a Marina Condition Assessment as per the quote received 24/11/2022 (with the removal of the Fuel Jetty & Pile Mooring Inspection & Reporting) without meeting the Club's requirement (under the Club's "Procurement & Financial Delegation Policy") to seek 3 quotes for this work.

Proposed M Carere / Seconded P Woods: Carried

E Pier Refurbishment Oversight

Recent research & discussions with other marinas & key marine contractors indicate that Shorewise's services are key in securing interest from a range of contractors & the marina condition report (which is recommended to be undertaken by Shorewise) may unearth additional issues with the E pier refurbishment project.

Funding for this work will be sought from the KCC Marina Trust as it is key component of marina refurbishment. The Chair of the KCC Marina Trust is aware this is approval will be sought soon.

That it be recommended to the KCC General Committee that Shorewise Engineering Consultants be commissioned to provide E Pier Refurbishment Works drawings & specification as per the quote 24/11/2022.

Proposed P Woods / Seconded R Dempster: Carried

Procedure and structure for undertaking significant club projects

A paper drafted by T Bingham, Club Secretary, was distributed with agenda & discussed by Marina Committee. The paper draws together the requirements from all the Club's various relevant documents relating to significant expenditure & provides the official approval path for significant Club expenditure.

Meeting closed 6.29pm