

Kerikeri Cruising Club (KCC) Marina Committee Minutes

Meeting Tuesday 13 September 2022 at the Kerikeri Cruising Club office, 346 Opito Bay Road, Kerikeri The meeting commenced at 5.30pm

M Carere, L Ayr (Chair), R Dempster, D Brock (by Zoom)

M MacDiarmid, P McLea, M Lucas(attending)

1 Apologies

P Pedersen, M Simpson

2 Minutes of the Previous Meeting

Resolution	That the minutes of the previous meeting 9 August 2022 be accepted. Proposed L Ayr /Seconded R Dempster: Carried
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3 Health & Safety & Maintenance

Health – P McLea back from leave & recovering well. Some catch-up maintenance required & underway.

Mast Gantry operation has complied with the Club's policy.

No accidents or incidents reported, 2 health & safety meetings held since last committee meeting.

4 Maintenance

Bore pump requires replacement as it was flooded during a heavy rain event when the power went off & the bilge pump was unable to operate. Seek advice from T Gibson as to options for

Winch wire (3-year lifespan), strop & bridles (annual replacement) due for replacement

Haul out boat ramp has a 100-150mm step down which is not problematic for the haul out trolley or boats launching/retrieving.

No thefts noted

5 Matters Arising

Issue	Who	Actions	Status
Licence Referencing	M Lucas	The numbering/referencing in the licence is not accurate. How can this be reviewed & amended? General Meeting of the Licence Holders so could be at a special general meeting or the 2023 annual general meeting.	M MacDiarmid to review process.
Reclamation Title	T Bingham	A final agreement on which entity will pay the cost of the reclamation title has	Underway

		not been reached. Valuation has been initiated	
Disabled Parking at the Marina	Staff	Waiting dry weather for installation	
Breakwater Refurbishment	M MacDiarmid	Specification approved in principle Invite the engineer to the October meeting to talk about the specification & options Circulate the draft specification	Underway
Lighting around marina office	Staff	Additional light to be installed on the A pier facing building wall. & research lights on the gates.	
Septic System Review	M MacDiarmid	Price up aeration system.	Completed
		Advice is to test output Install aerated system after the sand filter & instead of the soakage holes. Liquid will still disperse into the bush but it will be fully treated. From operating budget	

Resolution	That the existing toilet shower septic system be maintained by installing aerated tank. Proposed L Ayr/Seconded M Carere: Carried
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Haul out Consent Variation	D Brock, M MacDiarmid	Apply for variation to allow power tools on the haul out including heavy duty vacuum sander Get consent conditions from the other marinas to accompany application...vacuum sanders are standard at most other local haul outs.	
Haul Out	M MacDiarmid	Haul out water quality: Independent water testing has been organised & begun. Further testing is scheduled to get a comprehensive understanding of the performance of the current treatment system.	
Refurbishment Account Investments	M MacDiarmid	Refurbishment Account Term Deposits to be reinvested to take advantage of improved interest rates	Underway
Defibrillator Purchase	M MacDiarmid	Purchase & install on marina building	Underway

6 Correspondence

From/To	Regarding
B Carter	Berth rental prices – General Committee
Youth Worker	M Carere will investigate the group for their not for profit status
R Goord	Accepts offer to pay 1.5 times the transfer fee. Details of sale to be confirmed.

7 Finances

A profit & loss report for the previous month & invoices for payment were distributed prior to the meeting (list & listed in the agenda).

Resolution	That the P&L to 31 August 2022 be accepted & the invoices for payment (as noted on the circulated list & listed on the agenda) & credit card transactions be accepted. Proposed R Dempster/Seconded D Brock: Carried
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8 Berth Licence Transfers

Resolution	That the following berth licence transfers be recommended to the KCC General Committee for ratification subject to receipt of the required paperwork: D33 (14m) Estate of D Pollock to Ron Macrae A24 (10m) N Little to Evan Davis-Goff & Deborah Ryder B7 (12m) G Dawson to Neville Noyer C18 (14m) S Rimmer to Grant Dawson A18 (10m) P Kennedy to Meisha Carere-Semb & Alix Carere Proposed L Ayr/Seconded R Dempster: Carried Abstain: M Carere
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9 General Committee Feedback

General Committee held a special meeting in early September to consider membership issues that would have a bearing on berth licence transfers, & pile mooring rentals. The General Committee decided to waive the residency criteria for 5 people on the waiting lists so they can take full membership of the Club. This allows the Club to honor its existing arrangements but as membership criteria is now strictly applied & in future members who live in the “long distance” area will be eligible for long distance membership only & will not be eligible to purchase a licence. It was acknowledged that there will always be cases where discrepancies exist, for example, when an existing licensee moves out of the area. In the main these decisions will help the Club to adhere to the original purpose of the marina “providing a facility for the local community”, it will also help to ensure the marina is occupied by boats that are used regularly.

Berth licence holders need to be advised that this is relevant if they wish to transfer their licence as part of an estate. The potential recipient of a licence must be eligible for full membership otherwise the transfer will not be approved by the Club.

10 General Business

M MacDiarmid noted that the 10m berth licence waiting list would be reopening soon. Notice that the list is open will be sent to all Club members with the first email respondents added to the list.

The Committee agreed that the berth licence holders with berths in the visitor pool longer than 24months be advised they were no longer eligible to have their berths in the pool. They will be offered the opportunity to have a visitors boat in their berth until 30 June 2023 but they will receive a maximum payment of the equivalent to their berth licence fees for the same period. The arrangement will be revisited as at 30 June 2023.

The Committee thanked & acknowledged L Ayr for his time & effort on both the Marina & General Committees.

Next meeting
11 October 2022

Meeting closed 7.42pm