

Kerikeri Cruising Club (KCC) Marina Committee Minutes

Meeting Tuesday 10 October 2023 at the Kerikeri Cruising Club clubhouse, 346 Opito Bay Road, Kerikeri The meeting commenced at 6.00pm

R Dempster (Deputy Chair), M Lucas, M Carere, M Simpson, T Milicich, M Lawton

M MacDiarmid, P McLea (attending)

1 Welcome

Welcome to M Lawton & T Milicich

2 Apologies

P Woods (Chair)

Resolution	That the apologies above be accepted. Proposed M Carere/Seconded M Simpson: Carried
------------	--

3 Confirmation of Minutes

Resolution	That the minutes of the 18 September 2023 meeting of the Marina Committee be accepted. Proposed R Dempster/Seconded M Simpson: Carried
------------	---

Alternative Funding Idea #1: points of clarification

1. The \$1,000 additional annual refurbishment contribution is a flat fee across all berth sizes. This is an interim measure until more accurate refurbishment budgets can be finalised.

2. What would be the change to MTP:

a. \$500 or

b. \$500 + the refurbishment contribution already budgeted & charged?

Change to MTP would be option b. \$500 + the refurbishment contribution already budgeted & charged

4 Health & Safety

1 Health & Safety meetings held since the previous committee meeting.

Safety remedial actions undertaken: White line around hairpin driveway corner repainted, trees thinned to allow better driveway visibility but more will be thinned to further improve safety, mesh installed around large drain hole.

Burnouts on the driveway – R Dempster to forward photo evidence, registration & contact details. Incident to be reported to the police.

Haul out incident: The Club's insurance details have been sought by a member hauled out in November 2022 for alleged boat damage.

5 Marina Maintenance & Refurbishment

Fresh water currently at good levels
Haul out – price increase has not decreased demand

Haul out wire – has been replaced due to crushing. To avoid future repetition of this, additional training & regular haul outs will be scheduled for back up staff. The Operating Manual will also be revised.

Water bore bilge pump being installed
Water blaster hose replacement
Whaler has been tidied up
NRC divers checking for Mediterranean Fanworm
Driveway trees being trimmed for storm/deluge preparation. The purpose of the trimming is to avoid falling trees bringing down the driveway cutting/clay banks. It is anticipated that trees will still be brought down in storm conditions but fallen trees are relatively quickly cleared.
Landslides caused by fallen trees would pose a more substantial problem.

5.1 Finger Through Rods, Walers & Corner Frames

Project summary & recommendations were circulated to the committee prior to the meeting.

Resolution	That the C, D & E pier finger through rods, walers & corner frames (inc attendant washers, nuts, mooring cleats etc) be: <ol style="list-style-type: none">1. replaced as per the 2023 Shorewise Marina Condition Assessment Report as soon as materials can be sourced & labour scheduled, &2. replaced with galvanized rods, from Quote 2 (\$8,532), &3. replaced with Nylonuts from Quote 4 (\$3,512) with provision to allow corner frame nuts to be swapped to galvanised nuts & washer with caps if Nylonuts are unable to be fitted, &4. replaced with walers sourced from Quote 1 (\$3,579) &5. replaced with galvanised corner frames sourced from Quote 2 (\$18,485), &6. replaced “in-house” labour, an electrical contractor & sundries for the project with a budget of \$26,990, plus a 20% contingency budget for these components, &7. recommended to the KCC Marina Trust to be replaced with a total budget of \$61,098 (as per quotes above) exc GST but including purchase of material, parts & tools & allowances for tradespeople, sundries, ‘in-house’ labour & a contingency. <p>Proposed R Dempster/Seconded M Carere: Carried</p>
------------	--

Follow up with Rob Brown on the suitability of thermal arc spray for corner frames & stainless steel bolts installed with aluminium cleats, & timber walers

A recommendation re the cleat bolts will be made to the November meetings.

6 Matters Arising

6.1 Reclamation Title

LINZ second valuation proposal accepted by the Club. LINZ have been advised.

6.2 E Pier Tenders

Tenders due 20th October.

6.3 Pile Replacement & T-head refurbishment

Questions for Engineers:

What savings if the two projects are run as one?

What additional costs if seabed analysis & pile specification is included in project?

Future proofing: pile dimensions, embedment?

Why is seabed testing required on existing site?

Questions posed, follow up to extract answers.

6.4 Progressing Alternative Funding Ideas

A meeting of the club officers & M Lucas, P Woods, R Dempster, M MacDiarmid to be scheduled. Purpose is presentation of the alternative funding options before these are revealed to the wider licence holder, General Committee & Club member community.

6.5 Torres

Thanks to M & G Lucas for cleaning & prepping the boat for sale. Repeat notice in Club emails on 12 Oct.

7 Correspondence

From/To	Regarding
G Dixon	Club should look at council & grant making trusts to obtain funds to refurbish the marina & that a seawall/rock groin across the bay & extending the marina into Appletree Bay should be investigated.
M & R Lodge	2 licences – Committee agreed the Lodges can own licences separately but not own multiple licences together. Issue of multiple licence ownership to be on November agenda
S Meecham	Liveaboard request - Request approved
B Morgan	Full finger on 20m berth : for information – November meeting

8 Financial

Resolution	That T Milicich be approved as signatory on the Marina ASB accounts. Proposed M Carere/Seconded R Dempster: Carried
------------	--

Resolution	That D Brock be removed as signatory on the Marina ASB accounts. Proposed R Dempster/Seconded M Carere: Carried
------------	--

Resolution	That the invoices as circulated, wage reconciliation & berth rental reconciliation be approved for payment & the credit card transactions & debtors be accepted. Proposed R Dempster/Seconded M Simpson: Carried
------------	---

A trip report on the NZ Marina Operators Association conference was requested.

Update note in the P&L for haul out prices

Resolution	That the P&L report as circulated be approved. Proposed M Lucas/Seconded T Milicich: Carried
------------	---

Resolution	That the refurbishment wage reconciliation be accepted & reimbursement of the refurbishment wages for September & October 2023 be sought from the KCC Marina Trust. Proposed P Woods/Seconded M Carere: Carried
------------	--

9 General Business

9.1 Dry Sander

Commission

9.2 Agenda

Remove report back from the General Committee
Remove Foundation North from agenda

9.3 Request to drop Schaasberg family party on Breakwater

Resolution	That permission be granted to M Carere to deliver the Schaasberg family party to the marina breakwater on 3 December 2023 Proposed Dempster/Seconded Lucas: Carried
------------	--

9.4 Boat Brokers

A policy re boat broker access & rules will be included on the November agenda
Written feedback to be sent to the boat broker who gained access to the marina & put unsolicited material on a vessel.

9.5 Thanks to Retired Committee members

Resolution	A letter of thanks to be sent to D Brock & P Pedersen for committee work. Proposed Lucas/Seconded Simpson: Carried
------------	---

10 Licence Transfers

Resolution	That a recommendation be made to the KCC General Committee that the licence transfer for D16 (10m) from Robin Palmer to Richard & Barbara Turnbull be approved (signed & sealed) by the Club, subject to receipt of completed paperwork. Proposed Carere/Seconded Dempster: Carried
------------	--

The transfer of E30 to joint ownership by M & R Lodge was not approved, see above. Lodges will be advised.

11 Company ownership of Berth Licences

Is it in the Berth Licence Rules or the Licence documents? This makes a difference as to whether it can be changed.

12 Q & As & Marina Matters

Committee to feedback to M Lucas asap

13 KCC Marina Trust Term Deposit Advice

T Milicich undertook to review the KCC Marina Trust term deposits & make recommendation to the committee

Meeting closed 8.31pm

Next meeting 14 November