

Kerikeri Cruising Club Marina Committee Minutes

**Meeting of the Marina Committee Tuesday 8 May 2012 at
Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay
Road, Kerikeri.
The meeting commenced at 4.30pm**

1 Attending

D Green (Chair), A McSweeney (Deputy Chair), M Carere, J Durham, P Harris, P Kennedy, M Macken
B Fasher, M MacDiarmid, R Myers (attending).

2 Apologies

None

3 Confirmation of minutes of previous meeting

*It was resolved that the minutes of the meeting 12 April 2012 be accepted.
Proposed D Green/Seconded P Kennedy: Carried*

4 Matters arising from previous meetings

B Fasher arrives

4.1 D35

B Fasher advised that marina committee that he wished to berth his vessel Pacific Drifter in his licensed berth D35. The vessel is too long to be accommodated in the 25m berth. B Fasher opined that the berth D35 was not suitable for many vessels that would fit within the 25m parameter i.e. vessels weight would be unsafe.

M Carere noted that the vessel is too long for the licensed berth, that the Club is working towards accommodating the vessel but there is no obligation for the Club to do so.

B Fasher stated that he would pay all costs related to the upgrading of the berth to accommodate the vessel. These costs could include: engineers reports & resource consent applications.

The committee's 5 point plan was outlined to B Fasher:

1. Obtain an engineering/construction plan for the upgrade that is acceptable to the committee & its insurers
2. Apply for Resource Consent (this may include approval from the Harbour Master that the vessel can access the berth safely)
3. Statutory Supervisor will be kept advised
4. Manage the construction of the upgrade
5. Issue a new berth license

B Fasher recommended R Burling to expedite the Resource Consent process.

B Fasher leaves

It was resolved to proceed with the 5 point plan as outlined above.

Proposed D Green/Seconded A McSweeney: Carried

4.2 Haul Out

4.2.1 Ramp Extension

P Kennedy tabled a report outlining the work that has been undertaken on this project previously. P Kennedy will obtain a quote from J Gardner/IES for the cost of installing prefabricated concrete slabs to repair & extend the ramp.

4.3 Security

Design alternatives & costs are being sought for security gates & access systems. These options will be put to the berth license holders at the next AGM.

4.4 Water Overflow

M MacDiarmid advised that B Hunter can obtain water pipe at a good rate for the overflow system from the marina's neighbours. B Hunter suggested stepping out the distances & eye-balling the height differences between the neighbours water tanks & the marina's.

4.5 Power Meters

Permanent meters are being installed. Licensees wishing to have metered power are paying for these to be installed. Portable meters are being sourced (must be portable, weather proof, NZ Standard compliant) for long term renters & power users on A & B piers where there is not a plug/berth.

5 Correspondence

From/To	Regarding	Action
Trustees Executors	GST refunds - from settlement & refurbishment work	
NRC	Mooring hardware in Appletree Bay - please remove	This does not belong to the Club. Club gear was moved/sold/disposed of in 2004/2005

It was resolved to accept the correspondence.

Proposed P Harris/Seconded M Carere: Carried

6 Financial Report

It was resolved to advise the Statutory Supervisor to reinvest the term deposits as follows

\$318,104.99 for 12 months at 4.3%

\$73,615.43 for 6 months at 4%.

Proposed J Durham/Seconded A McSweeney: Carried

It was resolved to accept the invoices for payment.

Proposed J Durham/Seconded M Macken: Carried

G Lodge, B Gibson, B Jordan to have interest applied, letter sent demanding payment of arrears within 7 days plus one month in advance & the set up of an automatic payment for future payments. G Lodge & B Gibson to be charged at the daily berth rental rate if these conditions are not met. R Lund debt to be written off.

7 Marina Maintenance Report

R Myers advised that replacement piles had been installed on the fuel jetty.

Quotes of the upgrade of the haul out trolley were discussed. The more competitive quote was from Fell Engineering.

It was resolved to approve a budget of up to \$10,000 excluding GST for the upgrade (as per P White's design) & repaint of the haul out trolley.

Proposed A McSweeney/Seconded D Green: Carried

Initial design for tensioning rollers on the haul out winch have been rejected on the basis of price & effectiveness. Alternative designs will be sought.

Non-slip surface to be applied to the metal plates at the top of C & D piers.

8 Health & Safety

1st aid courses for all staff

Opuia & Whangaroa marinas are being invited to participate in a health & safety audit.

Annual follow up with C Carlye.

Gas fittings/systems for systems with less than 15kg bottles may need certification. J Durham forward information to M MacDiarmid for follow up. Consider certification for staff to assess condition of gas systems.

9 Manager's Report

M MacDiarmid presented a report (on file).

E2 berth license will be offered to the first person on the list regardless of suitability for their vessel. R & J Olds to be approached about swapping E14 for E2. Bonham's to be kept advised of progress.

Upgrade to MMS NG - The marina committee want to: consult with an IT expert, consider alternatives to MMS, research compatibility between Xero & MMS (automatic ledger journaling), delay the signing of the MMS NG Licensing Agreement until 2013.

10 General Committee Round-Up

D Green summarised the previous General Committee meeting, it was suggested that the bar be open for the special general meeting of the Club.

It was resolved to recommend to the Kerikeri Cruising Club that the license for M & S Lyons for A20 be competed (signed & sealed) by the Club.

Proposed A McSweeney/Seconded D Green: Carried

11 General Business

11.1 Marina Reconfiguration

The committee had received a draft letter to be sent to 14m berth licensee waiting listees (to be sent in order of their list ranking) proposing that if they provide \$3,000 risk capital to be utilised for applying for a variation to resource consent to allow for conversion of 12m berths to 14m berths they would receive the first of these new converted berths.

The letter has not been sent to the listees but a summary of the proposal has been sent to the Statutory Supervisor for advice on how to proceed within the obligations set down in the Deed of Participation.

When the consent application for reconfiguring 12m to 14m berths is filed, official consent for the un-consented unlicensed berths will also be sought. Following consent, a license may be sold to R Barnaby for the berth his catamaran currently occupies.

11.2 Club Treasurer's Query to the Statutory Supervisor re definition of the Marina Letters & supporting documents relating to the Club Treasurer's query to the Statutory Supervisor to clarify the definition & scope of the 'marina' had been circulated to the committee. The Statutory Supervisor had been clear that the fuel jetty is part of the marina, though the marina does not have exclusive use of this facility.

The Treasurer's proposal on cost allocation had also been circulated.

The majority of the marina committee being in full or partial disagreement with definition of the marina to include the fuel jetty & with the cost allocation proposal, it was suggested that a meeting of berth license holders be called to vote on the issue but the authority of that group was queried in relation to the matter at hand.

After further discussion it was agreed that a legal opinion be sought to rule on & resolve the issue.

It was resolved that A McSweeney & D Green presents the relevant papers & letters to G Mathias for a legal opinion on the definition of the marina.

Proposed D Green/Seconded A McSweeney: Carried

12 Next meeting

Tuesday 12 June 2012 4.30pm

Meeting closed 7.55pm