

Kerikeri Cruising Club Marina Committee Minutes

Meeting of the Marina Committee Tuesday 11 February 2014 at Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay Road, Kerikeri. The meeting commenced at 5.30pm

1 Attending

A McSweeney (Chair), P Kennedy, P Harris, M Sceats, M Carere, K Staff, J Murdoch
M MacDiarmid, P Donahoe (attending).

2 Apologies

None

3 Confirmation of minutes of previous meeting

It was resolved that the minutes of the meeting 14 January 2014 be accepted.

Proposed J Murdoch/Seconded M Sceats: Carried

4 Health & Safety Plan

No incidents but some complaints about boats travelling too fast around moorings & marina.
Dinghy in marina berths & on fingers . audit & remove.
Keep committee advised if further developments on boat ramp injury incident.

5 Maintenance

5.1 Breakwater Refurbishment Project

Total Marine Terms & Conditions of Trade Additions/Changes

1. Contacts/responsibilities . P Donahoe
2. Time of completion . commence in May & duration of x weeks
3. Is scope of works complete? Guide tolerances?
4. Are pile guides standard or will they need to be customised?
5. Contamination issues/rust when pile sleeves are being driven. Boats to be moved accommodated.
6. Supervising Engineer to sign off? Committee did not require this.

It was resolved to authorise M MacDiarmid to finalise the draft contract on comparison/alignment with FNHL contract & edits as suggested by P Kennedy.

Proposed A McSweeney/Seconded M Carere: Carried

Circulate final draft contract to the General & Marina Committees.

5.2 Boat Ramp Park Repair

Robinsons quote - 120m² concrete \$14,150 \$178/m: hot mix \$15,460

IES quote - 98m² concrete \$11,600 \$180.36/m

The committee decided that the concrete option was preferred.

Funding source - If refurbishment funds are used a special general meeting of the Club is required.

Will breakwater refurbishment project cause further erosion?

Timing & funding are the issues? It was decided this repair should be completed after the breakwater repairs.

It was resolved to recommend to the General Committee that Council (FNDC) advice be sought re the Club's rights of management & closure for damage control & repair.

Proposed A McSweeney Seconded P Harris: Carried

It was resolved to recommend to the Kerikeri Cruising Club that the cost of the boat ramp repair work in concrete be met by the marina refurbishment account.

Proposed A McSweeney/Seconded J Murdoch: Carried

The Committee will clarify whether the Club will be making a contribution to the boat ramp repair project.

It was resolved to appoint P Harris as Deputy Chair of Marina Committee

Proposed A McSweeney/Seconded M Carere: Carried

Concrete will be used with a poured concrete drain.

5.3 Haul out remote control

Needs replacing, new one ordered.

5.4 Water on the marina

Options for improving water security were discussed & demonstrated:

- Loose key option . no just use pliers to operate.
- Non-standard fittings i.e. larger taps
- Lock boxes with aluminium box section.

It was resolved to install box section lock boxes on the breakwater, pier end & fuel jetty water taps.

Proposed A McSweeney/Seconded J Murdoch: Carried

Repeat notices re fuel jetty water override keys available.

5.5 Pile floats

A trial of cans of closed cell foam in the spare pile rings will be undertaken.

- Shackles on pile floats audit . letter, time limit & then do it or charge them.
- Pile audit to be completed.
- Pacific Drifter . hard up against fender pile. Mooring lines need review. New lines to be installed.

Christmas holiday leave was discussed. A McSweeney had received some negative feedback about staffing levels.

P Donahoe departs

6 Matters Arising

Water tests K Staff returned good results but tank water still has floating options. U bends on tank inlets . K Staff will investigate.

7 Correspondence

From/To	Regarding	Action/recommendation
M Sceats	Trespass notices	Send to General Committee
NZ Marina Operators Association	Notice of Open Forum 3 April	
NRC	Notification of application of Resource Consent from NRC to undertake activities associated with the containment, control & eradication of Mediterranean Fan Worm	
NRC	Fan Worm advice that new infestations have been found in Whangarei.	

8 Finances & Budget

A profit & loss report & invoices for payment had been circulated.

It was resolved to accept the Profit & Loss Report to 31 January 2014 & authorise the invoices for payment, debtors report & refurbishment report as advised & tabled.

Proposed P Harris/Seconded J Murdoch:Carried

Bad debtors K Staff will ring haul out debtors.

It was resolved to canvas other marinas on their statutory supervisor costs & who is in the business of 'marina issuers' & then seek expressions of interest from alternative statutory supervisors.

Proposed A McSweeney/Seconded K Staff: Carried

9 Marina Manager

9.1 HaloKlear Flocking

Price & application to be assessed.

9.2 Financial Institution+Club Status

Marina Committee recommends that the Issuer seeks further formal legal advice to confirm status & the need to register in a dispute resolution scheme.

A McSweeney will ask M Khan who he would recommend to advise on the topic.

10 Berth License Sales

It was resolved to recommend to the Kerikeri Cruising Club General Committee that the berth license transfers for

B22 - Orams to D McKay & A Harris

C28 - Cannon to A & P Stephenson

Be signed & completed by the Club.

Proposed A McSweeney/ Seconded P Harris: Carried

11 KCC General Committee Report Back

Marina budget/financial structure proposal will be presented to General Committee at special meeting of General Committee 17 February 2014.

12 General Business

No additional items

13 Next meeting

Tuesday 11 March 2014 5.30pm

Meeting closed 8.48pm