

Kerikeri Cruising Club Marina Committee Minutes

**Meeting of the Marina Committee Tuesday 12 June 2012 at
Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay
Road, Kerikeri.
The meeting commenced at 4.30pm**

1 Attending

D Green (Chair), A McSweeney (Deputy Chair), M Carere, J Durham, P Harris, P Kennedy, M Macken
M MacDiarmid, R Myers (attending).

2 Apologies

None

3 Confirmation of minutes of previous meeting

It was resolved that the minutes of the meeting 8 May 2012 with the following amendments:

Paragraph 5 under 4.1 be amended to read " M Carere noted that the vessel is too long for the licensed berth, that the Club is working towards accommodating the vessel but there is no obligation for the Club to do so." & moved to become paragraph 2

"T Gibson" under 6 be changed to "B Gibson",

*The sentence "These options will be put to berth license holders at the next AGM." to be added to item 4.3,
be accepted.*

Proposed D Green/Seconded P Kennedy: Carried

4 Matters arising from previous meetings

4.1 Haul Out Ramp Extension

P Kennedy reported no progress on this item. Will be carried to the next meeting.

4.2 Security - gates, cameras

M MacDiarmid & R Myers presented additional prices for access systems for security gates. M MacDiarmid will collate all the costs of gates & cameras & present a draft paper to the next committee meeting with the intention of a paper being circulated to berth license holders at the next AGM for a decision on whether that group wants to fund additional security measures of these types.

4.3 Water overflow from neighbours

M MacDiarmid reported no progress on this issue. Carry over to next meeting.

4.4 D35

A revised plan (received from Bellinghams 12/6/12) was discussed. The committee agreed to progress by:

Corresponding with B Fasher:

- with copy of the revised plan noting the likely costs & design features (8 new piles, mega cleats, mooring collars), extraction of existing piles & mooring line plan
- requesting approval to continue with the process of applying for the consent variation
- Engage SeaNorth to expedite the process of applying for a variation to the Resource Consent
- Advise the Statutory Supervisor of progress & status

5 Correspondence

From/To	Regarding	Action
G Lodge	Arrears	Paid
B Gibson	Arrears	Paid & AP set up
B Jordan	Arrears	Paid
Thomson Wilson Law	Terms of Engagement	Emailed to marina committee
Bellinghams Marine	Revised plan for D35 changes	Forwarded to committee

It was resolved to accept the correspondence.

Proposed P Harris/Seconded P Kennedy: Carried

6 Financial Report

A profit & loss report & a list of invoices for payment had been circulated.

It was resolved to accept the Profit & Loss Report.

Proposed J Durham/Seconded A McSweeney: Carried

It was resolved to accept the invoices for payment as circulated plus the additional invoices as tabled (on file).

Proposed D Green/Seconded M Macken: Carried

R Darby arrives.

An email from R Darby was read by D Green. In the email R Darby asserted that:

- he had been denied the rental of the berth D7 despite requesting it in 2011.
- renting marina berths to non-financial members on a long term basis is not allowed by the Club Constitution. The marina is an asset of the club. The Constitution of the Club requires that members be in current financial status to use the assets of the club.

M MacDiarmid explained that no preference had been given to others over the Darby booking but that staff had booked the berth to maximise occupancy. Rental berth preferences are noted & accommodated where possible. Club members do not receive preferential treatment when booking berths.

D Green asserted that the Constitution could not be interpreted to mean that non Club members were unable to rent marina berths.

R Darby departs.

7 Marina Maintenance Report

R Myers requested up to 3 months unpaid leave. It was noted that cover had been organised.

It was resolved to recommend to the Kerikeri Cruising Club General Committee to:

- 1. Approve 3 months leave of absence for R Myers*
- 2. authorise the Marina Manager to employ P Harris as required to cover the absence*
- 3. authorise the Marina Manager to adjust P Lord's hours to cover the absence.*

Proposed A McSweeney Seconded D Green Carried

It was noted that warping of the fingers on A & B piers had occurred within weeks or months of original installation due to the design & construction style of those piers.

J Durham will place a notice in the next Newsletter about the danger of riding in vessels through the car park.

8 Health & Safety

Health & safety audit will be drafted within the month.

9 Manager's Report

M MacDiarmid had circulated a report (on file). M MacDiarmid suggested that to expedite the sale of berth licenses after the Club's 10 day exclusive agency period had expired that the original berth could be offered to the first fresh purchaser on the waiting list.

It was resolved to amend the waiting list policy to allow staff to skip 'swap' wait listings after 10 days to expedite the sale of berth licenses.

Proposed J Durham/Seconded A McSweeney Carried

The committee considered the case for allowing swaps between licensees with different sized berth licenses but agreed that although pragmatic this did not strictly adhere to the policies on berth license waiting lists/sales. As a result these swaps would not occur.

It was resolved to advise R Budgen that the marina committee agrees in principle to changing the berth E2 to accommodate a multihull vessel but that any changes are subject to consent & licensing issues.

Proposed M Carere Seconded P Harris Carried

It was agreed that A McSweeney & J Durham will meet with P Maxwell of NRC to discuss the marina's outstanding consent issues & consent requirements for possible changes to the marina.

It was resolved to recommend to the Kerikeri Cruising Club General Committee to subscribe to the Ship Repairers Liability Insurance Facility offered by Marsh Insurance.

Proposed D Green Seconded A McSweeney Carried

It was resolved to recommend to the Kerikeri Cruising Club General Committee that the berth license for J Bliss for B9 be signed & sealed by the Club.

Proposed A McSweeney Seconded D Green Carried

Berth price benchmarking material was circulated. M Carere took issue with the discrepancy between the relative value of the smaller & larger berths when compared with similar sized berths at other marina. J Durham is concerned that a range of revaluation processes have been used over the years. The issue will be revisited at the next meeting.

10 General Committee Round-Up

D Green summarised the previous General Committee meeting.

11 General Business

11.1 Debts & Budget

A draft budget was presented & will be discussed at the July meeting. Debtors are in good condition.

It was resolved to go into 'committee' to discuss staffing during R Myers absence.

Proposed D Green Seconded A McSweeney Carried

It was resolved to come out of 'committee'.

Proposed D Green Seconded M Carere Carried

12 Next meeting

Tuesday 10 July 2012 4.30pm

Meeting closed 7.55pm