

# Kerikeri Cruising Club Inc (KCC)

## Minutes

Meeting of the General Committee Tuesday 15 July 2014

The meeting commenced at 7.30pm

### 1 Attending

L Ayr (Commodore), P Harris, T Brown, D Smith (Treasurer), P Hooper, T Bingham, R Haslar, N Cates, P Hooper

M MacDiarmid, (attending)

### 2 Apologies

A McSweeney, D France (Secretary), M Beauchamp (Rear Commodore), A August, J Murdoch (Vice-Commodore),

*It was resolved that the apologies be accepted.*

*Proposed D Smith/Seconded N Cates: Carried*

### 3 Minutes of the Previous Meeting

*It was resolved that the minutes of the previous meeting 17 June 2014, with the change of the date for the special General meeting to June from September are a true & accurate record.*

*Proposed P Harris/Seconded D Smith: Carried*

### 4 Matters Arising

Swing mooring issue has disappeared as the mooring is no longer wanted in that location.

### 5 Special General Meeting

Change heading 4 in the draft minutes.

### 6 Notification of General Business Items

In addition to the items listed on the agenda:

Fees for YNZ

### 7 Correspondence

A list of the correspondence received since the last meeting was distributed with the agenda.

Sent/ Received	From/ To	Regarding	Recommendation/Action
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Sent	Trustees Executors	Total Marine invoice for payment	
Received	BOI Coastguard	Request to attend August meeting	N Cates will follow up on property proposal
Received	NRC	Advice of hearing for Moorings & Marinas strategy	
Received	Financial Markets Authority	Advice on status as a financial services provider, issuer etc	Forwarded to L Ayr, A McSweeney & Law North for consideration
Received	Fell Engineering	Breakdown of gantry invoice	
Received	Trustee Executors	Reminder of due certificates: Refurbishment Adequacy, Manager's Certificate	
Received	DoC	Notes on land exchange status	
Received	Law North	Proposal for change of berth license process	Forwarded to Committee
Received	YNZ	Commodore's Conference Notes	Forwarded to Committee
Received	Trustee Executors	Explanation of invoice from Minter Ellison	KCC satisfied with invoice explanation, forward to marina committee for payment
Received	Trustee Executors	Statutory Supervisor fees	Marina Committee chair absent, item held over until marina fully represented at General Committee.

*It was resolved that the correspondence be accepted.  
Proposed D Smith/Seconded P Hooper: Carried*

## 8 Finance

A profit & loss report & a list of payments for approval had been circulated prior to the meeting. The refurbishment of the breakwater - documentation to be checked whether management fee is charged on this.

*It was resolved to accept the profit & loss report to 30 June 2014.  
Proposed D Smith/Seconded T Bingham: Carried*

*It was resolved to accept the invoices for payment as advised (T Bingham \$403.20, \$7,755.33 to KCM for 2013/2014 annual license fees) & circulated prior to the meeting.  
Proposed N Cates/Seconded P Harris: Carried*

## 9 Membership

Application From	Membership Type	Proposer	Seconder	Boat
Kelly & Jocelyn Archer	Family	J Christiansen	S Willis	Yacht

### 9.1 New Members

*It was resolved to accept the new memberships as listed above.  
Proposed L Ayr/Seconded T Bingham: Carried*

## 10 Committee Reports

### 10.1 Keelboat - R Haslar

Outer distance buoy missing after storm. Will be looked for &/or reinstated/replaced.

### 10.2 Centreboard - P Harris

Permission sought to increase the size of the RIB to replace ASB. Angle of the front v & size & position of the console are important to the practicality of the vessel.

Centreboard committee to apply to grant making trusts (Oxford Trust, Lion Foundation) for the balance of new boat purchase.

### 10.3 House & Social - M Beauchamp

Report circulated.

Vote of thanks to H&S Committee & M Beauchamp in particular for wonderful Cabaret Night.

### 10.4 Launch & Cruise - T Brown

No report

### 10.5 Marina - P Harris

Minutes circulated & on file.

N Cates will scout possible locations for dumping fill.

*It was resolved to accept the marina budget 2014/2015.  
Proposed P Harris/Seconded L Ayr: Carried*

*It was resolved that the Refurbishment Adequacy Report be signed & sent to the Statutory Supervisor.  
Proposed P Harris/Seconded D Smith: Carried*

*It was resolved that the Marina Manager's Certificate to 30 June 2014 be signed & sent to the Statutory Supervisor.  
Proposed P Harris/Seconded P Hooper: Carried*

*It was resolved that the license for berth B6 (12m) be transferred from C & H Casalasco to the Petrie Family Trust.*

*Proposed P Harris/Seconded L Ayr: Carried*

*It was proposed that W Judd's license be assigned to A Judd as part W Judd's estate.*

*Proposed P Harris/Seconded D Smith: Carried*

## **10.6 Club Manager**

Investigate plastic sleeve for inside windscreen instead of sticker to compare against printed sticker option.

*It resolved to accept the reports.*

*Proposed D Smith/Seconded P Hooper: Carried*

## **11 General Business**

### **11.1 YNZ Fees**

Club boat operator's qualification - details online. Centreboard

YNZ Fees - alternatives calculation methods are:

- 'senior equivalent member' or
- flat fee per member perhaps with a discount for juniors.

Membership cards - L Ayr will confirm that YNZ will print KCC membership cards.

M MacDiarmid to do the figures flat fee versus senior equivalent member fees & circulate to General Committee. Committee to give feedback to L Ayr who will then communicate to YNZ.

### **11.2 Car parking & access**

Meeting L Ayr, A McSweeney, T Brown, M MacDiarmid, C Galbraith (FNHL) & P Killalea (FNDC) in early July. Outcomes:

Could put KCC ramp under same management agreement as FNDC ramps.

### **11.3 Changes to License Transfer Process**

*It was resolved that, subject to the setting of an implementation date:*

*(1) Consent pursuant to clause 9 shall be conditional on the licensee paying an assignment fee of \$500.00 to the Club;*

*(a) the assignment fee shall be used to cover all costs incurred by the Club relating to the assignment;*

█ (2) *The Club shall not be paid a commission for the assignment of the licence;*

█ (3) *The sale price shall be paid directly to the licensee by the assignee;*

█ (a) *The Club shall not under any circumstances accept funds from the assignee on behalf of the licensee.*

█ (4) *These resolutions revoke any prior resolutions to the contrary.*

█ *Proposed L Ayr / Seconded T Bingham: Carried*

## **12 Next Meeting**

7.30pm Tuesday 19 August 2013

Venue: Committee Room, Club & Marina Office.

Meeting closed 9.53pm