Kerikeri Cruising Club Inc (KCC)

Minutes

Meeting of the General Committee Tuesday 10 September 2024

The meeting commenced at 7pm in the clubhouse, 346 Opito Bay Road, RD1, Kerikeri.

1 Attending

M Turner (Commodore), T Bingham (Vice-Commodore), S Cain (Keelboat), B Carter, D Smith (Treasurer), T Milicich (Deputy-Chair Marina), M Lucas (Marina), M Reid

M MacDiarmid (attending)

2 New Member & Chair of the Centreboard Committee

Resolution:

That the membership application for Andre Anderson be accepted & that Andre Anderson be accepted as the Chair of the KCC Centreboard Committee as per the Centreboard Committee minutes 31 August 2024.

Proposed B Carter/Seconded S Cain: Carried

3 Apologies

A Wells (Rear Commodore), D Brock (Secretary), R Dempster,

Resolution:

It was resolved to accept the apologies.

Proposed T Bingham/Seconded B Carter: Carried

4 Minutes of the Previous Meeting

Resolution:

It was resolved to accept the minutes of the previous meeting 20 August 2024.

Proposed T Bingham/Seconded S Cain: Carried

5 Health & Safety

Health & Safety Summary Report circulated to the Committee

Health & Safety meetings since the last Committee meeting 1, 0 incident

Resolution:

It was resolved to accept the health & safety report.

Proposed T Milicich/Seconded M Reid: Carried

6 Finances

To assist with the annual audit process, the following items were circulated as a list with details to the Committee & noted in the agenda & minutes with a total approved/accepted.

	Total Value	Details
Invoices for Payment	$21,589.32	List circulated.
Credit Card Transactions for Approval	$806.07	List Circulated
Debtors	$2,931.90	
Wage reconciliation	$2,501.53	Monthly reconciliation from visitor pool to Club

Resolution: *To approve the profit & loss report to 31 August 2024, invoices for payment (inc $3,925 exc GST to AMF Electrical Ltd – emergency replacement of bar glasswasher as budgeted), debtor balance, credit card transactions & August 2024 wage reconciliations as circulated.*

Proposed D Smith/Seconded T Bingham: Carried

6.1 Budget

Management fee budgeted at $50,000

Income from pile moorings CPI plus additional for costs. Proposed subscription rates have been increased to account for the additional contribution towards major maintenance (increase from $40,000 to $60,000/year), dinghy storage CPI adjustment

RIB refurbishment $10,000 has been removed while the centreboard programme is reviewed.

Legal expenses – removed, a decision needs to be made about where the costs of reclamation title will lie.

YNZ Fees – is a large expense & exploration on ways of reducing this need to be aggressively explored.

Resolution: *That the budget, fees & subscriptions be presented to the AGM for adoption.*

Proposed D Smith/Seconded T Milicich: Carried

7 New Members & Resignations

Name	Reason for Joining	M/ship Type	Provenance	Boat type	Proposer	Seconder
Tony Spooner & Carolyn Heath	Yacht activities	Family	Kerikeri	Multihull (MACHA)	A Blunt	C Blunt

Paul Tingey	Moved to the area, become part of community	Senior	Kerikeri	Keeler (WOTAN)	S Connolly	K Connolly
Andre Anderson	Centreboard sailing	Senior	Kerikeri	Trailer Boat	M Turner	T Bingham
Jason Ralph	Social & Racing	Senior	Kerikeri	Keeler (SERENE)	T Ralph	K Wood

7.1 Changes to Membership Types & Resignations

None this month

Resolution: *To approve the new membership applications as above.*
Proposed B Carter/Seconded S Cain: Carried

8 Decisions

8.1 Licence Transfers

Resolution: *That the following berth licence transfers be ratified, signed & sealed by the Club:*
B28 (12m) from Brian Boyd & Cheryl Walberg to John Beca & Mary Cornish
A24 (10m) from John Beca & Mary Cornish to Doug & Vonnie France
A48 (10m) from Doug & Vonnie France to Ashley Gibb
Proposed T Milicich/Seconded B Carter: Carried

8.2 Reclamation Title

A meeting between Club representatives, local MP Grant McCallum, Chris Penk (Minister for LINZ) & Richard Hawke (LINZ CEO) is recommended as the Club's next step in negotiating the reclamation title.

Resolution: *That a budget of up to $2,000 for Wellington return flights, transport & accommodation for the Commodore & Vice-Commodore to meet with LINZ officials & Crown Ministers to discuss the reclamation title issues be approved.*
Proposed B Carter/Seconded T Milicich: Carried

After the Wellington meeting there will need to be a review of the cost share between Club & marina on reclamation title costs. It has not been decided how the

8.3 Extending Marina Berth Fingers

An approach from berth licence holders requesting permission to extend the "fingers" of their licenced berths has been received. The Marina Committee is considering the

proposal & aims to have a recommendation ready for the October 2024 meeting of the General Committee. The berth licence holders would like to have approval so installation can occur in 2024 but this may not be possible as the issues of adjustments for the additional capital & engineering considerations must be resolved.

8.4 Management Fee

Resolution: *That, on the recommendation of the KCC Marina Committee, the proposal in Management Fee on Marina Operations be adopted & implemented.*

Proposed T Bingham/Seconded T Milicich: Carried

The working party (Bingham, Carere, Milicich, Brock) to prepare a statement describing the new management fee & other agreements for circulation prior to the berth licence holder & Club member AGMs.

8.5 Mastercard Youth Training Week

Five Club members have been accepted as a team to the Mastercard Youth Training Week. The sailors are encouraged to fundraise for future events.

Resolution: *That the budgeted contribution of $2,435 plus GST be equally shared between the Club team of sailors travelling to the Mastercard Youth Training Week 2024.*

Proposed B Carter/Seconded S Cain: Carried

8.6 Marina Matters

The Committee considered the September edition of Marina Matters before it is circulated to berth licence holders & were happy with it subject to alteration of the management fee reference to reflect the co-operative nature of the negotiation.

8.7 2024 Club AGM

M Lucas intends to provide information to berth licence holders AGM about the out of zone full membership, refurbishment fund levy for information & to get a gauge of support.

It is intended that the 2024 Club AGM Agenda will include the following General Business Information Items:

a. Fuel Jetty Update – T Bingham
b. Clubhouse Update – M Turner
c. Reclamation Title – T Bingham
d. Out of Zone Full Membership – M Turner

The Committee considered the recommended changes contained in the Constitution Amendments September 2024 document for consideration & adoption at the 2024 AGM. Some concerns were expressed that these changes required further refinement. After discussion, it was agreed that Constitution changes can be considered by the membership at any one of the several special general meetings anticipated over the next 12 months. No Constitution/Rules changes were recommended by the General Committee for consideration at the Club AGM October 2024.

AGM Agendas will be sent 17th (berth licence holders) & 19th (all Club members) September 2024

At 4.30-5.30pm Sunday 6th October 2024, a meet & greet for all Club committee members will be hosted by the Commodore.

8.8 Centreboard Lake Manuwai Roller Door

The roller door on the shed at Lake Manuwai requires replacement. The total cost of replacement is $4,273 exclusive of GST & including installation (a second quote of $5,218 was also received).

Waka Ama & Radio Yacht Squadron have both offered to pay one third each of the total cost because shed access to them is permitted.

Resolution: *That the Club order the roller door replacement for the Lake Manuwai shed on receipt of the funds from Waka Ama & the Radio Yacht Squadron.*

Proposed D Smith/Seconded T Bingham: Carried

9 Information Reports

9.1 Out of Zone Membership Proposal

The Marina Committee discussed this issue & M Carere & T Milicich will communicate on the Marina Committee's behalf to the working party (Milicich, Bingham, Carere, Brock).

9.2 YNZ Fees

The General Committee doesn't require AGM permission to investigate changes that could reduce the scale of YNZ fees. Any recommendation on this issue must go to either the 2025 AGM or a Special General Meeting of Club members.

9.3 Centreboard Programme

The Centreboard Committee is working on a programme to restart the Club's centreboard sailing programme. An initial proposal & minutes of a recent committee meeting are attached. Details are to be confirmed.

9.4 Fuel Jetty

All the donated materials are now either onsite at the Club (gangway, concrete pontoon, piles & sleeves) or at Mt Pokaka (plastic pontoons).

9.5 Haul Out Change to Disembarking Procedure

Correspondence from D & V France (attached to agenda) regarding the haul out disembarking procedure. The Marina Committee plans to respond to this. The procedure has been changed for safety reasons, the change is being monitored but appears workable & safer than the alternative (i.e. disembarking via ladder & travelling on a vessel on the trolley). Respond as planned.

9.6 10m & 12m Berths

M Lucas advised there is no longer have a waiting list of purchasers for these berth licence sizes.

10 Committee Reports

10.1 Centreboard – minutes on file

10.2 Keelboat Committee

10.3 House, Social, Launch & Cruise

10.4 Marina Committee – minutes on file

10.5 Clean Club –

10.6 Review Committee – meetings as required & no meeting since last General Committee meeting

11 Action Sheet

Item & Start Date	Delegated Person(s)	Decisions/Future Action	Status & Update Dates
Reclamation Title	T Bingham	Title Application Process 1. Application lodged with LINZ 2. Valuation of undeveloped seabed. Valuation $6,000-$12,000. Quote for valuation to be obtained 3. Land valuation can be negotiated, & impairments (reductions) on the valuations made. 4. LINZ will give a list of conditions to be met before title can be issued. 5. Land will have to be purchased 6. Title allocated Licence holders advised at AGM of process & potential costs. T Bingham/Thomson Wilson Law first meeting held re confirming process & costs for obtaining title – notes filed LINZ contact has retired, new contact person established. Summary of Process provided by T Bingham to Feb 2022 meeting of General Committee. LINZ appointed valuer has made a site visit. Aug 2023 – valuation submitted to LINZ but not accepted	Land valuation commissioned & underway
	General Committee	Decision pending on expense split between club & marina on cost of reclamation title application. First legal invoice of $4,100 paid by Club Preliminary land assessment $450	
Launching Dock	Sub-committee M Turner, T Bingham	Preliminary estimate received Cost of 'consent application ready' plans being sought	

M Smith	M MacDiarmid, M Turner	Disputes Tribunal hearing held. Tribunal found in favour of the Club & will issue Court order for the debt to be paid. Advised that ownership & removal of the vessel from the mooring are beyond the jurisdiction of the Tribunal. District Court has jurisdiction. Harbour Master consulted as to action on removal of the vessel.	
		Dinghy Locker cleared	8/5/23
Health & Safety Review	Sub-committees	Sub-committees to consider & review	Underway
Te Pewhairangi Marine Mammal Sanctuary Event Permit	Keelboat, Cruise Centreboard Committees	Incorporate into event planning	
Fuel Jetty		Condition Assessment - received Access Restriction signs – M MacDiarmid - installed Monthly internal audit – to be drafted Plywood being installed – T Bingham Planned closure from 1 April 2024 for refurbishment Draft preliminary plan – M Turner – liaising with Haigh Workman to procure preliminary drawings	
Allied Petroleum Lease Extension		Lease extension approved by General Committee Sep 2023	
Audit Completion Report	Treasurer, Manager	Report to General Committee with recommendations for changes	
Health & Safety Initiatives		Create a position of Health & Safety Officer Scope an independent workplace safety assessment	Completed

Race Buoy Consent Conditions	Keelboat Committee	Repair buoys & equipment by end of April 2024 Completed with exception of Kent Passage buoy which requires attendance of the marine contractor. August 2024 imminent	
Safety	Keelboat Committee	Recording Keelboat safety processes – what is in place? Are race boat audits documented? Wind limit checks etc?	

12 Next Meeting

Next meeting 15 October 2024

Meeting closed 8.35pm