

Kerikeri Cruising Club Inc (KCC)

Minutes

Meeting of the General Committee Tuesday 24 July 2018

The meeting commenced at 7pm

1 Attending

P Wilson (Commodore), D France, R Clark, D Wise, T Dalbeth-Hudson, T Bingham, D Smith, R McCready

M MacDiarmid, (attending)

2 Apologies

A Wells, K Staff, D Keen, J Murdoch, P Harris, P Williams (marina committee representative)

Resolution: *It was resolved to accept the apologies as above.*
Proposed T Dalbeth-Hudson/Seconded R Clark: Carried

3 Minutes of the Previous Meeting

Resolution: *It was resolved that the minutes of the previous meeting 19 June 2018 are a true & accurate record.*
Proposed T Dalbeth-Hudson/Seconded R Clark: Carried

4 Matters Arising

4.1 DoC Land swap - T Bingham

Awaiting DoC gazetting

4.2 Car Parking Management & Enforcement

Meeting held with FNDC legal representative who advised only way to enforcement is to amend the Club's Resource Consent.

4.3 Road Repairs

Repair completed

4.4 Reclamation Title

Meeting with Ngati Rehia to ask advice on consultation process.

4.5 Financial Delegation Policy

Written feedback to be forwarded to the Marina Committee via the office by 9 August.

Major financial transaction approval by a general meeting of the Club or marina licensees. Policy to reflect Constitution.

Purchase orders required for all purchases over \$300

For \$20,000 & above (9 & 10) add sections for Club which are less specific.

4.6 Life Membership Selection Committee

Resolution: *It was resolved that the Life Membership Selection Committee 2018 consist of the Commodore, T Dalbeth-Hudson (Centreboard Chair), D Wise (Keelboat Chair), P Harris (Deputy Marina Chair) & P Woods.*
Proposed T Bingham/Seconded R McCreedy: Carried

4.7 Propeller Guards

D Wise forward suppliers to M MacDiarmid.

4.8 Sponsorship Policy

Resolution: *It was resolved to adopt the Sponsorship Policy as circulated.*
Proposed P Wilson/Seconded D Smith: Carried

4.9 Learn to Sail

Funding underwritten for 1 year, but what is the ongoing funding plan?

How will this be presented to the AGM? Long term direction of Club should be put to the general membership of the Club.

Sailing courses could continue as per status quo with volunteers, & some paid Club staff picking up administration but the opportunity there is an opportunity to enhance the sailing programme by having a paid coordinator. This position would complement the existing work completed by volunteers & paid coaches.

Business plan? Centreboard has capital requests of \$16,500 - does \$20,000 wages for co-ordinator come ahead of capital requirements? No, coordinator funds are new funds not funds that were earmarked for capital purchases. Funding is specifically for sailing coordinator.

Resolution: *To approve the Sailing Coordinator job description, advertise for the position on confirmation of \$20,000 of 'outside' funding & proceed with selection process.*
Proposed P Wilson/Seconded D Smith: Carried
Against D France

The General Committee to consider developing a Strategic Plan for the Club.

Resolution: *It was resolved to appoint to the Sailing Coordinator selection panel: M MacDiarmid, R McCreedy & D Smith.*
Proposed P Wilson/Seconded R Clark: Carried.

The plan for the Club's sailing coordination will be presented to the AGM.

4.10 MOSS - M MacDiarmid

Documentation being collated & process changes underway to ensure compliance.

Boat inspection booked for end of August with YNZ Regional Support Officer

5 BOI Sailing Week Representative

Resolution: *It was resolved that Phil Webb be appointed as the Kerikeri Cruising Club representative to the Bay of Islands Sailing Week Committee.*
Proposed T Dalbeth-Hudson/Seconded D Wise: Carried

6 Pile Moorings

Resolution: *It was resolved to add the following clause to the Pile Mooring policy*
“The Club can require that boats comply with Northland Regional Council’s definition of “light fouling”.”
Proposed T Bingham/Seconded D France: Carried

7 Health & Safety

Clubhouse/restaurant operation passed the FNDC Food Act 2014 Verification. This was an exhaustive new process that involved training staff, reviewing & changing processes & instigating documentation. The process is ongoing & a follow-up check on 6 items for improvement is scheduled for 30 August. The kitchen & club staff in C Schasberg’s absence performed above & beyond.

8 Finance

Major maintenance \$36,000 some of this was collected in the previous year

Resolution: *To approve the profit & loss report to 30 June 2018.*
Proposed D Smith/Seconded D France: Carried

Resolution: *To approve the invoices as circulated for payment.*
Proposed D Smith/Seconded T Dalbeth-Hudson: Carried
Abstain D France, P Wilson, D France

8.1 Budget

Resolution: *To approve the 2018/2019 Budget with Etchel income & expenses to be added, pile mooring fees change to include NRC fee, & learn to sail coordinator addition.*
Proposed D Smith/Seconded D France: Carried

Resolution: *To approve \$2,500 for repairs to the Lake Manuwai changing shed.*
Proposed D Smith/Seconded D France: Carried

8.2 House & Social Committee

See if committee members volunteer this year. Otherwise recruit volunteers for event organisation.

8.3 Pickmere Plaque Relocation

Relocate from lonely position in the carpark to in the Clubhouse foyer on shipwreck kauri

9 Information Reports

9.1 Volunteer Safety & Policies

D Wise to send through relevant documents

10 Committee Reports

10.1 Keelboat Committee

22 respondents to the survey

10.2 Centreboard Committee

Resolution: *To approve \$500 for J Pye for representing NZ at the BIC World Championships.*

Proposed T Dalbeth-Hudson/Seconded R McCreedy: Carried

10.3 Marina

Resolution: *To approve ratification of new berth licences for:*

A6(10m) from T Davies-Jones to Nute Family Trust (D & J Nute)

A9(12m) from Bartlett Boat Builders to Spooner Trust (G Moir)

Proposed D Smith/Seconded R Clark: Carried

11 Membership

11.1 New Members

Name	Membership Type
P & H Savage	Family
N Bardon	Long Distance
D & N Stringer	Family
J Kemp	Senior
P Stratfold & S Fitzgerald	Family

Resolution: *To approve the new membership applications as above.*

Proposed D Smith/Seconded D Wise: Carried

12 General Business

12.1 AGM

Marina - Tuesday 25 September

Club - Thursday 27 September

Prize Giving - Saturday 29 September

12.2 Dinghy Racks

Hold project until capital items discussion.

13 Next Meeting

7 pm 21st August 2018

Venue: Committee Room, Club & Marina Office

Meeting closed 10.33pm