

Kerikeri Cruising Club Inc (KCC)

Minutes

Meeting of the General Committee Tuesday 19 March 2019

The meeting commenced at 7pm

1 Attending

P Wilson (Commodore), D France, D Smith, D Wise, T Bingham, D Keen, P Harris, B Carter, J Murdoch

M MacDiarmid, (attending)

2 Apologies

T Dalbeth-Hudson, R Clark, A Wells

Resolution: *It was resolved that the apologies be accepted.
Proposed J Murdoch/Seconded B Carter: Carried*

3 Minutes of the Previous Meeting

Resolution: *It was resolved that the minutes of the previous meeting 19 February 2019 are a true & accurate record.
Proposed D Keen/Seconded P Harris: Carried*

4 Matters Arising

4.1 DoC Land swap - T Bingham

DoC exchange is completed, signed. Awaiting paperwork.

4.2 Reclamation Title

Treaty Settlements Office investigating claims over land

4.3 Centreboard Racks

\$7,000 now raised as \$2,000 gifted by Rotary

D France to clarify planning/consenting issues around erecting a rack/FNDC consent.

4.4 MOSS Exemption

Operators who are paid cannot use Carters until the vessel is raised to MOSS Exemption standard.

4.5 Keeping Children Safe

D Wise advises that Club also needs a code of conduct, complaints & investigation procedure

P Wilson, M MacDiarmid, D Keen, D Wise, to draft documents/research

4.6 Lake Manuwai Facilities

D Keen & A Wells may approach FNDC

Request meeting with CEO & staff who know the legal standing of the reserve could be an option

4.7 Plans from Sub-Committees

4.7.1 Keelboat

Want to do wider consultation around the plan

4.7.2 House & Social

Draft circulated

4.7.3 Centreboard

Revised plan circulated

How will success of plans be assessed?

Will assist with the development of next year's budget.

4.8 New Membership

What exactly is the issue that is needing to be solved?

5 Health & Safety

Description	This Month	Brief Details
Near Misses	0	
Incident - No harm	2	Tripping on seawall footpath Tripping on B pier marina boardwalk
First Aid Accidents	0	
Medical Treatment Accidents	0	
Lost Time Accidents	0	
Serious Harm Accidents	0	
DOL Concerns	0	
Toolbox meetings	2	Minutes

Haul out area & access is an ongoing concern with unrestricted access & increased use of the surrounding area by other Club activities. Signage will be increased but access restriction may need to be considered to ensure people cannot climb on the trolley, cross the winch wire when in use or walk barefoot over the pad while it is collecting contaminants. Marina Committee, Centreboard Committee & M MacDiarmid to work together to solve the issue.

AED incident - P Wilson & M MacDiarmid to review processes.

Centreboard accidents - M MacDiarmid to add accident/incident report to Sailors Register

6 Finance

Resolution: *To approve the profit & loss report to 28 February 2019.
Proposed D Smith/Seconded D Wise: Carried*

Resolution: *To approve the invoices as circulated (including V France \$205.93 - St Patricks Day event expenses, D Godbert \$157.70 - Lake Manuwai fuel & repair materials, D France \$102.52 - Fuel for RIBs, centreboard admin expenses, Mahalo Transport \$1837.13 - Container move for payment.
Proposed D Smith/Seconded J Murdoch: Carried
Abstain D France,*

Vila 'donation' to RS Feva not recorded in Centreboard donations as this is not a new donation to the Club

7 Decision Reports

7.1 Donating Centreboard Yachts

Resolution: *To donate the Sunburst (Lion) to the Kerikeri Sea Scouts.
Proposed D Wise/Seconded D Keen: Carried*

Resolution: *To donate 7 wooden Optimists to Tonga via the Opua Cruising Club.
Proposed D France/Seconded B Carter: Carried*

Plaques "Donated by KCC"

7.2 Purchase of 3 Racing Mains for RS Fevas

Resolution: *To purchase 3 racing mains for RS Feva at a cost of \$3,521.74 + GST.
Proposed T Bingham/Seconded D Wise: Carried*

Half the cost of the sails will be recouped from the Feva sailors. Centreboard Committee to advise which sailors to be invoiced by the Club.

Resolution: *That the General Committee (Secretary to draft) write a letter of censure to the Centreboard Committee re purchases must be approved by the General Committee & purchases over \$300 must have a purchase order, a copy of the Procurement Policy to be forwarded with the letter.
Proposed D Wise/Seconded D Smith: Carried*

7.3 Carters RIB Refurbishment

Defer & research, T Bingham, P Harris & D France, B Carter

7.4 May General Committee Meeting

Resolution: *That the May General Committee meeting be rescheduled for 28 May 2019.*

Proposed P Wilson/Seconded D Keen: Carried

7.5 Fuel Jetty

Resolution: *To authorise the refurbishment of the fuel jetty (replacement of headstocks & bolts) materials (estimated at \$9,000 + GST) & labour (approximately 80 hours KCC staff) be approved from the major maintenance budget, subject to the receipt of 3 quotes or confirmation that 3 are not obtainable.*

Proposed D Smith/Seconded D France: Carried

Committee will be advised if labour is likely to exceed 80hours & work will cease until additional labour approved.

Fuel jetty consent, access on agenda for next month.

7.6 KHS Academy Boat Storage

Resolution: *To allow the 3 x KHS 29ers to park in the Club car park, boats to be removed at any time at the Club's request.*

Proposed J Murdoch/Seconded P Harris: Carried

Abstain D Wise, D France, D Smith, B Carter

Against T Bingham

7.7 Burnsco Account

D France will request personal guarantee be removed from application.

8 Information Reports

8.1 Club Assets & Priority Use

Booking as per normal with advance booking & communication to share resources.

8.2 Life Membership Notice

Notice to go in the Club notices

9 Committee Reports

9.1 Centreboard Committee

Minutes on file

9.2 House & Social

Minutes on file

9.3 Grants

9.4 Marina

Minutes on file

Resolution: *To approve the berth licence transfer*
A3 (12m) from P Johnson to C Brown
D38 (12m) from AL Dalbeth-Hudson Family Trust to SB & J May Family Trust
A12 (10m) from Anchorage Family Trust to P Woods
D4 (12m) from Doves Bay Trust to T & A Garland
B41 (14m) from T & A Garland to M & B Sheehan
C34 (14m) from P & G Rowsell to T & C Parlane
E6 (16m) from B & L Suggett to R & M Davies
B23 (12m) from D Hoyle to F & B Michaux
E42 (20m) from R & S Scholl-Latour to LD Family Investments Ltd
E26 (18m) from LD Family Investments Ltd to HBB Family Trust (J Bertenshaw & K Hardieboys)
E36 (20m) from HBB Family Trust (J Bertenshaw & K Hardieboys) to J Kemp
Proposed J Murdoch/Seconded P Harris: Carried

The General Committee instructs the J Murdoch to consult with Law North re company ownership of berth licences.

Resolution: *To instruct J Murdoch to seek clarification 1.2D in the berth licence rules.*
Proposed P Wilson/Seconded D Keen: Carried

Resolution: *That Kerikeri Cruising Club apply for a variation to the Resource Consent to facilitate the accommodation of a catamaran in berth D35, subject to the licensee meeting all associated costs, with a deposit of \$10,000 to be paid to the Club by the licensee prior to commencement of application process.*
Proposed J Murdoch/Seconded P Harris: Carried

Resolution: *To approve the transfer of berth licence D35 subject to completion of the documentation, confirmation of the financial transaction between vendor & purchaser & receipt of the berth licence transfer fee.*

Proposed J Murdoch/Seconded P Harris: Carried

Rubbish split - look at the parking survey for share of use

9.5 Keelboat

9.6 Sponsorship

9.7 Grants

10 Membership

Name	Membership Type	Boat Type	Provenance
Roger Hamilton & Gwenth Herbert	Family	Launch	Kerikeri
Svend & Audrey Petersen	Family	Launch	Kerikeri
Grant Engel	Senior	Powered trailer boat	Kerikeri
Craig & Mandy Griffin	Family	Launch	Kerikeri
Les Feasy	Senior		Opuia
Peter Kriz	Senior	Yacht	Kerikeri

10.1 Resignations

None

Resolution: *To approve the new membership applications & resignations as above.*

Proposed P Wilson/Seconded D Wise: Carried

11 Policy

11.1 Boat Maintenance Fees

Resolution: *To adopt the policy of "No less than 1:7 safety boat: centreboard yachts within the eastern arm of Opito Bay westward & at Lake Manuwai. The number of centreboard yachts may be reduced if conditions dictate.*

Proposed D France/Seconded B Carter: Carried

12 Next Meeting

16 April 2019

Venue: Committee Room, Club & Marina Office

Meeting closed 10.39pm