

# **Kerikeri Cruising Club Inc (KCC)**

## *Minutes*

*Meeting of the General Committee Tuesday 26 October 2021*

*The meeting commenced at 7pm*

### **1 Attending**

A Wells (Commodore), M Turner (Vice-Commodore), D Keen (Rear Commodore), T Bingham, L Ayr, S Cain (Keelboat), B Carter, M Simpson, N Burson, R Dempster, A Griffin, D Smith

M MacDiarmid, (attending)

### **2 Apologies**

D France

**Resolution:** *It was resolved to accept the apologies.  
Proposed B Carter/Seconded M Simpson: Carried*

### **3 Minutes of the Previous Meeting**

**Resolution:** *It was resolved to accept the minutes of the General Committee 21 September 2021.  
Proposed D Smith/Seconded T Bingham: Carried*

### **4 Health & Safety**

Clubhouse open under Level 2

**Resolution:** *It was resolved to accept the Health & Safety Report  
Proposed B Carter/Seconded M Simpson: Carried*

### **5 Finances**

**Resolution:** *To approve the Profit & Loss Report to 30 September 2021.  
Proposed D Smith/Seconded D Keen: Carried*

**Resolution:** *To approve the invoices for payment as circulated for payment with the exception of the NRC Navigation Bylaw & Bio-security Fee.*

## **6 Decisions**

### **6.1 Doves Bay Support Boat Booking & Charging Policy Update - Centreboard Committee**

**Resolution:**

*To amend the Doves bay Support Boat Booking & Charging Policy & the attendant fees to read*

*“Doves Bay Support Boat Booking & Charging Policy*

*Adopted April 2017: Last Amended*

*October 2021*

*Use of KCC Doves Bay RIBs are available to approved designated Rib operators that have reserved a RIB or RIBs by booking with the centreboard committee, at least 2 weeks prior.*

*Priority of the RIBs use is as a safety boat or support vessel for Kerikeri Cruising Club’s organized centreboard training or sailing events.*

*Use by other BOI clubs and organizations (Waitangi, Opua, Taipa, KYS, Academy, BOI Race week) for local organized events with an approved, designated, current RIB operator, who has the sole responsibility for the vessel from pick up to return.*

*Any other use, to be approved by the centreboard committee and will assessed on a case-by-case basis.*

*A maintenance fee based on engine hours (\$16/engine hour) used, will be charged to the user.*

*Upon return of the RIB, the Hirer and the committee representative will undertake a post hire inspection to ensure there is no damage and that the hirer has returned the RIB full of fuel at their expense, cleaned and all residue water sponged out.*

*Full costs of any repairs needed, will be billed to the hirer, by KCC.*

*In the event, the hirer has returned the RIB without refuelling, additional fees for both the refuelling, and the quantity of fuel required to fill the tank will be added to the hire invoice.”*

*Proposed M Turner/Seconded A Wells: Carried*

## **6.2 Challenge to Navigation By-law Fee**

Marina Committee recommends that the Club challenges the rate at which the Navigation Bylaw Fee is being charged by NRC on the basis that due to lockdowns the services have not been used. A Wells will:

- call A August to advise him of the strategy to pay the invoice &
- find a path to negotiate with NRC directly rather than threatening non-payment via correspondence.

**Resolution:** *To approve for payment the NRC Bio-security & Navigation Bylaw Fees 2021 (both Club & Marina portions).  
Proposed D Smith/Seconded M Turner: Carried*

## **6.3 Berth Licence Transfer - Marina Committee**

**Resolution:** *To approve the licence transfers below be completed subject to the relevant paperwork being completed.  
A41 (12m) From D & N Brock to S & L Moon  
C27 (12m) From S & L Moon to D & N Brock.  
Proposed L Ayr/Seconded R Dempster: Carried*

## **6.4 Financial Reporting Review - A Wells**

**Resolution:** *To engage Graham Carman to undertake a review of current P&L financial report to create a Manager's Report, and that: a Budget of \$2000 be allocated to be funded through the membership levy paid for by new members.  
Proposed A Wells/Seconded M Turner: Carried*

## **6.5 Reclamation Expenses Split Committee**

**Resolution:** *To appoint L Ayr, R Dempster, M Turner, T Bingham & A Wells to review the reclamation expenses split & report back to the General Committee with recommendations.  
Proposed A Wells/Seconded D Keen: Carried*

## **6.6 Notice of consent application by Far North District Council and Far North Holdings Limited, and invitation to comment under the COVID-19 Recovery (Fast-Track Consenting) Act 2020**

The Club has been identified by the Rangitane Maritime Development Expert Consenting Panel as a "person" from whom it is appropriate to invite comment. The General Committee has previously decided not to comment specifically on the Rangitane Development as there are Club members both in favour & against the proposal. The Club did comment at the beginning of the process that it is in favour of better recreational marine facilities in the Bay of Islands.

**Resolution:** *That the Club writes again with a response reflecting the Club's support of improved maritime facilities in the Bay on the basis that more recreational only boating facilities will provide additional services for Club members & alleviate pressure on the Club's facilities.*

*Proposed T Bingham/Seconded M Simpson: Carried  
Abstain A Wells, S Cain, B Carter, A Griffin*

## 7 Membership

### 7.1 New Members

Name	Reason for Joining	M/ship Type	Provenance	Boat type	Proposer	Seconded
Justin Topzand	Racing, sailing. Joint ownership	Senior	Kerikeri	Keeler (LAZY BONES)	Kelvin Petrie	Malcolm Hall
Harry Miller	Racing, sailing.	Senior	Kerikeri	Keeler (LAZY BONES)	Claudia Kling	Richard Miller
Paul Wright	Ability to use Club & boat ramp, meet new people to go boating with	Senior	Kerikeri	Trailer boat (MR KRABS)	Claude Shepherd	Mal McBain
Gary & Lucy Best	Clubrooms + Breakwater access	Family	Kerikeri	Launch (Tranquility)	Colin Riley	Rachel Smith
Connor Bartlett	Previously Family Youth	Senior	Kerikeri	Trailer boat	Chris Bartlett	Debbie Bartlett

### 7.2 Resignations

None received

**Resolution:** *To approve the new memberships as listed above.  
Proposed A Wells /Seconded B Carter: Carried*

## 8 Information Reports

### 8.1 Proposed Toilet at Lake Manuwai

FNDC have scheduled for early 2022.

Centreboard Committee representative to attend at 9am Tuesday 2 November to discuss the design details.

## **9 Committee Reports**

*9.1 Centreboard - on file*

*9.2 Keelboat Committee - on file*

*9.3 House, Social, Launch & Cruise - none received*

*9.4 Marina Committee - on file*

*9.5 Bio-Security - see above*

## 10 Action Sheet

Item	Delegated Person(s)	Decisions/Future Action	Completed
Reclamation Title	T Bingham, M MacDiarmid	<p>Title Application Process</p> <ol style="list-style-type: none"> <li>1. Application lodged with LINZ</li> <li>2. Valuation of undeveloped seabed. Valuation \$6,000-\$12,000. Quote for valuation to be obtained</li> <li>3. Land valuation can be negotiated, &amp; impairments (reductions) on the valuations made.</li> <li>4. LINZ will give a list of conditions to be met before title can be issued.</li> <li>5. Land will have to be purchased</li> <li>6. Title allocated</li> </ol> <p>Licence holders advised at AGM of process &amp; potential costs. T Bingham/Thomson Wilson Law first meeting held re confirming process &amp; costs for obtaining title - notes filed</p>	Land valuation quote being sought
	General Committee	<p>Decision pending on expense split between club &amp; marina on cost of reclamation title application.</p> <p>First legal invoice of \$4,100 paid by Club</p> <p>Preliminary land assessment \$450</p>	
Public Access Conditions of Resource Consent	<p>A Wells, D Keen</p> <p>Meeting held with FNDC with a view to gaining some financial contribution towards the Club's operational costs to account for the impact of public use of Club facilities and infrastructure.</p> <p>Awaiting FNDC action</p>		

YNZ Fees	D Keen & L Ayr	look at the YNZ fees & Club membership of this organisation Members will be advised that cost/benefit analysis will be completed	
Dinghy Dock	Sub-committee N Cates, M Turner, D Keen & P Harris	Look at possible location & construction of a dinghy dock. Initial meeting held.	Further research & pricing to be investigated.
Club Asset Condition Register & Long Term Maintenance Plan	D Smith	General Committee to forward suggestions of Club members with expertise in this area Tutukaka Consultants has quoted \$8,000 + GST to produce same	
DoC Trailer Parking	A Wells	Take 'in principle' agreement & develop details of parking for ramp repair	Awaiting contact from DoC
Bio-security Fee	A Wells	Approach NRC re bio-security, navigation bylaw, mooring areas & facilities	
Review of cost share of reclamation	Sub-committee	Prepare a proposal for new share split including likely costs	
NYA	Keelboat Committee	Representative to be appointed	
YNZ Services & Fees	Centreboard & Keelboat Committees	What value & services specifically does our Club receive from membership of YNZ? What would they like to receive that they don't?	
Pile Mooring Lines	M MacDiarmid	Advise pile mooring renters that double lines are required	
Use of Club facilities during COVID lockdown	D Keen	Letter on behalf of Club asking for clarification & noting breach would be serious issue for Club	

Mooring Approval	M MacDiarmid	Complete authorisation form	Attempted however conditional approval not possible so applicant advised. Applicant will progress. Completed
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## ***11 Next Meeting***

Mast Gantry -Black Betty was seen to use the gantry without supervision on Monday 25<sup>th</sup> October (public holiday). Locking system will be checked to ensure this can't happen in the future. Additional volunteers for mast gantry supervisor role are required.

Commodore & Vice-Commodore email addresses to be created/enabled.

*Next meeting 16 November 2021*

*Meeting closed 8.16pm*