

# Kerikeri Cruising Club Inc (KCC)

## Minutes

Meeting of the General Committee Tuesday 19 July 2022

The meeting commenced at 7pm in the clubhouse, 346 Opito Bay Road, RD1, Kerikeri.

### 1 Attending

A Wells (Commodore), S Cain (Keelboat), M Simpson, D Smith, D France, D Keen (Rear Commodore), M Turner (Vice-Commodore & Centreboard), R Dempster, T Bingham, N Fraser (Social/Launch), B Carter

### 2 Apologies

L Ayr

**Resolution:** *It was resolved to accept the apologies.  
Proposed A Wells/Seconded M Simpson: Carried*

### 3 Minutes of the Previous Meeting

**Resolution:** *It was resolved to accept the minutes of the General Committee 21 June 2022 with the word "in" removed from page 5.  
Proposed D Keen/Seconded B Carter: Carried*

### 4 Health & Safety

Club & Clubhouse open under Orange phase of NZ COVID Protection Framework/traffic light system

Club's Health & Safety report circulated prior to this meeting. 4 Health & Safety meetings, AED training & keelboat Category 5 safety inspections have been held since the last General Committee meeting.

**Resolution:** *It was resolved to accept the Health & Safety Report Summary as circulated.  
Proposed R Dempster/Seconded T Bingham: Carried*

### 5 Finances

**Resolution:** *To approve the Profit & Loss Report to 30 June 2022.  
Proposed D Smith/Seconded D Keen: Carried*

*Resolution:* To approve the invoices for payment & credit card transactions as circulated.  
*Proposed D Smith/Seconded M Turner: Carried*

*Resolution:* To approve the 2022/2023 budget prior to the AGM.  
*Proposed D Smith/Seconded D Keen: Carried*

## **6 Decisions**

### **6.1 Camera Surveillance Policy (CCTV) - Marina Committee**

The Club has had a licence plate camera installed for many years as well as security cameras installed in the clubhouse. As a crime deterrent, more cameras may be installed around the site (particularly the marina). The draft Camera Surveillance Policy aims to ensure the Club meets its legal obligations when recording & using collected images to protect both the Club & individuals. A copy of the draft policy is circulated with this agenda.

*Resolution:* To adopt the Camera Surveillance Policy (CCTV).  
*Proposed R Dempster/Seconded M Turner: Carried*

### **6.2 Defibrillator - Marina Committee, B Carter**

The Marina Committee recommends that the Club applies to the Community Board for a defibrillator to be located on the outside of the Club Office/Boatshed building. This device would be unlocked & available for access & use 24/7. B Carter will draft a “good Samaritan” article for the Club newsletter & approach St John’s for cost details.

*Resolution:* To apply to the Eastern Community Board for funding of a defibrillator accessible 24/7 at the Club office/boatshed.  
*Proposed B Carter/Seconded R Dempster: Carried*

### **6.3 Berth Licence Transfers - Marina Committee**

The Marina Committee recommends to the KCC General Committee that the licence transfer below be ratified subject to the: relevant paperwork being completed & membership requirements of the Club being met:

D33 - Estate of Don Pollock to Lloyd & Tracey Stevenson

However, the Stevensons are not eligible for full financial membership of the Club. Full financial membership of the Club is a condition of the Marina Berth Licence (clause 7.1(a)). The Stevensons reside more than 100km radius from the club rooms they are therefore eligible for long distance membership only (clause 3.6 of the Club’s Constitution). On this basis, the transfer/assignment of the berth licence to the Stevensons is declined.

**Resolution:** *That the transfer of the Marina Berth Licence for berth D33 from the Estate of Don Pollock to L & T Stevenson be declined as the Stevensons are not eligible for full financial membership of the Club as required in the Marina Berth Licence.*  
*Proposed R Dempster/Seconded S Cain: Carried*  
*Abstain: B Carter*

#### **6.4 Club & Marina Berth Licence Holders AGMs**

**Resolution:** *That the Club AGM be held on Thursday 29<sup>th</sup> September 2022 & the Marina Berth Licence Holders AGM be held on Tuesday 27<sup>th</sup> September 2022 (subject to approval by the Marina Committee).*  
*Proposed A Wells/Seconded T Bingham: Carried*

#### **6.5 Open Teams Nationals Regatta Change of Date**

Moth Regatta 10<sup>th</sup> & 11<sup>th</sup> December for August agenda

Recommendation that the Open Teams Nationals Regatta be shifted to Northland Anniversary weekend (January) from Queen's Birthday Weekend (June). Regatta would be organised so it only requires 2 of the trailer parks near the eastern boat ramps &:

- Boat ramp would be managed (opened & closed as appropriate for Health & Safety)
- Generate additional revenue for the clubhouse on Sunday & open on Saturday as an additional night
- Close public access (top of the driveway), Club members & regatta attendees only for Anniversary Weekend

**Resolution:** *That the Open Teams Nationals Regatta be shifted to Northland Anniversary weekend (January) from Queen's Birthday Weekend (June)*  
*Proposed M Turner/Seconded S Cain: Carried*  
*Against: M Simpson, D France, B Carter*

#### **6.6 KCC Marina Trust - Marina Committee**

Trustee, J Graham, has indicated that he wants to retire as a trustee. As per the KCC Marina Trust Deed of Declaration "The Board shall consist of not less than five consisting of four appointees by the Kerikeri Cruising Club general committee and one independent person who shall be the Chairperson, this person shall be appointed by the Kerikeri Cruising Club general committee."

The Marina Committee recommends that L Ayr be appointed as a trustee of the KCC Marina Trust when J Graham retires in September.

**Resolution:** *That L Ayr be appointed as a trustee of the KCC Marina Trust when J Graham retires in September 2022.*

## 7 New Members & Resignations

Name	Reason for Joining	M/ship Type	Provenance	Boat type	Proposer	Seconded
Rick & Carol Walter	Social, Sailing & Marina	Family	Kerikeri	Keeler (MERRIMAID)	Craig Partridge	Reb Aplin
Mark & Aleesha Noyer	Join in on Club racing & cruising	Family	Kerikeri	Keeler	Daniel Wise	Emma Wise
Lloyd & Tracey Stevenson	New owner of ACE & Beneficiary of D33 estate	Long Distance	Auckland	Keeler (ACE)	Richard Tingey	Janette Tingey

### 7.1 Resignations

None

**Resolution:** *To approve the new memberships as listed above except the application from L & T Stevenson who are approved to join as long distance members rather than family members as they permanently reside further than 100km from the club rooms.*  
*Proposed D Smith/Seconded M Turner: Carried*

## 8 Information Reports

### 8.1 Te Pēwhairangi (Bay of Islands) Marine Mammal Sanctuary Event Permit

A meeting was held with DoC about the requirement to apply for an event permit to run sailing races etc in the Bay of Islands Marine Mammal Sanctuary. The meeting was very positive. An application will be submitted & it is likely:

- A permit for 3 years is the maximum possible as the Sanctuary will be reviewed in late 2024
- Indications are there will be minimal fees (nominal processing fee rather than the commercial fee of \$2,300 indicated on the website)
- KCC will make efforts will be made to work with other local boating clubs to help with their applications by providing a copy of our paperwork. An approach may be made to YNZ to make a single application on behalf of all the Bay clubs.

A review of the DoC parking/access arrangement will be scheduled.

## **8.2 General Committee Resignation**

A letter of resignation has been received from N Burson.

## **8.3 Council Liaison**

Invitations to a council liaison meeting (3 September 2022) have been sent. The purpose of the meeting is to provide club member & public forum to hear from councils (NRC, FNDC), Far North Holdings Ltd & iwi representatives on their visions for marine development in the area & other relevant issues: bio-security, navigation bylaws, water access & marine facilities (including associated land-based facilities).

## **8.4 YNZ**

M Turner meeting with YNZ (CEO David Abercrombie) to firm up funding opportunities & tangible benefits of YNZ membership.

## **8.5 Kapiro Road Speed Reduction Petition**

Petition promoted via Club notices for individual Club members to action

# **9 Committee Reports**

***9.1 Centreboard -***

***9.2 Keelboat Committee - minutes on file***

***9.3 House, Social, Launch & Cruise***

***9.4 Marina Committee - minutes on file***

## 10 Action Sheet

Item	Delegated Person(s)	Decisions/Future Action	Completed
Reclamation Title	T Bingham,  M MacDiarmid	<p>Title Application Process</p> <ol style="list-style-type: none"> <li>1. Application lodged with LINZ</li> <li>2. Valuation of undeveloped seabed. Valuation \$6,000-\$12,000. Quote for valuation to be obtained</li> <li>3. Land valuation can be negotiated, &amp; impairments (reductions) on the valuations made.</li> <li>4. LINZ will give a list of conditions to be met before title can be issued.</li> <li>5. Land will have to be purchased</li> <li>6. Title allocated</li> </ol> <p>Licence holders advised at AGM of process &amp; potential costs. T Bingham/Thomson Wilson Law first meeting held re confirming process &amp; costs for obtaining title - notes filed LINZ contact has retired, new contact person established. Summary of Process provided by T Bingham to Feb 2022 meeting of General Committee.</p>	Land valuation commissioned
	General Committee	<p>Decision pending on expense split between club &amp; marina on cost of reclamation title application.</p> <p>First legal invoice of \$4,100 paid by Club</p> <p>Preliminary land assessment \$450</p>	

Public Access Conditions of Resource Consent	A Wells, D Keen, D Smith, M Turner, T Bingham	Invitations sent to NRC & FNDC for a council liaison meeting.	
Dinghy Dock	Sub-committee M Turner, D Keen, N Burson, T Bingham, D Brock	Sub-committee to meet	
Club Asset Condition Register & Long Term Maintenance Plan	M MacDiarmid	Contractor briefed On-site meeting scheduled 25 <sup>th</sup> July	Underway
Reclamation Expenses Split	Sub-Committee: L Ayr, M Turner, R Dempster, T Bingham, A Wells	Make recommendations back to General Committee	
NRC	A Wells	Invite to Council Liaison Meeting in September 2022	Underway
Dinghy Racks	M Turner	Assessment of potential new sites	
Oxford Sports Trust Application	M MacDiarmid	Application made for \$1,121, Grant of \$800 received	Grant returned as priorities changed
Moturoa Island	A Wells, M Turner	Meet to discuss dissatisfaction with domestic island rubbish in the Club's facility, long term parking of vehicles & trailers in the marina & clubhouse parks	

M Smith	M MacDiarmid, M Turner	Disputes Tribunal hearing held. Tribunal found in favour of the Club & will issue Court order for the debt to be paid. Advised that ownership & removal of the vessel from the mooring are beyond the jurisdiction of the Tribunal. District Court has jurisdiction.	Completed
		Harbour Master consulted as to action on removal of the vessel.	
Health & Safety Review	Sub-committees	Sub-committees to consider & review	Underway
Clubhouse Future		Point of Sale System scoping & pricing	Underway
		Membership Drive	
		Interior Improvements - Design, Pricing	Underway
Club Secretary as Signatory	M MacDiarmid, T Bingham	Apply	Completed
Variation of Consent to allow power tools at haul out	M MacDiarmid	Apply	
Allied Fuel Card	M MacDiarmid	Promoted	Completed
NRC Water & Sediment Test Results	M MacDiarmid	Review of management plan - underway Settlement tank & cesspit emptied & emptying frequency increased Professional advice being sought Water testing to be undertaken to assess effectiveness of remedial actions	Underway
Toilet Facilities at Lake Manuwai	Centreboard	Awaiting FNDC installation (scheduled for June 2022). Watching brief	Watching brief



## **11 Next Meeting**

*Next meeting 16 August 2022*

*Meeting closed 8.36pm*