



KERIKERI CRUISING CLUB INC.

Notice of Kerikeri Cruising Club Annual General Meeting 2024

The Kerikeri Cruising Club Annual General Meeting will be held at 7pm on Thursday 3 October 2024 in the Kerikeri Cruising Club Clubhouse, 346 Opito Bay Road, Kerikeri. Further information will be sent to all Club members.

Committee Nomination Form

Advance written nominations for Kerikeri Cruising Club Flag Officer and Committee Member positions are welcome.

To make a nomination, please complete this nomination form (one form for each nomination) and return to *Secretary, Kerikeri Cruising Club, 346 Opito Bay Road, RD 1, Kerikeri*. Written nominations must be received by the Secretary by 5pm Thursday 19 September 2024, the fourteenth day prior to the AGM.

If sufficient nominations in writing are received, those nominations received shall be deemed to be elected. If insufficient nominations are received the Commodore shall then, as necessary call for further nominations at the Annual General Meeting to fill any remaining vacancies. In the event of excess nominations being received, elections will be by ballot.

I.....(print full name),

.....(sign), being a senior, long service, family, life or associate life member of the Kerikeri Cruising Club, nominate

..... (print full name of nominee),

..... (signature of nominee)

For the position of
(tick one only)

(tick as many as applicable)

- | | |
|---|--|
| <input type="checkbox"/> Patron | <input type="checkbox"/> Member of General Committee |
| <input type="checkbox"/> Commodore | <input type="checkbox"/> Member of Centre Board Committee |
| <input type="checkbox"/> Vice-Commodore | <input type="checkbox"/> Member of House & Social Committee |
| <input type="checkbox"/> Rear Commodore | <input type="checkbox"/> Member of Keel Boat Committee |
| <input type="checkbox"/> Treasurer | <input type="checkbox"/> Member of Launch & Cruise Committee |
| <input type="checkbox"/> Secretary | |
| <input type="checkbox"/> Auditor | |
| <input type="checkbox"/> Solicitor | |

Nomination seconded by.....(print full name of seconder),

.....(signature of seconder) Date:.....

All nominees for the General Committee must complete the declarations below. Please return them with your nomination form.



KERIKERI CRUISING CLUB INC.

346 Opito Bay Road, R D 1, Kerikeri
Phone: (09) 407 9434 Email: info@kerikericruisingclub.org.nz

Kerikeri Cruising Club General Committee members declaration of fitness to join the General Committee

- A person must consent in writing and certify that they are not disqualified.
- I am 16 years of age or older.
- I am not an undischarged bankrupt
- I am not prohibited from being a director or promoter of a company
- I am not disqualified from being an officer of a charitable entity
- I have not been convicted and sentenced for certain offending (for example, a crime involving dishonesty)
- I am not subject to particular orders (for example, a banning order)
- I am not unable to comply with any qualifications for officers contained in the society's constitution.
- I will act in good faith, complying with the constitution and in the best interests of the society or club.

Name.....

Signed.....

Dated.....



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Duties of the Kerikeri Cruising Club General Committee

Duties of the Kerikeri Cruising Club's General Committee as per the Club's constitution is made up from the following officers representing the different elements of the club and it's management.

A club officer shall be a member of the General committee

A General Committee member shall be one of the following:

- Commodore, club chair and focal point of leadership.
- Vice Commodore, expected to be the next Commodore and assists current Commodore.
- Rear Commodore, previous Commodore and assists current Commodore.
- Treasurer, appraises the club's financial position and legal duties.
- Secretary, ensures the safe record keeping of meeting minutes, correspondence, policies and club documents.
- Chairs of sub committees to represent their subcommittee as well as to act in the best interests of the club as per the constitution.
- Marina Committee chair.
- Marina Committee vice chair.
- Centreboard Committee chair.
- Keelboat Committee chair.
- House and Social Committee chair.
- Launch and Cruise Committee chair
- Three independent officers, whose duty it is to participate in the General Committee's duties and may undertake specific tasks or projects that require club representation and to be available for dispute resolution.
- First independent member
- Second independent member
- Third independent member

Duties of a General Committee Member requires they have not been a subject of the Crimes act 1961 and to:

1. Act in good faith and in the best interests of the society
2. Exercise powers for proper purposes only
3. Comply with the Incorporated Societies 2022 Act and the constitution
4. Exercise reasonable care and diligence
5. Not create a substantial risk of serious loss to creditors
6. Not incur an obligation the officer doesn't reasonably believe the society can perform

Name.....

Signed.....

Dated.....

All nominees for the General Committee must complete this declaration. Please return it with your nomination form.

Declaration Form

1. During the past five years, have you, or any other entity to be insured under this insurance, had any loss, proceedings, notice, complaint, claim or prosecution made against you, or any fine imposed? (Include all matters, irrespective of whether any insurance was in force and irrespective of any policy excess.)

YES/NO

If 'Yes', please provide details below or attach your prior insurer's claims experience(s) and tick to indicate enclosure.

2. After enquiry, are there any claims currently pending against you, or any other person or entity to be insured under this insurance, or are you aware of any circumstances that could give rise to a claim under the proposed insurance?

YES/NO

If 'Yes', please provide full details.

3. Has any partner, principal, director or staff member ever been subject to disciplinary proceedings for professional misconduct?

YES/NO

If 'Yes', please provide full details.

Declaration

I/We declare, on behalf of all proposed insureds, that:

- (a) All answers and statements in this proposal are correct and complete in every respect and there is no further information which may affect acceptance of the proposal.
- (b) If accepted by QBE, this proposal and declaration, and any other material which I/we have provided to QBE, shall be incorporated into and form the basis of the contract of insurance.
- (c) I/We understand that QBE requires this information (which will be retained by QBE) in order to decide whether or not to accept this proposal, and also that the Privacy Act 1993 entitles me/us to have access to, and request the correction of, this information.
- (d) QBE is authorised to disclose information received from me/us to its advisers, reinsurers and to other insurers. I/We authorise QBE to obtain, from any party, information that is, in QBE's view, relevant to this proposal.
- (e) I/We understand that the insurance will not be in force until this proposal has been accepted and cover confirmed by QBE.

Note: Signing this proposal and any supplementary questionnaires does not bind either the applicant or QBE to complete the contract of insurance.

Signed by applicant..... Date:

Printed name..... Position.....