

Kerikeri Cruising Club (KCC) Marina Committee Minutes

Meeting of the Marina Committee Tuesday 8 September 2015 at Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay Road, Kerikeri.

The meeting commenced at 6.30pm

1 Attending

P Woods (Chair), P Harris (Deputy Chair), P Stocker, J Murdoch

M MacDiarmid (attending)

2 Apologies

M Carere, K Staff

It was resolved to accept the apology.

Proposed P Woods/Seconded P Harris: Carried

3 Confirmation of minutes of previous meeting

It was resolved that the minutes of the meeting 19 August 2015 with item 11 amended "Seconded P Harris", be accepted.

Proposed P Woods/Seconded J Murdoch: Carried

4 Matters Arising

4.1 Power Plinths

Condition survey report by S Miller. Compare prices of 3 electrical contractors then commission the work for immediate implementation.

4.2 Water

Condition survey completed by J Gibb, water working party to meet to discuss.

5 Health & Safety

OHS legislation changes will impact on Club/Marina. Specific recommendations to follow. Emergency 1 Sep 2015 – maritime rescue implemented by Club staff & volunteers was successful. A debrief of those involved will be held to ascertain what can be learnt for future incidents. Counselling has been offered to the primary staff person & volunteer.

6 Maintenance

Storm-water testing on 10 Sep 2015.

Haul out strop will be assessed as a small amount of fraying has been sighted at the loops. Boat ramp end section has dropped possibly due to the trench/undermining of outboards. Write to DoC & more enforcement of the rule not to drive boats onto the ramp. P Harris to survey at low tide as to the exact reason for the change in gradient.

7 Correspondence

From/To	Regarding	Action/recommendation
D Tucker	Berth alternations	Declined as contrary to undertaking given to affected parties re marina for consent renewal
B Dwight	Overdue account	14 September deadline or account passed to debt collectors
S Miller	Power plinth condition report	See above for actions

*It was resolved to accept the inwards & outwards correspondence.
Proposed P Stocker/Seconded J Murdoch: Carried*

8 Finances

A profit & loss report to 31 August 2015 & invoices for payment had been circulated. The monthly reconciliation of visitor berth rental paid into the marina account 1 – 31 August 2015 was \$7,684.13. This will be transferred to the rental account once reviewed by the Treasurer.

D Smith to be invited to the next Marina Committee meeting.

*It was resolved that D Smith to be invited to berth licence holders AGM to talk to the accounts.
Proposed P Woods/Seconded P Harris: Carried*

B Fasher power to be paid monthly or power supply may be disconnected, & penalty to be applied. Debtors list to be circulate to committee.

*It was resolved to accept the profit & loss report & authorise the invoices for payment as advised prior to the meeting, (& visitor reconciliation payments to be made once approved by Treasurer).
Proposed P Woods/Seconded J Murdoch: Carried*

9 Marina Manager

A report was tabled. It was noted that:

- The applicant selected for the marina operator position had declined the position. The position would be re-advertised.

10 KCC General Committee Report Back

None as the General Committee met in August prior to the Marina Committee so any reports have already been given.

11 General Business

11.1 Committee Nominations

Due 10 Sep 2015

11.2 Club Newsletter

Newsletter to note 'licence to occupy' not 'lease' agreement on berths.

11.3 Resource Consent Application

J Murdoch summarised progress to date. Affected parties are being consulted.

12 Next meeting

Tuesday 13 October 2015 6.30pm

Apologies from P Stocker for October meeting

Meeting closed 8.15pm