

Kerikeri Cruising Club (KCC) Marina Committee Minutes

Meeting of the Marina Committee Tuesday 14 June 2022 at the Kerikeri Cruising Club clubhouse, 346 Opito Bay Road, Kerikeri

The meeting commenced at 5.30pm

M Carere, M Simpson, L Ayr (Chair), D Brock

M MacDiarmid, P McLea (attending)

1 Apologies

R Dempster

2 Minutes of the Previous Meeting

Resolution	That the minutes of the previous meeting 10 May 2022 be accepted. Proposed L Ayr /Seconded M Simpson: Carried
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3 Health & Safety & Maintenance

No accidents or incidents reported, 4 toolbox meetings held since last committee meeting. Several potential hazards identified & remedial action/plan in place to eliminate or minimise risk e.g., trees overhanging footpath – trimming planned.

4 Maintenance

Water tanks full
No thefts
Pile guide replacements, fuel jetty pile replacement made
Marina audit including piles will be started this month

5 Breakwater Refurbishment

Resolution	That the specification for the marina refurbishment be accepted in principle. Proposed M Carere /Seconded M Simpson: Carried
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- Could the refurbished parts be galvanised by Avon Industries rather than painted
- Query why nylonuts rather than replacing with galvanised nuts & washers when galvanised has lasted 15 years with lubrication.

P McLea leaves

6 Matters Arising

Issue	Who	Actions	Status
Reclamation Title	T Bingham	A final agreement on which entity will pay the cost of the reclamation title has	Underway

		not been reached.	
Dinghy Dock	D Brock	Sub-committee assessing the feasibility & cost of a dinghy dock to meet	Awaiting meeting
Security Cameras	Staff	Base system, licence plate monitoring camera installed	Completed
Disabled Parking at the Marina	Staff	A request has made for disabled parking at the marina. What are the requirements?	
Shed for Marina Storage	Staff	Install	Completed
Refuelling on marina	Staff	Notice for people to apply for fuel card for savings. 20L limit if refuelling on the marina	Completed
Diesel Rebate	R Dempster	Rebate negotiated & recommendation going to June meeting of Club	Completed
Breakwater Refurbishment	M MacDiarmid	Specification approved in principle	Completed
Review of Haul out prices	M MacDiarmid	Recommend overnight rate be increased to \$220 inc GST & same tide be increased to \$180 inc GST.	Completed

Resolution	That the haul out prices be increased to \$220 inc GST (overnight) & \$180 inc GST (same tide) from 1 July 2022. Proposed L Ayr /Seconded M Simpson: Carried
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Trustee to replace J Graham	Committee	Recruit	
Camera Access Policy	Staff	Draft	Completed
	Committee	Marina committee to review for July meeting	
FOB Policy	Committee	Review & finalised policy	
		How many family members who are not on the marina have more than one FOB?	

Resolution	Recommend the Security Access Policy (with changes proposed by D Brock) be considered & adopted by the KCC General Committee. Proposed D Brock /Seconded M Carere: Carried
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Camera system co-operation with local community	R Dempster	Joint system is feasible, community to pursue	Underway
Lighting around marina office	Staff	Licence plate camera doesn't require but additional lights elsewhere may be installed.	
Septic System Review	M MacDiarmid	Talk with local drainlayer about what is required.	
Haul out Consent Variation		Apply for variation to allow power tools on the haul out including heavy duty vacuum sander	
		Get consent conditions from the other marinas to accompany	

		application...vacuum sanders are standard at most other local haul outs.	
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7 Correspondence

From/To	Regarding
Arvida	2 nd request for access to the breakwater for loading & unloading retirement village residents on tour boat. No commercial use of the marina, Paihia provides commercial wharves for this purpose – L Ayr will call Arvida
NRC	Sediment & water test results Change to six monthly emptying of the settlement tanks

Resolution	That the inwards & outwards correspondence be accepted. Proposed L Ayr/Seconded M Simpson: Carried
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8 Finances

A profit & loss report for the previous month & invoices for payment were distributed prior to the meeting.

Resolution	That the P&L to 31 May 2022 be accepted & the invoices for payment (as circulated including monthly visitor pool reconciliation payment & BDO \$862.50, KCC Rates \$1,877.48) be accepted. Proposed M Carere/Seconded M Simpson: Carried
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9 General Committee Feedback

10 Berth Licence Transfers

How many trust licensees are left?

Resolution	That it be recommended to the KCC General Committee that the licence transfers below be ratified subject to the relevant paperwork being completed: A36 (10m) from Jaybee Trust to Daniel & Emma Wise C32 (12m) from D & L Guerin to Don & Nola Blainey B43 (12m) from D & N Blainey to Murray & Gail Lucas Proposed L Ayr /Seconded M Carere: Carried
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11 General Business

Resolution	That the 2021 2022 refurbishment contribution (\$66,644) be transferred to the Marina Trust. Proposed M Carere/Seconded M Simpson: Carried
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Next meeting
12 July 2022

Meeting closed 8.18pm