

Kerikeri Cruising Club (KCC) Marina Committee Minutes

Meeting of the Marina Committee Tuesday 12 July 2022 at the Kerikeri Cruising Club clubhouse, 346 Opito Bay Road, Kerikeri

The meeting commenced at 5.30pm

M Carere, M Simpson, L Ayr (Chair), D Brock, R Dempster, P Pedersen

M MacDiarmid (attending)

1 Apologies

M Lucas

2 Minutes of the Previous Meeting

Resolution	That the minutes of the previous meeting 14 June 2022 be accepted. Proposed M Simpson /Seconded D Brock: Carried
------------	---

3 Health & Safety & Maintenance

No accidents or incidents reported, 2 health & safety meetings held since last committee meeting.

4 Maintenance

P McLea away for 4-6 weeks for health reasons

5 Matters Arising

Issue	Who	Actions	Status
Reclamation Title	T Bingham	A final agreement on which entity will pay the cost of the reclamation title has not been reached. The valuation has been commissioned.	Underway
Disabled Parking at the Marina	Staff	R Dempster may have blue car park paint	Underway
Breakwater Refurbishment	M MacDiarmid	Specification approved in principle	Underway
Trustee to replace J Graham	Committee		

Resolution: That I Derrick be recommended as a trustee of the KCC Marina Trust.

*Proposed M Carere /Seconded R Dempster: Not carried
(M Carere in favour)*

Resolution: That L Ayr be recommended as a trustee of the KCC Marina Trust.

Proposed R Dempster/Seconded M Simpson: Carried

Abstain: L Ayr, M Carere

Camera Access Policy	Committee	Resolution:	Completed
----------------------	-----------	-------------	-----------

Resolution: Recommend to the KCC General Committee that the Camera Surveillance Policy (CCTV) be adopted by the Club

Proposed M Carere/ Seconded R Dempster: Carried.

Camera system co-operation with local community	R Dempster	Community is pursuing.	Underway
Lighting around marina office	Staff	Licence plate camera doesn't require but additional lights elsewhere may be installed.	
Septic System Review	M MacDiarmid	Price up maintenance of septic system inc aerated treatment system	
Haul out Consent Variation	M MacDiarmid, & committee member (to be determined)	Apply for variation to allow power tools on the haul out including heavy duty vacuum sander Get consent conditions from the other marinas to accompany application...vacuum sanders are standard at most other local haul outs.	

6 Correspondence

From/To	Regarding
Arvida	L Ayr has called the Arvida representative to communicate the decision not to allow regular commercial boat loading
NRC	Letter to NRC re remediation measures being taken
Tri-oceans	Welcome to test the water in the marina but decline to give access to the marina piers for this purpose as this compromises security. Fuel jetty could be used as an alternative testing site.

7 Finances

A profit & loss report for the previous month & invoices for payment were distributed prior to the meeting (list & listed in the agenda).

Resolution	That the P&L to 30 June 2022 be accepted & the invoices for payment (as noted on the circulated list & listed on the agenda) be accepted. Proposed L Ayr/Seconded D Brock: Carried
------------	---

8 Budget & Fees

Amortise \$200,000 shortfall on breakwater refurbishment project.

M MacDiarmid & L Ayr to investigate the investment of the available Trust funds in 6 monthly term deposits & reduce the contribution to the refurbishment fund by the same sum as the interest of the investment.

Fee increases to be adjusted by the same amount. Marina committee to be advised, revised budget circulated, Marina Committee will make final approval via email & then fees can be invoiced.

Access system on the bathrooms to be installed asap.

9 General Committee Feedback

10 Berth Licence Transfers

Resolution	That it be recommended to the KCC General Committee that the licence transfer below be ratified subject to the: relevant paperwork being completed & membership requirements of the Club being met: D33 – Estate of Don Pollock to Lloyd & Tracey Stevenson Proposed L Ayr /Seconded P Pedersen: Carried Against M Carere
------------	--

11 General Business

Condition Audit Report – schedule

AED – Recommend that the Club applies to the Community Board for a defibrillator

Next meeting

9 August 2022

Meeting closed 8.47pm