

Kerikeri Cruising Club (KCC) Marina Committee Minutes

Meeting of the Marina Committee Tuesday 10 May 2022 at the Kerikeri Cruising Club clubhouse, 346 Opito Bay Road, Kerikeri & via Zoom (1 committee member)

The meeting commenced at 5.30pm

P Pedersen, M Carere (via Zoom), R Dempster, M Simpson, L Ayr (Chair), D Brock

M MacDiarmid (attending)

1 Apologies

None

2 Minutes of the Previous Meeting

Resolution	That the minutes of the previous meeting 12 April 2022 be accepted. Proposed M Carere /Seconded R Dempster: Carried
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3 Health & Safety & Maintenance

No accidents or incidents reported

Another coin machine has been stolen & the toilets & showers are locked after hours & over the weekend to avoid further theft. A toilet is available 24/7 & arrangements can be made with members of the Club (centreboard & keelboat sailors) who require access to these facilities outside of working hours.

Resolution	That security FOB installation on the toilets proceeds asap & lighting around the office/facilities building be improved in consultation with the camera technicians. Proposed R Dempster /Seconded M Simpson: Carried
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Lighting LEDs to be priced & installed in consultation with camera technicians.

4 Maintenance

Mussels – spade available for members use, staff to remove from outer pile rings.

5 Matters Arising

Issue	Who	Actions	Status
Reclamation Title	T Bingham	A final agreement on which entity will pay the cost of the reclamation title has not been reached. Progress with LINZ is being made but dealing with this government agency is slow.	Underway
Dinghy Dock	D Brock	Sub-committee assessing the feasibility & cost of a dinghy dock.	Working group hasn't

			met
Security Cameras	Staff	Base system, licence plate & rubbish monitoring cameras to be installed Size of the hard drive to be investigated	Underway
Water Blasting A & B pier	L Ayr, R Dempster, M Simpson	Water blaster with round head best used on A & B piers to avoid damage to timber - test	
Disabled Parking at the Marina	Staff	A request has made for disabled parking at the marina. What are the requirements?	
Shed for Marina Storage	Staff	Install	Underway
Fuel loading at the boat ramps	Staff	What liability if third parties break rules?	
Refuelling on marina	Staff	What limits? Notice for people to apply for fuel card for savings.	
Diesel Rebate	R Dempster	Investigate opportunity – unlikely but still possible	
Breakwater Refurbishment	M MacDiarmid	Engineer appointed/approved Meeting with engineer scheduled	Underway
Review of Haul out prices	M MacDiarmid		
Accepting digital signatures	Staff	Policy accepted by KCC	Completed
Trustee to replace J Graham	Committee	To talk with potential trustees to gauge interest	
Camera Access Policy	Staff	Draft	Underway
FOB Policy	Committee	Draft policy circulated to committee for review for finalisation at June meeting	Underway
Camera system co-operation with local community	Staff & R Dempster	Investigate feasibility of joint system	Underway

6 Correspondence

From/To	Regarding
J Kensington	Response to enquiry regards licence transfer

Resolution	That the inwards & outwards correspondence be accepted. Proposed L Ayr/Seconded M Simpson: Carried
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7 Finances

A profit & loss report for the previous month & invoices for payment were distributed prior to the meeting.

Resolution	That the P&L to 30 April 2022 be accepted & the invoices for payment (as circulated including monthly visitor pool reconciliation payment & Waste Management \$1,026.12) be accepted. Proposed R Dempster/Seconded M Simpson: Carried
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8 General Committee Feedback

Club has made submission on NRC Annual Plan re bio-security & navigation bylaw fees.

9 Berth Licence Transfers

Resolution	That it be recommended to the KCC General Committee that the licence transfers below be ratified subject to the relevant paperwork being completed: A43 (12m) from Jack & Annette Kemp to Andrew & Rosie Fagan C17 (12m) from Bryan & Annette Kensington to Nigel & Sue Hollis Proposed D Brock /Seconded P Pederson: Carried
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10 General Business

10.1 Marina Septic System

Talk with local drainlayer about what is required.

10.2 Power Tools

Resolution	That it be recommended to the KCC General Committee to apply for variation to allow power tools on the haul out including heavy duty vacuum sander. Proposed M Carere/Seconded R Dempster: Carried
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Get consent conditions from the other marinas to accompany application...vacuum sanders are standard at most other local haul outs.

10.3 Budget

Draft budget circulated to committee. Comments to M MacDiarmid in time to research & incorporate into the budget prior to the June meeting.

Next meeting

14 June 2022

Meeting closed 7.18pm