

Kerikeri Cruising Club (KCC) Marina Committee Minutes

Meeting Thursday 14 March 2023 at the Kerikeri Cruising Club clubhouse, 346 Opito Bay Road, Kerikeri The meeting commenced at 6.00pm

P Woods (Chair), R Dempster (Deputy Chair), M Carere, D Brock, M Simpson, M Lucas,

M MacDiarmid, (attending)

1 Apologies

Resolution	That the apology from P Pedersen be accepted Proposed R Dempster/Seconded M Simpson: Carried
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2 Confirmation of Minutes

Resolution	That the minutes of the 14 & 16 February 2023 meeting of the Marina Committee be accepted Proposed M Carere/Seconded M Simpson: Carried
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3 Matters Arising

3.1 Mooring Line Audit

Annual mooring line audit underway, E & D inspected

Ds on corner brackets, some are rusting. Shackles could be used temporarily but the 'jury is out' on shackles with some marinas using them & others steering clear as they are thought to wear the galvanising & steel. Ultimately changing out corner brackets as part of regular maintenance will solve the problem.

3.2 Pile guides, waler repairs

The walers damaged by Cyclone Gabrielle have been replaced & repaired. Replacements for the pier-side pile guides damaged in the cyclone have been received & replacement is planned for the week commencing 20th March when the tides are suitable. Pile wear strips repaired &/or replaced. Through bolt tightening begun.

Pile guides – audit – how many need planned replacement?
In-house needs to be balanced with contractor maintenance

3.3 Reclamation Title

T Bingham & P Woods have met with the valuer. A report is anticipated by the end of March.

3.4 Marina Condition Report

anticipated by mid-April.

3.5 Lights on B Pier Gate

electrician sourcing for installation

3.6 Preferred Marina Contractor Proposal

Clarification had been received (circulated prior to this meeting) Marina Condition Report will be required to meet the requirements of the Club's Financial Delegation & Procurement Policy. Scope of work will be the product of the condition report & this can then be used for the specifics of the request for proposals. Multi-year contract(s) acknowledged as useful tool in encouraging contractor engagement & loyalty.

3.7 Implementing the Procurement Policy & Review of the Berth Licence Procurement process – feedback to D Brock then Marina Committee will adopt at the April meeting.

Marina Berth Licence – anomalies, mis-numbering – Marina Committee to submit prior to the April meeting.

4 Correspondence

P Woods & R Dempster met with G Dixon in response to his letter to the Marina Committee. Dixon requests extension of the marina finger in berth E38 to better facilitate safe access to his vessel. As a result of this meeting & the subsequent committee discussion, it was agreed to reply to G Dixon offering & noting the following:

1. G Dixon's vessel could be trialed in an 18m berth with a full finger to ascertain if the vessel will fit, if it does Dixon may want to join the 18m licence wait list
2. G Dixon may stay on the 20m waiting list, waiting for a berth with a full finger. He will retain his position on the list.
3. As previously indicated, the Club does not plan to extend the E38 marina finger. The marina berth licence (clause 15.2) addresses berth adequacy issues.

5 Finances

Resolution	That the invoices for payment, credit card payments & P&L be approved. Proposed P Woods/Seconded R Dempster: Carried
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NRC consent monitoring annual costs to be advised.

6 Policies

A recommendation had been made for a change to the Proof of Boat Ownership Policy however the Marina Committee was not comfortable with the role of interviewer when assessing boat ownership issues & boat registration was suggested as an alternative criterion. Boat registration to be investigated.

7 General business

7.1 Waiting Lists

The 10m & 12m waiting lists will be reopened soon having fallen below the maximum number of listees. This time to make the process fair, the names of interested parties will be collected then the Club secretary will select names at random to decide the order of the names filling the vacant spots on the list. And if there are more applicants than vacancies, the vacancies will be filled by the same random selection process. The Marina Committee requested that more than one person be present at the ballot to ensure fair scrutineering.

7.2 Pile Options

This discussion will be deferred until after discussion with Rob Brown.

Resolution	That the berth licence transfers be app. A18 (10m) from M Carere-Semb & A Carere to M Carere-Semb A24 (10m) from E Davis-Goff & D Ryder to J Beca & M Cornish B11 (12m) from C Riley to T & K Gibson C18 (14m) from G Dawson to S Allbury & C Danks D11 (16m) from Silverscreen Family Trust to R & A Gilmore E38 (20m) from Full Jaars Trust to G & L Dixon B34 (12m) from M Messenger to J Coote D20 (12m) from J Coote to H & F Smith Proposed R Dempster/Seconded M Lucas: Carried Abstain M Carere
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Resolution	That term investment 77 be put on a 12month term when it matures this month (March). Proposed R Dempster/Seconded M Lucas: Carried
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Check the term investment 80 to see what the rate is if invested for longer & whether it is worth breaking the term.

7.3 Communicating with the berth licence holders

Options for regular updates so key issues are not introduced for the first time at AGMs

7.4 Mast Gantry

Has been assessed by an engineer & reopened as a result.

7.5 Safety Questions

How would top floor of the office building be evacuated in a fire?

How do we know where the marina operators are in the marina & that they are safe?

7.6 Valuers for marina

Follow up, who can provide a valuation?

Next meeting 11th April 2023

Closed 8.49pm