

# Kerikeri Cruising Club (KCC) Marina Committee Minutes

## Meeting of the Marina Committee Monday 15 October 2018 at Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay Road, Kerikeri.

### The meeting commenced at 6.30pm

J Murdoch, L Ayr, M Carere, P Harris, P Stocker, A Stephenson

M MacDiarmid, P McLea (attending)

## 1 Apologies

P Pederson

Resolution	That the apologies be accepted. Proposed J Murdoch/Seconded P Harris: Carried
------------	--

## 2

Resolution	That P Harris be elected as deputy chair of the Marina Committee. Proposed J Murdoch/Seconded M Carere: Carried
------------	--

## 3 Confirmation of minutes of previous meeting

Resolution	That the minutes of the meeting 11 September 2018 be accepted. Proposed M Carere/Seconded L Ayr: Carried
------------	---

## 4 Health & Safety

A & B gangways pins holding the gangways to the concrete casement, 1 had come out. Pins have been replaced & washers installed.

## 5 Maintenance

Haulout – relatively slow bookings at the moment. Yacht tides have been booked but there are some launch tides available.

Pile guides – Fell, Total Marine & Kawakawa Engineering have provided quotes

Resolution	That eight pile guides be purchased from Kawakawa engineering (funds from the KCC Marina Trust/Refurbishment Fund) at \$690 + GST. Proposed L Ayr/Seconded J Murdoch: Carried
------------	--

Pile replacements made & mast gantry installed

Worksafe check small crane operations or riggers for operations plan. Plan needs to be Worksafe compliant

Sanivac – working

## 6 Matters Arising

### 6.1 Reclamation Title

Further documentation being sought from interested parties.

### 6.2 Marine Pathways

Ongoing

## 7 Security Gate Proposal

Resolution	That a recommendation be made to the KCC General Committee that a security gate be installed on E pier. Proposed M Carere/Seconded L Ayr: Carried
------------	--

## 8 Refurbishment

Resolution	That a recommendation be made to the KCC General Committee that a \$75 increase per berth licence for refurbishment contributions be implemented & that a minimum balance of \$400,000 be maintained in the KCC Marina Trust account. Proposed M Carere/Seconded J Murdoch: Carried
------------	--

## 9 Rubbish

Resolution	That a recommendation be made to the KCC General Committee that the Club pay 100% of the rubbish cost. Proposed P Harris/Seconded L Ayr: Carried
------------	---

## 10 Visitor Pool Payments

Resolution	That a recommendation be made to the KCC General Committee that visitor pool payments be credited against annual fees. Proposed J Murdoch /Seconded P Harris: Carried Against M Carere
------------	--

## 11 Correspondence

To/From	Regarding	Action
K Bolton	Live aboard	Approved for 60 days Don't use toilet, park considerately

## 12 Finances

A profit & loss report for the previous month & invoices for payment were distributed prior to the meeting.

Resolution	That the profit & loss report to 30 September 2018 be accepted & to authorise the invoices for payment as circulated prior to the meeting. Proposed J Murdoch/Seconded P Harris: Carried
------------	---

## 13 Berth Licence Sales

Resolution	That the transfer of C4 (14m) from the Forsyth Family Trust to C & J Gleeson be completed subject to receipt of the required documentation. Proposed J Murdoch/Seconded P Harris: Carried
------------	--

## 14 Policies

Resolution	That the Licence Transfer Fee Policy below be recommended for adoption by the Club's General Committee, "Licence Transfer Fee Policy To clarify existing & past practice this policy was adopted in October 2018. A Marina Berth Licence Transfer Fee of \$1,200 is payable by the assigning Licensee." Proposed J Murdoch/Seconded P Harris: Carried
------------	---

## 15 General Committee Update

## 16 General Business

Berth maximum transfer prices – publish in the weekly notices.  
Forward Berth Licence Holder AGM minutes to KCC Marina Trustees

Sewage pump out in marina & Sanivac in service  
Haul out extended hours application, get it in.

### 16.1 Parking Plan

Resolution	That the Parking Plan be approved with a suggested cost split of 80% club & 20% marina. Proposed L Ayr/Seconded M Carere: Carried
------------	--

Marina committee notes that under this cost split results in the total members paying 80% & the licence holders pay a 20% premium.

420s to be removed over the Christmas & January holiday period

DoC to be asked not to store their trailer at the Club if they don't fit in trailer park. Can unhook trailer & leave trailer in trailer park & move vehicle to vehicle park.

## 17 Next meeting

13 November 2018  
Meeting closed 8.47pm