

# Kerikeri Cruising Club (KCC) Marina Committee Minutes

**Meeting of the Marina Committee Tuesday 12 July 2016  
at Kerikeri Cruising Marina Office & Boatshed, 346 Opito Bay  
Road, Kerikeri.**

**The meeting commenced at 6.30pm**

## 1 Attending

P Woods (Chair), K Staff, P Pedersen, P Harris (Deputy Chair), M Carere

P McLea, M MacDiarmid (attending)

## 2 Apologies

J Murdoch, P Stocker

*It was resolved that the apologies be accepted.*

*Proposed P Woods/Seconded P Harris: Carried*

## 3 Confirmation of minutes of previous meeting

*It was resolved that the minutes of the meeting 14 June 2016 be accepted.*

*Proposed P Harris/Seconded P Pederson: Carried*

## 4 Health & Safety

Marina condition assessment has been received.

Ladder for the haul out: options had been considered by P McLea. The committee discussed options & decided that simple fixed length rung ladders with a tie at the top was the best option. 2m & 4m to be purchased. Ladders are a legal access option. Users will be advised that the ladder has been tied for their safety.

## 5 Maintenance

- Water supply on C & D, copper fittings have been Lani-coated but should be replaced with plastic as required.
- Corner brackets – C & D have been audited. 4 need replacement of the galvanised frame. 10 corner bracket plates need replacing – plywood with anti-slip paint to be trialled
- Gangways A & B – need refurbishment of the pins, chairs
- Gangways C pier needs bushes replaced
- Gangways D & E have also been inspected & deemed in good condition by Total Engineering

*It was resolved \$1,920 + GST for gangway repairs.*

*Proposed P Woods/Seconded P Pederson: Carried*

A & B gangways will have an intermediate horizontal rail installed.

Bolts, flitch plates, whalers – prices are being sought for various refurbishments

*It was resolved to commission Sea North to inspect, & replace if necessary, 10 breakwater through-bolts.*

*Proposed P Woods/Seconded K Staff: Carried*

## 6 Matters Arising

### 6.1 Car parking

Meeting between KCC, FNDC & B Buckland has agreed car parking plan. M MacDiarmid to investigate reflectors.

## 7 Correspondence

From/To	Regarding	Action/recommendation
L Voorhoeve	Leaving the marina due to poor internet connection	
Trustees Executors	Fee increase acceptance	
Trustees Executors	Refurbishment queries	
Northland Regional Council	Monitoring Report	
Trustees Executors	Term deposit instructions	
Trustees Executors	Six monthly Managers Report	<i>It was resolved to recommend to the Kerikeri Cruising Club General Committee that the six monthly Manager's Report be completed, signed &amp; sent to the Statutory Supervisor. Proposed P Woods/Seconded M Carere: Carried</i>
Trustees Executors	Refurbishment Account	<i>It was resolved to recommend to the Kerikeri Cruising Club General Committee that the marina scheme refurbishment account is adequate for the next 3 years planned refurbishment &amp; that the Refurbishment</i>

		<p><i>Account Adequacy Report be completed, signed &amp; sent to the Statutory Supervisor.</i></p> <p><i>Proposed P Pederson/Seconded P Harris: Carried Unanimously</i></p>
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*It was resolved to accept the inwards & outwards correspondence.*  
*Proposed P Woods/Seconded K Staff: Carried*

## 8 Finances

A year end adjustment will be made to the visitor pool expenses recovered & also to the 2016/2017 budget for the same recovery.

A profit & loss report to 30 June 2016 & invoices for payment were distributed prior the meeting.

*It was resolved to accept the profit & loss report to 30 June 2016 as circulated prior the meeting.*  
*Proposed P Woods/Seconded K Staff: Carried*

*It was resolved to authorise the invoices for payment as circulated prior the meeting, & those tabled at the meeting Haigh Workman \$3,522.46, Kerikeri Pumps & Irrigation \$175.92.*  
*Proposed P Woods/Seconded M Carere: Carried*

### 8.1 Debtors

Debtors balance \$5,201.99  
 K Staff to follow up bad debtors

## 9 Berth Licence Sales

*It was resolved to recommend to the Kerikeri Cruising Club General Committee that the licence transfer of A33 12m from the Star Trust - to S Kim Be approved & completed by the Kerikeri Cruising Club subject to receipt of the completed paperwork.*  
*Proposed M Carere/ Seconded P Harris: Carried*

## 10 Compliance

Marina audit completed & will be forwarded to NRC

11 KCC General Committee Report Back

12 General Business

13 FMCA Sub-Committee

AGM dates are: Marina AGM – 22 September Thursday confirmed

14 Next meeting

Tuesday 9 August 2016 6.30pm

Meeting closed 8.57pm