

# Kerikeri Cruising Club Inc

## Minutes

Meeting of the General Committee Tuesday 18 June 2013

The meeting commenced at 7.30pm

### 1 Attending

A August (Commodore), L Ayr (Vice-Commodore & Secretary), C Rymer (Rear Commodore), J Durham (Treasurer), T Dalbeth-Hudson, T Bingham, A McSweeney, J Murdoch, T Newton, D Smith

M MacDiarmid (attending).

### 2 Apologies

N Cates

*It was resolved that the apologies be accepted.*

*Proposed A August/Seconded A McSweeney: Carried*

### 3 Minutes of the Previous Meeting

*It was resolved that the minutes of the previous meeting 21 May 2013 were a true & accurate record.*

*Proposed A August/Seconded J Durham: Carried*

### 4 Matters Arising

*T Bingham & C Rymer arrive.*

#### 4.1 Clubhouse Options - L Ayr

*It was resolved that the General Committee appreciates the work of the sub-committee (L Ayr, J Murdoch & C Rymer) in their work to date & moving forward in this issue.*

*Proposed A McSweeney/Seconded A August: Carried*

#### 4.2 Bach Site

M MacDiarmid to ascertain if the original party is still interested.

#### 4.3 DoC Land Swap - J Durham

DoC is processing.

*D Smith arrives.*

## 5 Notification of General Business Items

In addition to the items listed on the agenda:

1. Open Day - A August
2. Public Access Consent Variation - A August
3. Additional Pile Moorings - L Ayr
4. Commodore's Ball - C Rymer
5. Berth License Transfers - M MacDiarmid

## 6 Correspondence

A list of the correspondence received since the last meeting was distributed with the agenda.

| In/ Out | From/ To              | Regarding   | Recommendation/Action  |
|---------|-----------------------|---|--|
| In      | YNZ                   | Changes to YNZ SEM process  |  |
| In      | YNZ                   | 2013 Yacht Club Survey  | Thanks for participation   |
| Out     | Berth License Holders | Notice of Meeting to present the 2013/2014 Marina Budget, Budget, letter from Club included with notice   |  |
| Out     | Oxford Sports Trust   | Grant audit requirements  |  |
| Out     | FNDC                  | Special Liquor License Application for Commodore's Ball   |  |
| Out     | Lion                  | Sponsorship agreement   |  |
| In      | Allied Petroleum      | Deed of Extension to diesel supply agreement  | <i>It was resolved that A August sign the Deed of Extension subject to attempting to negotiate an increase in the Club's Annual Rent that did not increase the pump price to customers.<br/>Proposed J<br/>Durham/Seconded T<br/>Dalbeth-Hudson: Carried</i> |
| In      | Trustees Executors    | Request that the Club confirms it has sought independent legal advice on whether it falls within the definition of a 'financial institution' & if this is the case, that steps have been put in place to ensure compliance with the | R Ayton be requested to advise on whether the Club is a 'financial institution' & if yes, provide a risk assessment & compliance/controls as   |

|     |                          |   |              |
|-----|--------------------------|---|--------------|
|     |                          | Anti-Money Laundering & Countering Financing of Terrorism Act 2009. | appropriate. |
| Out | Lion                     | Invoice for sponsorship   |              |
| In  | FNDC                     | Special License application receipt                                 |              |
| In  | NRC                      | Changes to supplier payment   |              |
| Out | Marina Committee Members | Role of marina committee clarified                                  |              |

*It was resolved that the correspondence be accepted.  
Proposed A August/Seconded T Newton: Carried*

## 7 Minutes of the Previous Meeting

*It was resolved that the minutes of the meeting of the Kerikeri Cruising Club General & Marina committees 21 May 2013 were a true & accurate record.  
Proposed T Bingham/Seconded A August: Carried*

## 8 Finance

A profit & loss report, Club working budget for the 2013/2014 year & a list of payments for approval had been circulated prior to the meeting.

*It was resolved to accept the financial report invoices for payment (as circulated).  
Proposed J Durham/Seconded A August: Carried*

### 8.1 Budget

It was agreed to remove the 'bach rental' line from the budget & investigate the condition & appropriateness of renting the premises.

It was noted that:

- the budget is a working document
- two versions are provided (1 with the Clubhouse leased, the other with the Club retaining management of the Clubhouse)
- no fee or subscription increases are recommended for the 2013/2014 year.

*It was resolved to accept both versions of the 2013/2014 budget.  
Proposed J Durham/Seconded A August: Carried*

*It was resolved to accept the profit & loss report to 30 May 2013.*

*Proposed J Durham/Seconded J Murdoch: Carried*

## 9 Membership

| Application From         | Membership Type | Proposer     | Seconded     | Boat        |
|--------------------------|-----------------|--------------|--------------|-------------|
| Ken Wilding              | Senior          | M MacDiarmid | J White      | Catamaran   |
| Rhys Dempster            | Family          | J White      | M MacDiarmid | Launch      |
| Terry Dawson             | Senior          | R Douglas    | G Colebrook  | Keeler      |
| Chris Brown              | Senior          | M MacDiarmid | J White      | Launch      |
| Kevin & Jill Charles     | Family          | J Beauchamp  | A August     | None listed |
| Mike & Chrissie Stephens | Family          | R McCready   | M MacDiarmid | Keeler      |
| Chris & Christine Hicks  | Family          | M MacDiarmid | J White      | Launch      |

*It was resolved that the new membership applications above be accepted.*

*Proposed A August / Seconded L Ayr: Carried*

## 10 Committee Reports

### 10.1 Keelboat

T Bingham - Report circulated prior to meeting.

New bouy installed. Good numbers for the YNZ Judges Training Seminar scheduled for 21/22 June 2013. C Rymer will organise some refreshments for participates though they have been advised to bring their own lunch.

T Bingham to liaise with L Ayr as a bouy cover may be possible rather than re-painting.

### 10.2 Centreboard

T Dalbeth-Hudson - No report

Calendar being drafted. T Dalbeth-Hudson will work with T Bingham to select an Open Day/Prize Giving Day.

### 10.3 House & Social

C Rymer - No report.

### 10.4 Launch & Cruise

T Newton - No report. Weather conditions have resulted in several cancellations, no further Fun Division races until September.

### 10.5 Marina

A McSweeney - Minutes circulated & on file.

Breakwater refurbishments are being researched & costed.

It was noted that the Club agreed to pay a percentage of repairs to the boat ramp not the haul out.

A McSweeney noted that the calculation of the management fee was the portion of the budget that the marina committee believes is in question.

A McSweeney noted that the new calculation of the management fee was the issue the marina committee believes will cause the Club to breach the conditions of the marina scheme Deed of Participation.

The General Committee queried why the licensing of unlicensed berths would be investigated when berth license holders benefit more from the income received from the rental of these. The sale of licenses could boost the refurbishment account & provide berths to Club members. A McSweeney will make an initial enquiry with NRC about the process & likely success of an application to change the resource consent to enable the licensing of these berths & of changing the conditions so that piles within the marina can be replace &/or relocated & the possibility of extending 12m berths on B pier to 14m berths. The General Committee will be kept advised of the results of this initial discussion.

*It was resolved to appoint the entire Kerikeri Cruising Club General Committee to represent the Issuer at the 19 May 2013 meeting of berth license holders.*

*Proposed A August/Seconded L Ayr: Carried      Against: A McSweeney*

*It was resolved to sign & send the Six Monthly Manager's Certificate.*

*Proposed A August/Seconded T Dalbeth-Hudson: Carried*

*It was resolved to sign & send the Refurbishment Adequacy Report.*

*Proposed A McSweeney/Seconded C Rymer: Carried*

## **10.6 Club Manager**

*It was resolved to approve the purchase & installation of stair nosing & a hand rail for the 'small' staircase to the Teapot Bar:*

*Proposed A August/Seconded L Ayr: Carried*

Fuel jetty damage - the result of investigation into who caused the damage were inconclusive.

*It was resolved to accept the committee & manager's reports.*

*Proposed A August/Seconded J Durham: Carried*

## 11 General Business

### 11.1 Open Day

M MacDiarmid to ask G McCarty if he would lead the Open Day for October 2013.

### 11.2 Public Access

J Durham, L Ayr to pursue with P Kennedy (if he is interested).

### 11.3 Extra Pile Moorings

L Ayr will investigate possibility of installation of additional pile moorings.

*It was resolved to accept the committee reports.*

*Proposed A August/Seconded C Rymer: Carried*

### 11.4 Berth License Transfers

*It was resolved to sign, seal & complete a license for C Hicks for the berth B4 conditional on receipt of the agreed transfer price.*

*Proposed A McSweeney/Seconded J Murdoch: Carried*

*It was resolved to sign, seal & complete a license for D & L Guerin for C32 conditional on receipt of the completed Deed of Assignment.*

*Proposed A McSweeney/Seconded A August: Carried*

### 11.5 Berth D35

Some outstanding invoices on the construction/alterations of berth.

M MacDiarmid to check Club insurer is happy with sign off process or what is required.

### 11.6 Commodore's Ball

Must have 60 tickets paid for by Friday otherwise event will be cancelled. Notice encouraging ticket purchase will be sent.

## 12 Next Meeting

7.30pm Tuesday 16 July 2013

Venue: Committee Room, Club & Marina Office.

Meeting closed 10.08pm