

Kerikeri Cruising Club Inc (KCC)

Minutes

Meeting of the General Committee Tuesday 17 May 2016

The meeting commenced at 7.30pm

1 Attending

D France (Commodore), P Harris, P Wilson (Rear Commodore), T Dalbeth-Hudson, D Smith, D Kean, A Wells, T Bingham, R McCready, C Jones

M MacDiarmid, (attending)

2 Apologies

T Brown, J Murdoch, P Woods

It was resolved to accept the apologies.

Proposed D Smith/Seconded P Wilson: Carried

3 Minutes of the Previous Meeting

It was resolved that the minutes of the previous meeting 19 April 2016, with the amended 1st sentence of 12.1 to read "P Woods & the Commodore will liaise with M MacDiarmid, with the General Committee directing M MacDiarmid to conduct a review of all staff." are a true & accurate record.

Proposed D Keen/Seconded R McCready: Carried

4 General Business Notified

4.1 Kerikeri High School/Youth Sailing/420 Parking

4.2 Dinghy Race

5 Matters Arising

Staff reviews - underway, will be completed by June meeting

5.1 DoC Swap

T Bingham will liaise with B Donaldson.

5.2 Lake Manuwai Sailing

It was resolved to develop a close working relationship with the Lake Manuwai Recreation Group.

Proposed R McCready/Seconded T Dalbeth-Hudson: Carried

Centreboard committee will draft how the process will work.

5.3 Trespass Notice

Notice expired 10 May 2016

6 Correspondence

A list of the correspondence received since the last meeting was distributed with the agenda.

Sent/Received	From/ To	Regarding	Recommendation/Action
Received	NRC	Marine Pathway Plan for Commodores Conference	
Received	Yachting NZ	Commodores Conference	<p><i>It was resolved to send one of the flag officers to the commodore's conference 2016.</i></p> <p><i>Proposed P Harris/Seconded C Jones: Carried</i></p>
Received	Wormald	Building Warrant of Fitness	
Received	Mana Cruising Club	Reciprocal Visiting Rights	<p><i>It was resolved to accept the invitation to have reciprocal visiting rights with Mana Boating Club.</i></p> <p><i>Proposed A Wells/Seconded D Keen: Carried</i></p> <p><i>Against C Jones</i></p>
Received	Trustees Executors (TE)	Copy of fee increase letters of 2016 with request for feedback	

J Murdoch, D Smith, P Stocker - have briefed Law North to develop a proposal for an alternative structure. Regardless of whether the status quo is retained or a new structure adopted KCC will have to renegotiate the relationship with TE as opting out of the FMCA will mean a statutory supervisor is not necessary. TE would like to remain as a non-statutory supervisor.

It was resolved to reluctantly accept increased Trustees Executors fees on a month by month basis from 1 January 2016.

Proposed T Dalbeth-Hudson/Seconded P Harris: Carried

Sent/Received/Sent	FNDC	Clarification of whether the revised parking plan is accepted by FNDC FNDC - approval process still underway, some issues to be resolved KCC - what issues & timing?	
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It was resolved that outwards correspondence be approved & inwards be accepted.

Proposed T Dalbeth-Hudson/Seconded C Jones: Carried

7 Finance

A profit & loss report was tabled & a list of payments for approval had been circulated prior to the meeting.

It was resolved to accept the profit & loss report to 30 April 2016.

Proposed D Smith/Seconded T Bingham: Carried

Marina profit & loss report to be circulated to General Committee

It was resolved to approve the invoices for payment as advised prior to the meeting (list on file & Coastguard Education \$1,995.99 course material).

Proposed D Smith/Seconded D Keen: Carried

Abstain P Harris

8 Membership

It was resolved to accept the new memberships & the application for long service membership (P Woods) as listed above.

Proposed D Smith/Seconded P Harris: Carried

9 Health & Safety

Accident Register - No incidents this month

Boat ramps - monthly cleaning add to schedule

10 Committee Reports

10.1 FMA Committee - D Smith

Budget will be required

10.2 Keelboat - C Jones

Minutes on file.

10.3 Centreboard - T Dalbeth-Hudson

No meeting

10.4 House & Social (inc Facebook, Website, Publicity) - P Wilson

Minutes on file.

Opening hours - it was agreed to reduce the Clubhouse opening hours for winter by closing on Saturdays. Fridays & Sundays to remain open at this stage.

10.5 Launch & Cruise - A Wells

Combined meeting with House & Social Committee.

10.6 Marina - P Woods

Minutes on file.

It was resolved to complete, sign & affix the Kerikeri Cruising Club seal to the berth licence transfer:

A16 (10m) M Squire to J Peppiatt

Proposed P Harris/Seconded T Dalbeth-Hudson: Carried

10.7 Manager's Report

Copy on file

Health & Safety Plans for

- employees
- activities

It was resolved to engage a suitably qualified person to draft a comprehensive Health & Safety Manual for the Club & provide of advice to the General Committee of its obligations under the revised Act, budget of \$2,600.

Proposed D Keen/Seconded P Wilson: Carried

Two quotes to be obtained

2nd quote for fuel jetty condition assessment, Haigh Workman reassess quote.

10.8 Sponsorship

It was resolved to accept the committee & Manager Reports.

Proposed D Smith / Seconded T Dalbeth-Hudson: Carried

11 General Business

11.1 Kerikeri High School & 420 Parking

It was resolved that RIB maintenance charges continue with different rates for the KHS Academy, KYS/KHS Sailing Squad & club members.

Proposed A Wells/Seconded T Dalbeth-Hudson: Carried

420 boat parking charges reviewed next month.

11.2 Dinghy Race

T Dalbeth-Hudson

11.3 5 Year Plans

Asset refurbishment:

- Road - N Cates
- Fuel Jetty - Haigh Workman
- Building - P Lord, M Beauchamp, G Pye suggested

- Boats, trailers - T Dalbeth-Hudson
- Chairs, tables - P Wilson

Long term berth rentals - how many

Non-resident berth licence holders

Newsletter - report from the committee - T Bingham will contribute each month

12 Next Meeting

7.30pm Tuesday 19 March 2016

Venue: Committee Room, Club & Marina Office.

Meeting closed 11.03pm