

# Kerikeri Cruising Club Inc (KCC)

## Minutes

Meeting of the General Committee Tuesday 19 May 2015

The meeting commenced at 7.30pm

### 1 Attending

L Ayr (Commodore), T Brown, D Smith (Treasurer), J Murdoch, P Wilson (Rear Commodore), P Harris, D France (Secretary), P Woods, T Dalbeth-Hudson, A Wells, J Durham, M Beauchamp,

M MacDiarmid, (attending)

### 2 Apologies

R Haslar, N Cates, A Wells

*It was resolved that the apologies be accepted.*

*Proposed T Brown/Seconded D Smith: Carried*

### 3 Minutes of the Previous Meeting

*It was resolved that the minutes of the previous meeting 21 April 2015, are a true & accurate record.*

*Proposed D Smith/Seconded P Harris: Carried*

### 4 Matters Arising

4.1 Parking FNDC - L Ayr

4.2 Boat parking in top Club parks

4.3 FMA Sub-Committee - L Ayr

4.4 YNZ Levy/Subscription - J Durham

4.5 RIB Hire Request - T Dalbeth-Hudson

4.6 Windsor Landing Ramp - D France

### 5 Notification of General Business Items

Liquor Sponsorship - P Wilson

Tree Trimming - P Wilson

Appointment of Staff - D France

Social Committee Minutes/Commodore's Ball - M Beauchamp

## 6 Correspondence

A list of the correspondence received since the last meeting was distributed with the agenda.

Sent/ Received	From/ To	Regarding	Recommendation/Action
Received	FNDC	Submission on District Plan consultation	Forwarded to D France
Sent	FNDC	Application for Manager's Certificate	
Received	FNDC	Special Licence Application Receipts	
Received	T Greening	Letter returned, wrong address	Letter forwarded via email
Received	A1 Security	A1 Security has been sold	
Received	Anonymous	Complaint about water blasting boat ramps	No response made, system has already been reviewed, improved & is co-ordinated with council contractor service
Received	J Durham	Marine & Coastal Area Act summary	
Sent	Law North	Draft response to FNDC letter on parking	Circulate to committee, consider removing Opito Bay reference & health & safety responsibility.
Received	Law North	Terms of Engagement	
Received	FNDC	Special Licence	
Received	T Greening	Letter of support for submission to FNDC	Forwarded to D France
Received	M Withers	Offer to donate model of the Endeavour	House & Social to decide whether to accept.
Received	P Donahoe	Resignation	
Received	Northland Yachting Association	Invitation to meet with YNZ representatives to discuss YNZ levies	Discussion was had on whether to show YNZ fees as separate line(s) on the Club subscription invoice. The committee will revisit J Durham's paper & suggestions at the next meeting.
Received	ADT Security	Advice of take over from A1, service continues	
Received	Law North	Advice - Opting out of Financial Markets Conduct Act	To be reviewed by the FMA sub-committee
Received	Hedgehog Property Services	Scrub Clearing & Chipping Quote	
Received	Arbour Aid	Scrub Clearing & Chipping Quote	Accept

*It was resolved that outwards correspondence be approved & inwards be accepted.*

*Proposed T Dalbeth-Hudson/Seconded J Murdoch: Carried*

## 7 Finance

A profit & loss report was tabled & a list of payments for approval had been circulated prior to the meeting.

Wages to be reconciled.

Boat use maintenance fee

Bank fees doubled - investigate

Marina management fee - confident it will be achieved? Based on marina expenditure.

R & M Grounds - swapped with other R & M budget figure. Will be corrected in May P&L.

*It was resolved to accept the profit & loss report to 30 April 2015.*

*Proposed D Smith/Seconded P Wilson: Carried*

*It was resolved to accept the invoices for payment as advised & circulated prior to the meeting (list on file).*

*Proposed D Smith/Seconded T Brown: Carried*

## 8 Membership

Application From	Membership Type	Proposer	Seconder	Boat
Robert (Bob) Thompson	Senior	M MacDiarmid	J White	Launch
Reuben Corbett	Senior	K Donahoe	M MacDiarmid	
James Sheldon	Youth	R Haslar	M MacDiarmid	
Wayne Colebrook	Senior	K Petrie	M MacDiarmid	Keeler
Malcolm Hall & Annette Beals	Family	J Murdoch	D Galbraith	Launch

### 8.1 Resignations

None received

*It was resolved to accept the new memberships as listed above.*

*Proposed D France/Seconded D Smith: Carried*

## 9 Committee Reports

### 9.1 Keelboat - R Haslar

Minutes circulated & on file.

### 9.2 Centreboard - T Dalbeth-Hudson

Minutes circulated & on file.

### 9.3 House & Social - P Wilson

Minutes circulated & on file.

*It was proposed to accept the Arbour Aid quote for tree trimming & scrub removal.*

*Proposed P Woods/Seconded L Ayr: Carried*

P Wilson - to circulate comparison of figures, Lion supply & sponsorship agreement to be renegotiated to see if it can be improved.

*It was resolved that the Club will not automatically renew its agreement with Lion, & that House & Social Committee will examine all suppliers & come back to the General Committee with a proposal.*

*Proposed T Brown/Seconded: J Durham*

Minutes query - M Beauchamp - re food & preparation for the Commodore's Ball

### 9.4 Launch & Cruise - A Wells

Fun Rallies in hibernation for the winter.

### 9.5 Marina - P Woods

Minutes circulated & on file.

### 9.6 Manager's Report

*It was resolved to approve the licence transfers as follows:*

*B15 (12m) - From Lynette Wheeler to Leigh & Kevin Wichman*

*A29 (12m) - From TH & SR Ross Trust to TH & SR Ross*

*D28 (12m) - From PNO Trust to B Donaldson*

*A04 (10m) - From B Donaldson to M Turner*

*Proposed P Harris/Seconded P Woods: carried*

*It was resolved to accept the Smartpay agreement to supply EFTPOS machines @ \$47.83/month.*

*Proposed J Durham/Seconded D France: Carried*

*It was resolved that P Woods, M MacDiarmid & either (or both) N Cates & A Wells will work to research the water quality issue with the aim of returning to the General & Marina Committees with recommendations on what action to take.*

*Proposed T Brown/Seconded P Wilson: Carried*

*It was resolved to elect L Ayr, K Staff & M MacDiarmid to the Marina Operator Selection Panel with responsibility for reviewing the job description, employment terms, implementing a selection process & making an employment recommendation to the General Committee.*

*Proposed D France/Seconded J Murdoch: Carried*

*It was resolved to accept the committees & Manager reports.*

*Proposed D Smith/Seconded T Brown: Carried*

## 10 General Business

### 10.1 FMA Sub-Committee - L Ayr

See discussion under Correspondence - Law North item

### 10.2 YNZ Levy/Subscription - J Durham

See discussion under Correspondence - NYA item

### 10.3 Boat Parking

*It was resolved to accommodate the Sheldon vessel within the existing trailer park area, price will be same as other trailer spaces pro-rata for the winter series period.*

*Proposed D France/Seconded P Woods: Carried*

### 10.4 RIB Hire

T Dalbeth-Hudson - B McCarty will hire RIB as long as it is not needed for Club events.

### 10.5 Windsor Landing Ramp

D France reported that installation scheduled 1<sup>st</sup> stage for 2016, then stage 2 scheduled for 2017.

### 10.6 DoC Land Swap

Positive verbal feedback received from DoC. Written confirmation awaited.

### 10.7 Vavau Race Report

6 May 2017 - Budget very approximate - Expenses \$25,300, Income \$25,000 with additional income possibilities

## 11 Next Meeting

7.30pm Tuesday 16 June 2013

Venue: Committee Room, Club & Marina Office.

Meeting closed 10:18pm